



**Post Graduate Government College for Girls,  
Sector 42, Chandigarh**

Affiliated to Panjab University, Chandigarh



**NAAC Accredited 'A' Grade (CGPA – 3.21)**

**AISHE Code : C-29391**

**Internal Quality Assurance Cell (IQAC)**



Prof. Lakhvir Singh  
IQAC Coordinator

Prof. Nisha Aggarwal  
Principal



01 72-2676005

Office



FAX

01 72-2676005



[www.gcg42.ac.in](http://www.gcg42.ac.in)



[gcg42chd@yahoo.com](mailto:gcg42chd@yahoo.com)

# Post Graduate Government College for Girls

Sector 42C, Chandigarh

5.1.4: *Average percentage of students benefited by guidance for competitive examinations and career counseling offered by the Institution during the last five years*

## TABLE OF CONTENTS

Sr.No	Name of the Activity	Page No./Link
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2020-21

1	Webinar on“Developing Functional Language Skills” (13th August 2020)	<a href="https://www.gcg42.ac.in/medias/media/other/1527/webinar-report-2021-2022.pdf">https://www.gcg42.ac.in/medias/media/other/1527/webinar-report-2021-2022.pdf</a>
2	Webinar on “Moving to the Cultural Directed Learning”(18th August 2020)	
3	Webinar on “Be Ready for Anything with English as a Life Skill” (20th August 2020)	
4	Webinar on“Improving Communication Skills through Cambridge Communication app” (5th October 2020)	
5	National Webinar on “Research Methodology Basics” (5th November 2020)	
6	Webinar on“Learning about Plagiarism and Guidelines about Using Information” (6th November 2020)	
7	Online Workshop on "Career Orientation" (24th November 2020)	
8	Webinar on“Vedic Mathematics” (25th March 2021)	
9	Webinar on“All about being Job-Ready!” (9th April 2021)	
10	Webinar on“Skill Yourself for Employability” (5-6 May 2021)	
11	Webinar on“Psychosocial Counseling and Covid Helper Skills” (27th May 2021)	

	<b>2019-20</b>	
12	Scholarship Test by BullsEye. Students participated enthusiastically and all their queries were addressed. (20th August 2019)	<b>Annexure I</b>
13	Training Session on Career Counseling and Reasoning ability (04th Nov 2019)	
14	Training Session on Communication & Interview Skills by Mr. Nikhil IBS Private Ltd. Chandigarh (05th Nov 2019)	
15	Training Session on Interview Preparation by Times Institute (21st Jan 2020)	
16	Training Session on Stress Management for B.Com Students (22nd Jan 2020)	
17	Training Session on on Interview Preparation by a corporate trainer Mr. Ankur Sareen (22nd - 24th Jan 2020)	
18	Placement drive by Concentrix. 36 students were offered Expression of interest letters (EOI) at between 1.8 LPA and 3.3LPA (28th Jan 2020)	
19	Training Session on Career as Company Secretary by Chapter I GGSDS Sector 32, Chandigarh (29th Jan 2020)	
20	Placement drive by Focus Edumatics. 70 students were shortlisted. Final rounds awaited (30th Jan 2020)	
21	Interaction of students with Eclerx Pre – Placement session (5th Feb 2020)	
22	Recruitment drive by Tech. Mahindra. 30 Students were shortlisted by the company Final rounds awaited (6th Feb 2020)	
23	Recruitment drive by EClerx 28 students were shortlisted. 08 students given LOI (Letter of interest) by the company @ 2.5 Lac. Per annum (6th Feb 2020)	
24	Workshop on Psychometric Assessment by Pearl Academy to assess the aptitudinal strength and weaknesses of students (20th Feb 2020)	<b>Annexure I</b>
25	Workshop on Young Managers Contest for preparing students to become ‘Leaders of tomorrow’ (24th Feb 2020)	

26	Webinar on “Plagiarism- How Urkund can Help especially in Bachelors” (2nd May 2020)	<a href="https://www.gcg42.ac.in/medias/media/other/1527/webinar-report-2021-2022.pdf">https://www.gcg42.ac.in/medias/media/other/1527/webinar-report-2021-2022.pdf</a>
27	Webinar on “Reference Management Software for Students, Researchers and Academics” (13th May 2020)	<a href="https://www.gcg42.ac.in/medias/media/other/1527/webinar-report-2021-2022.pdf">https://www.gcg42.ac.in/medias/media/other/1527/webinar-report-2021-2022.pdf</a>
<b>2018-19</b>		
28	Oral Quiz Contest by Abhimanyu Academy, 182 students attended this test (23rd Aug 2018)	<b>Annexure II</b>
29	Career Counseling by a Corporate Trainer Dr. Rakesh Sharma for the students of B.Sc Med & Non Med (24th & 31th Aug 2018)	<b>1</b>
30	Two days Free Workshop on Govt. Jobs Preparation with the collaboration of Gyanm Academy, Sector 34, Chandigarh (27th & 28th Aug 2018)	<b>Annexure II</b>
31	Training Session on IAS/PCS Preparation by Chankya Academy (29th Aug 2018)	
32	Workshop on Communication Skills, Soft Skills & Interview Preparation by a corporate trainer Dr. Devi Jindal, My Career Education (12th & 13th Sept 2018)	
33	Scholarship Test by Bullseye. 85 students attended this Scholarship Test from BA/B.Sc/B.Com/BCA/M.Com. (17th Sep 2018)	
34	Workshop on Govt Jobs Preparation for Maths by Mr. Jatin from Gyanm Academy (18th to 20th Sept 2018)	<b>1-2</b>

35	Workshop on Govt Jobs Preparation for Reasoning by Mr. Vipul from Gyanm Academy (25th Sep 2018)	<b>2</b>
36	Workshop on Govt Jobs Preparation for GK by Mr. Shubham Sharma from Chanakya IAS Academy (26th & 27th Sep 2018)	<b>2</b>
37	Workshop on Govt Jobs Preparation for Maths by Mr. Vishal Gupta & Mr. Ajay Kapoor (28th & 29th Sep 2018)	<b>2</b>
38	Quiz Contest organized by Tata Institute of Social Science (03rd Oct, 2018)	<b>Annexure II</b>
39	Workshop on Interview preparation & Communication Skills for BCA students on 25th Oct 2018 by Ms. Ankur Sareen.	<b>2-3</b>
40	Workshops on Resume Writing, Interview preparation & Communication Skills & Soft Skills by NASSCOM for the students of all streams. (29th Oct 2018)	<b>Annexure II</b>
41	Workshops on Resume Writing, Interview preparation & Communication Skills to the students by a corporate trainer was held from 29-31st Oct 2018	<b>3</b>
42	Workshops on Resume Writing, Interview skills, Group Discussion, Government Job preparation, Maths, Reasoning, English to the students by a corporate trainer Mr. Ankur Sareen & Ms. Jiwanjot Kaur was held from 1st Nov to 3rd Nov, 5th Nov, 12 Nov to 17th Nov & 19th Nov to 22nd Nov.	<b>3</b>
43	Campus recruitment drive was conducted by Web Astral IT Company, Phase 8, Mohali, 71 students from BCA, B.Sc IT & C.Sc, M.Sc IT participated in this drive. 2 students Neha Chaudhary (BCA) & Tania Aggarwal (B.Sc C.Sc) selected as a PHP Developer Trainee & Android Developer Trainee at a pay package of 1.2 to 1.8 LPA. (13th Nov 2018)	<b>4</b>
44	Campus Placement Drive was held by Concentrix Daksh India Pvt Ltd. 57 students from all streams participated in this drive. 21 students got offer letters as representatives at a pay package of 1.7 to 2.6 LPA. (21st Nov 2018)	<b>4</b>
45	Training Session on Interview Preparation & Communication Skills, Computer Skills by NASSCOM (21st Jan 2019)	<b>Annexure II</b>
46	Workshop on Govt. Job Preparation by Mr Jatin from Gyanm Academy (30th Jan 2019)	
47	Workshop on UGC NET Paper I by Mr. Munish Kumar from Gurukul Vidya Institute, Sector 34, Chandigarh (6th ,7th ,11th ,12th,13th ,14th,15th & 19th Feb, 2019)	<b>4-5</b>
48	Pre-Placement Workshop was organized by Eclerx for the students of BA/BCA/B.Sc/B.Com III (12th Feb 2019)	

49	Lectures on Interview Skills & Resume Writing to students by Corporate trainer Mr. Ankur Sareen from 13th Feb to 15th Feb 2019.	5
50	Mega Job Fair was organized on 16th Feb. 2019 in collaboration with ESSCI supported by NSDC. 23 companies visited the campus for hiring the students. 750 students from 49 institutions from Chandigarh, Haryana, HP, Punjab and Rajasthan participated in the event. 272 students in total and 158 students from our college were shortlisted by different companies for various job roles. Out of these 5 students of our college have already been given Offer Letters by Tech Mahindra as Associate Customer Support at Pay Package of 1.40 to 2.20 LPA and IDS Infotech as Physician Assistant at the Pay Package of 3.48 LPA (16th Feb 2019)	5-6
51	Placement Drive by Amazon on 19th March, 2019. 47 students participated in 3 Interview rounds comprising Comm. Skills, Analytical Ability and Computer Skills. 5 students were offered JOBS as Customer Service Associates at a Pay Package of 1.70 to 1.87 LPA. (19th March 2019)	6
<b>2017-18</b>		
52	Lectures on Interview Preparation, Resume Writing, Group Discussion, Civil Services/SSC/ Banking was conducted for BA, B.Com, BCA & B.Sc students on 4-7, 9, 11-15th Sept, 2017 by Mr. Amit Thakur & Mr. Ankur Sareen	6-7
53	Workshops on Interview Preparation, Resume Writing & Group Discussion was conducted for BCA, B.Com, BA & B.Sc students on 25, 26, 28 & 30th Oct 2017 by Mr. Ankur Sareen	7
54	Workshops on Interview Skills, Resume Writing, Group Discussion, Confidence Building & Stress Management was conducted for BCA, B.Com & B.Sc students on 1, 2, 3, 6 & 7th Nov, 2017 by Mr. Ankur Sareen & Ms. Shelly Mathur.	8
55	Placement Drive by Concentrix (DAKSH) was conducted on 9th Nov 2017.	8
56	Placement Drive by Root Analysis was conducted on 14th Nov 2017.	8
57	Workshops on Interview Skills, Resume Writing, Group Discussion, was conducted for B.Com, B.Sc, B.A. & BCA students on 10th, & 15th Feb 2018 by Mr. Ankur Sareen.	9
58	Workshops on Interview Skills, Resume Writing, Group Discussion, Confidence Building & Stress management were conducted for B.PED students on 20, 21, & 22nd March 2018 by Mr. Ankur Sareen.	9
59	Placement Drive by Wise Media was conducted on 3rd April 2018.	10

60	Placement Drive by IDS Infotech was conducted on 4th April 2018.	<b>10</b>
<b>2016-17</b>		
61	Workshops on Career Guidance, Spoken English & Govt. Job Preparation, was conducted for BA, B.Sc & B.Com students on 3, 4, 6, 8, 9, 11-13, 26, 29th Aug 2016 by Ms. Amarjeet Kaur, Mr. Om Prakash, Ms. Simran Singh, M. Dilbagh Singh, Mrs Jaspal Kaur Chahal, Ms Sargam Nahar & Ms. Monica Rana	<b>11</b>
62	Workshops on Career Counseling, Communication Skills & Group Discussion was conducted for BA IInd year students on 16, 21, 22 & 27th Sept 2016 by Mr.Dilbagh Singh, Mrs Jaspal Kaur Chahal, Ms Sargam Nahar & Mr. Vineet Sharma	<b>11</b>
63	Workshops on Interview Preparation, Resume Writing, Group Discussion, Communication Skill & Confidence Building was conducted for MA & B.Sc students on 24,25, 27, 28, 30th Jan 2017 by Mr. Om Prakash Jha, Mr Ankur Sareen & Ms. Sargam Nahar.	<b>12</b>
64	Placement Drive was conducted on 7th Feb 2017.	<b>13</b>
65	Lectures on Interview Preparation, Resume Writing, Group Discussion, Civil Services & IELTS was conducted for BA, BCA & B.Sc students on 1-3, 6, 8, 15-17th Feb 2017 by Mr. Om Prakash & Mr. Ankur Sareen	<b>13</b>
66	Workshops on Interview Preparation, Resume Writing, Group Discussion, Communication Skill & Digital Marketing was conducted for MA & B.Sc students on 18, 20, 21, 24, 25, 27- 30th March 2017 by Ms. Abhilasha & Mr. Ghanshyam Jha.	<b>14</b>
67	Placement Drive by Eclerx Company was conducted on 31st March 2017.	<b>14</b>
68	Placement Drive by IDS Infotech Ltd. was conducted on 10th April 2017.	<b>14</b>
69	Workshops on Digital Marketing were conducted for MA, BA & B.Sc students on 3, 5, 6, 10, 11, 20 21, 22, 24 & 26th April 2017 by Mr. Ghan Shyam Jha & M. Sahil Aggarwal.	<b>15</b>

23. 6th Feb 2020 Placement by Eclerx

**PLACEMENT DRIVE**  
at  
**Pre-Placement Interaction (compulsory)**  
by  
**eClerx**  
**Pre-Placement Interaction (Compulsory)**

Date: Feb. 5, 2020 (Wednesday)  
Timings: 11:40 a.m. to 12:40 a.m.  
Venue: Multimedia Room, IT Block

**Placement Drive**

Date: Feb. 6, 2020 (Thursday)  
Timings: 10:00 a.m. onwards  
Venue: Multimedia Room, IT Block

Eligibility: Final year of Graduation and Post Graduation student 1<sup>st</sup> & 2<sup>nd</sup> year

Rules for Shortlisting for the Company:

1. IT Related
2. Paragraph Writing
3. Typing Test
4. Aptitude Test
5. Final Interview

Documents Required to Carry for the Interview:

- Copy of your Resume
- Any ID Proof

Interested students must reach the venue on time.

Manjit Kaur  
Dr. Manjit Kaur  
Coordinator  
Placement Cell

29. Career counseling (24-31 Aug 2018)

15  
**POST-GRADUATE GOVERNMENT COLLEGE FOR GIRLS,**  
**SECTOR 42, CHANDIGARH**

Principal,  
Madam,

Sanction may kindly be accorded to incur an expenditure of Rs. 18,000/- (Rupees Eighteen thousand only) on account of HONORARIUM TO 3 R  
PERSON FOR DURING 18 in the department of PLACEMENT CELL

The Purchase, if any, will be made from Super Bazar/Govt. approved source after inviting quotations or tenders (wherever necessary) strictly as per financial rules and as per instruction issued by the department from time to time. Sales Tax where applicable should be against 'D' form. The supply of material should be FOR GOC-42.

Sr. No.	Name of articles with specification/ Make etc.	Previous Balance	Date of last purchase	Quantity required	Rate per item	Approx cost
	Honorarium to 3 Resource person for taking 12 lectures on Confidence building, Interview skills, Communication skills & Good job preparation to the students in the month of August, 2018 respectively. From 24, August 2018 to 31, August 2018.			12 @ 1500 =	Rs 18,000	
<b>GRAND TOTAL:- Rs 18,000</b>						

Certified that there no advance is outstanding against my name department.

Date: 21/08/18

Signature (in full) Manjit Kaur  
**DR. MANJIT KAUR**  
(Name in block letters)

Out of Placement Cell and  
Principal

Sig. of convenient to D Manjit  
Principal

Note—NO ADVANCE OUT OF FUNDS SHALL BE GIVEN TILL THE PREVIOUS IS ADJUSTED/ RECOVERED. ADVANCE WILL HAVE TO BE GOT SETTLED WITHIN A PERIOD OF 30 DAYS FROM THE DATE OF WITHDRAWAL OF ADVANCE.

29. Career counseling (24-31 Aug 2018)

**BILL FOR RESOURCE PERSON DETAIL**  
Topic: Career Counseling and Communication Skills

Name	Address	Date	Timing	Class	T/A/DA/Payment	Total
Mr. Rakesh Sharma	H No 3178, Sector 27 D Chandigarh	24-08-2018	01:30 to 3:00 PM	Sc III Non-Med		200
		30-08-2018	01:15 to 2:45 PM	Sc III Med		300
<b>Grand Total</b>						<b>500</b>

*Entered on stock Register No 45 at page no-81 Manjit Kaur Verified & recommended for payment Manjit Kaur*

34. Govt. Job Preparation (18-20 sept, 2018)

**POST-GRADUATE GOVERNMENT COLLEGE FOR GIRLS,**  
**SECTOR 42, CHANDIGARH**

Principal,  
Madam,

Sanction may kindly be accorded to incur an expenditure of Rs. 18,000/- (Rupees Eighteen thousand only) on account of HONORARIUM TO 5  
PERSON FOR DURING 12 in the department of PLACEMENT CELL

The Purchase, if any, will be made from Super Bazar/Govt. approved source after inviting quotations or tenders (wherever necessary) strictly as per financial rules and as per instruction issued by the department from time to time. Sales Tax where applicable should be against 'D' form. The supply of material should be FOR GOC-42.

Sr. No.	Name of articles with specification/ Make etc.	Previous Balance	Date of last purchase	Quantity required	Rate per item	Approx cost
	Honorarium to 5 Resource person for taking 12 lectures on Reasoning, Maths, GK & communication skills, English to the students by Engamm & Chavakya Academy and Mr. RAKESH SHARMA in the month of September, 2018			12 @ 1500 =	Rs 18,000	
<b>GRAND TOTAL:- Rs 18,000</b>						

Certified that there no advance is outstanding against my name department.

Date: 17/09/18

Signature (in full) Manjit Kaur  
**DR. MANJIT KAUR**  
(Name in block letters)

Out of Placement Cell and  
Principal

Sig. of convenient to D Manjit K  
Principal

Note—NO ADVANCE OUT OF FUNDS SHALL BE GIVEN TILL THE PREVIOUS IS ADJUSTED/ RECOVERED. ADVANCE WILL HAVE TO BE GOT SETTLED WITHIN A PERIOD OF 30 DAYS FROM THE DATE OF WITHDRAWAL OF ADVANCE.



### 34. Govt. Job Preparation (18-20 sept, 2018)

**BILL FOR RESOURCE PERSON DETAIL**  
Topic: Reasoning, Maths, GK & English

Name	Address	Date	Timing	Class	T/A/ DA/Payment	Total
Ishita Arora	H No-823, Sector 40 A Chandigarh (Gyann Institute)	18-09-2018	03.00 to 4:15 PM	BA/ B.Sc/B.Com		1500
				BCA/Hostel Student		
				SBT		1500
				BCA/Hostel Student		
Ishita Arora	H No-823, Sector 40 A Chandigarh (Gyann Institute)	20-09-2018	03.00 to 4:15 PM	BA/ B.Sc/B.Com		1500
				BCA/Hostel Student		
				SBT		1500
				BCA/Hostel Student		
Ishita Arora	H No-5281, CAT, IV MHC Manimajra, Chandigarh	25-09-2018	03.00 to 4:15 PM	BA/ B.Sc/B.Com		1500
				BCA/Hostel Student		1500
				SBT		
				BCA/Hostel Student		
Ishita Arora	H No-5438, Ambala City Haryana (Chanakya Academy)	26-09-2018	03.00 to 4:15 PM	BA/ B.Sc/B.Com		1500
				BCA/Hostel Student		
				SBT		1500
				BCA/Hostel Student		

Manjot Kaur	H No. 88, First Floor, Sector 17 Panchkula (Free Lancer)	28-09-2018	03.00 to 4:15 PM	BA/ B.Sc/B.Com		1500	1500
Manjot Kaur	H No. 1257, Sector 46, Mohali Punjab (Free Lancer)	29-09-2018	03.00 to 4:15 PM	BA/ B.Sc/B.Com		1500	1500
						<b>Grand Total</b>	<b>12,000</b>

*Manjot Kaur*  
Entered on sheet Page No-45  
at page No- 81 & 82  
Verified & Recommended for approval  
*Manjot Kaur.*

**BILL FOR RESOURCE PERSON DETAIL**  
Topic: Reasoning, Maths, GK & English

Name	Address	Date	Timing	Class	T/A/ DA/Payment	Total
Ishita Arora	H No-823, Sector 40 A Chandigarh (Gyann Institute)	18-09-2018	03.00 to 4:15 PM	BA/ B.Sc/B.Com		1500
				BCA/Hostel Student		
				SBT		1500
				BCA/Hostel Student		
Ishita Arora	H No-823, Sector 40 A Chandigarh (Gyann Institute)	20-09-2018	03.00 to 4:15 PM	BA/ B.Sc/B.Com		1500
				BCA/Hostel Student		
				SBT		1500
				BCA/Hostel Student		
Ishita Arora	H No-5281, CAT, IV MHC Manimajra, Chandigarh	25-09-2018	03.00 to 4:15 PM	BA/ B.Sc/B.Com		1500
				BCA/Hostel Student		1500
				SBT		
				BCA/Hostel Student		
Ishita Arora	H No-5438, Ambala City Haryana (Chanakya Academy)	26-09-2018	03.00 to 4:15 PM	BA/ B.Sc/B.Com		1500
				BCA/Hostel Student		
				SBT		1500
				BCA/Hostel Student		

### 35-37 Workshop on govt job preparation 25th Sep, 2018

### 39. Interview preparation 25 Oct, 2018

8, 9, 10, 11  
*Principals*

To

The Principal  
P.G. Govt. College for Girls  
Sector 42, Chandigarh

**Subject:- Permission to organize training workshops in the month of September 2018**

Madam

Kindly allow us to organize training workshops in the month of September, 2018 from 18<sup>th</sup> to 20<sup>th</sup> Sept. and 24<sup>th</sup> to 29<sup>th</sup> Sept. 2018 to prepare the students for Govt. Jobs, UPSC competitive & other exams. The expenditure will be met out of Placement Fund. The following topics would be covered during the workshop.

1. Maths
2. GK
3. English
4. Reasoning

Thanks & regards

*Manjot Kaur*  
Dr. Manjot Kaur  
Coordinator  
Placement Cell  
Post Graduate Govt College for Girls  
Sector 42, Chandigarh

**POST-GRADUATE GOVERNMENT COLLEGE FOR GIRL,  
SECTOR-42 CHDIGARH**

Principal,  
Madam,

Sanction may kindly be according to regular procedure of Rs. 4500/- (Rupees Four thousand five hundred only) on account of Honorarium to 1 Resource person for taking 3 students of Placement Cell

The purchase, if any, will be made from super market, approved source after meeting conditions or tenders (whenever necessary) strictly as per financial rules and as per instruction issued by the department from time to time. Sales Tax where applicable should be against 'D' Item. The supply of material should be for PGCC-42.

Sl No	Name of articles with specification/make etc	Previous Balance	Date of last purchase	Quantity required	Rate per item	Approv cost
	Honorarium to 1 Resource person 3 @ 1500 = 4500					

Honorarium to 1 Resource person 3 @ 1500 = 4500  
for taking 3 students on Interview Preparation and Communication skills to the students of BCA on 25<sup>th</sup> Oct, 2018

Grand Total: Rs 4500

Certified that there no advance is outstanding against my name department.

Date: 23/10/2018

Signature (in full) *Manjot Kaur*  
**DR. MANJOT KAUR**  
(Name in block letters)

Out of Placement Fund. Sig of convenor/ HOD *Manjot Kaur*

*Manjot Kaur* (Signature)  
*Manjot Kaur* (Signature)  
*Manjot Kaur* (Signature)

39.25 Oct, 2018

**BILL FOR RESOURCE PERSON DETAIL**  
Topic- Interview Preparation/ Communication Skills

Name	Address	Date	Timing	Class	T/A/B	Payment	Total
Mr. Anshu Sharma	V. TIRE ABHOJAI, S/O-208, Sector 25, Chandigarh	27-10-2018	10:00 to 11:00	BCA		1500	
		23-10-2018	1:00 to 2:00	BCA		1500	
		23-10-2018	2:00 to 3:00	BCA		1500	
Grand Total							4500

*Entered on sheet Register No-45  
at page No-82  
Manjit Kaw  
Verified & received for paper  
Manjit Kaw*

41. Resume Writing 29-31 Oct 2018

**POST-GRADUATE GOVERNMENT COLLEGE FOR GIRL,  
SECTOR-42 CHDIGARH**

Principal,  
Modern,

Sanction may, kindly be according to incur an expenditure of Rs. 7500/- (Rupees Seven thousand five hundred only) on account of Honourarium to 2 Resource person for taking 5 sessions in the department of Placement Cell.

The purchase, if any, will be made from super Bazar/Govt. approved source after inviting quotations or tenders (wherever necessary) strictly as per financial rules and as per instruction issued by the department from time to time. Sales Tax where applicable should be against 'D' item. The supply of material should be for PGCC-42.

Sr. No.	Name of articles with specification/make etc.	Previous Balance	Date of last purchase	Quantity required	Rate per item	Approx cost
	Honourarium to 2 Resource person for taking 5 sessions on Communication skills, Resume writing, Interview preparation to the students by a corporate trainer in the month of October/2018 from 29 <sup>th</sup> to 31 <sup>st</sup> Oct, 2018			5@	1500	7500/-
Grand Total						Rs 7500/-

Certified that there no advance is outstanding against my name department.

Date: 30-10-2018 Signature (In full): Manjit Kaw  
DR. MANSIT KAUR  
(Name in block letters) Manjit Kaw  
Sig. of convener/ HOD

Out of Placement Cell  
Signature: [Signature] Date: 30/10/18 Bursar

42. Resume Writing 1-22 Nov 2018

**POST-GRADUATE GOVERNMENT COLLEGE FOR GIRL,  
SECTOR-42 CHDIGARH**

Principal,  
Modern,

Sanction may, kindly be according to incur an expenditure of Rs. 37,500/- (Rupees Thirty seven thousand five hundred only) on account of Honourarium to 10 Resource person for taking 35 sessions in the department of Placement Cell.

The purchase, if any, will be made from super Bazar/Govt. approved source after inviting quotations or tenders (wherever necessary) strictly as per financial rules and as per instruction issued by the department from time to time. Sales Tax where applicable should be against 'D' item. The supply of material should be for PGCC-42.

Sr. No.	Name of articles with specification/make etc.	Previous Balance	Date of last purchase	Quantity required	Rate per item	Approx cost
	Honourarium to 10 Resource person for taking 35 sessions on Interview skills, Resume writing, GD, Group Job preparation, Maths, Reasoning, English - to the students by a corporate trainer & freelancers in the month of November, 2018.			35@	1500	37,500/-
Grand Total						Rs 37,500/-

Certified that there no advance is outstanding against my name department.

Date: 30-10-2018 Signature (In full): Manjit Kaw  
DR. MANSIT KAUR  
(Name in block letters) Manjit Kaw  
Sig. of convener/ HOD

Out of Placement Cell  
Signature: [Signature] Date: 30/10/18 Bursar

**BILL FOR RESOURCE PERSON DETAIL**  
Topic- Interview Preparation/ Communication Skills

Name	Address	Date	Timing	Class	T/A/B	Payment	Total
Mr. Anshu Sharma	V. TIRE ABHOJAI, S/O-208, Sector 25, Chandigarh	01-11-2018	02:30 to 03:30	BA/B.Sc/B.C.A III		1500	
		02-11-2018	03:30 to 04:30	BA/B.Sc/B.C.A III		1500	
		03-11-2018	03:30 to 04:30	BA/B.Sc/B.C.A III		1500	
Grand Total							4500

*Entered on sheet Register No-45  
at page No-83  
Manjit Kaw  
Verified & received for paper  
Manjit Kaw*

**BILL FOR RESOURCE PERSON DETAIL**  
Topic- Interview Preparation/ Communication Skills

Name	Address	Date	Timing	Class	T/A/B	Payment	Total
Ms. Jyoti Kaur	10, No 322 Sector 48 A BCS, Chandigarh	15-11-2018	02:30 to 03:30	BA/B.Sc/B.C.A III		1500	
		15-11-2018	03:30 to 04:30	BA/B.Sc/B.C.A III		1500	
		16-11-2018	02:30 to 03:30	BA/B.Sc/B.C.A III		1500	
		18-11-2018	02:30 to 03:30	BA/B.Sc/B.C.A III		1500	
Grand Total							6000

*Entered on sheet Register No-45  
at page No-83 Manjit Kaw  
Verified & received for paper  
Manjit Kaw*

43. Campus Recruitment, 13th Nov 2018

POST-GRADUATE GOVERNMENT COLLEGE FOR GIRL,  
SECTOR-42 CHDIGARH

Principal,  
Madam,

Sanction may kindly be according to incur an expenditure of Rs. 5,250/- (Rupees) Five thousand two fifty only on account of Refreshment to the students during Placement Drive in the department of PLACEMENT CELL

The purchase, if any, will be made from super Bazar/Govt. approved source after inviting quotations or tenders (wherever necessary) strictly as per financial rules and as per instruction issued by the department from time to time. Sales Tax where applicable should be against 'D' from. The supply of material should be for PGCGG-42

Sr. No.	Name of articles with specification/Make etc.	Previous Balance	Date of last purchase	Quantity required	Rate per item	Approx cost
	Refreshment to the students during Placement Drive by WebAstral on 13th Nov, 2018.			150	Rs 35	= Rs 5,250/-
Total:-						Rs 5,250/-

Certified that there no advance is outstanding against my name department.  
Date: 30-10-2018

Signature (In full): Manjit Kaur  
DR. MANJIT KAUR  
(Name in block letters)  
Sig. of convener/HOD

Out of Placement fund

nk/ck

Supd.

11/11/18  
Bursar

Principal

44. Campus Recruitment, 21st Nov 2018

POST-GRADUATE GOVERNMENT COLLEGE FOR GIRL,  
SECTOR-42 CHDIGARH

Principal,  
Madam,

Sanction may kindly be according to incur an expenditure of Rs. 8,750/- (Rupees) Eight thousand seven fifty only on account of Refreshment to the students during Placement Drive in the department of Placement Cell

The purchase, if any, will be made from super Bazar/Govt. approved source after inviting quotations or tenders (wherever necessary) strictly as per financial rules and as per instruction issued by the department from time to time. Sales Tax where applicable should be against 'D' from. The supply of material should be for PGCGG-42

Sr. No.	Name of articles with specification/Make etc.	Previous Balance	Date of last purchase	Quantity required	Rate per item	Approx cost
	Refreshment to the students during Placement Drive by Concentrix Corporation Pvt Ltd on 21st Nov, 2018			250	Rs 35	= Rs 8,750/-
Total:-						Rs 8,750/-

Certified that there no advance is outstanding against my name department.  
Date: 30-10-2018

Signature (In full): Manjit Kaur  
DR. MANJIT KAUR  
(Name in block letters)  
Sig. of convener/HOD

Out of Placement fund

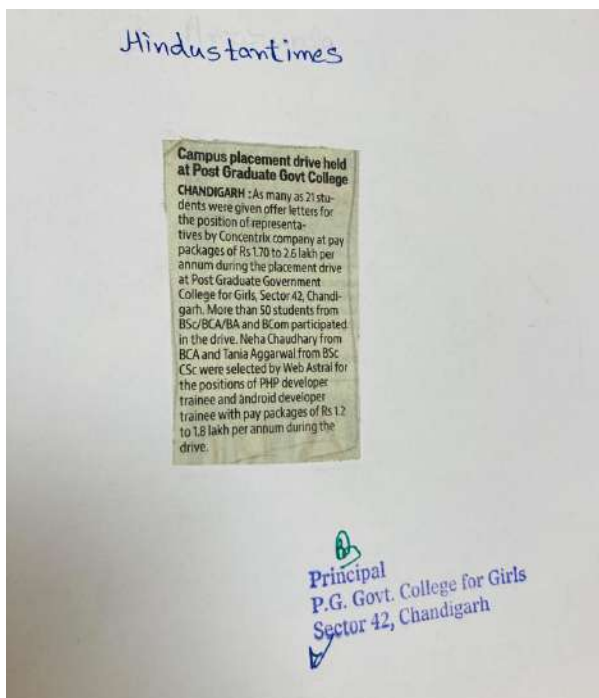
nk/ck

Supd.

11/11/18  
Bursar

Principal

44. 21st Nov 2018



Principal  
P.G. Govt. College for Girls  
Sector 42, Chandigarh

47. UGC NET preparation 6-19 Feb 2019

POST-GRADUATE GOVERNMENT COLLEGE FOR GIRL,  
SECTOR-42 CHDIGARH

Principal,  
Madam,

Sanction may kindly be according to incur an expenditure of Rs. 15,000/- (Rupees) Fifteen thousand only on account of Honorarium to a Resource person for taking 10 students to the students by Gurukul institute in the department of Placement fund cell

The purchase, if any, will be made from super Bazar/Govt. approved source after inviting quotations or tenders (wherever necessary) strictly as per financial rules and as per instruction issued by the department from time to time. Sales Tax where applicable should be against 'D' from. The supply of material should be for PGCGG-42

Sr. No.	Name of articles with specification/Make etc.	Previous Balance	Date of last purchase	Quantity required	Rate per item	Approx cost
	Honorarium to a Resource person for taking 10 students to the students by Gurukul institute			10	Rs 1500	= Rs 15,000/-
Total:-						Rs 15,000/-

Certified that there no advance is outstanding against my name department.  
Date: 05-02-19

Signature (In full): Manjit Kaur  
DR. MANJIT KAUR  
(Name in block letters)  
Sig. of convener/HOD

Out of Placement fund

nk/ck

Supd.

11/11/18  
Bursar

Principal

47. 6-19 Feb 2019

**BILL FOR RESOURCE PERSON DETAIL**  
Topic- UGC NET Paper I

Name	Address	Date	Timing	Class	TA/DA/Payment	Total
Mr. Manish Kumar	Gurukul Vidyya Institute SCO 88-87, Third Floor Sector 34 A, Chandigarh	06-02-2019	02:30 to 03:30	MAM/Com/M.Sc		1500
		07-02-2019	02:30 to 03:30	MAM/Com/M.Sc		1500
		11-02-2019	02:30 to 03:30	MAM/Com/M.Sc		1500
		12-02-2019	02:30 to 03:30	MAM/Com/M.Sc		1500
		13-02-2019	02:30 to 03:30	MAM/Com/M.Sc		1500
		14-02-2019	02:30 to 03:30	MAM/Com/M.Sc		1500
		15-02-2019	02:30 to 03:30	MAM/Com/M.Sc		1500
		16-02-2019	02:30 to 03:30	MAM/Com/M.Sc		1500
<b>Grand Total</b>						<b>12000</b>

*Entered on stock Register No-45 at page No-83 verified & recommended for proposal Manjit Kumar*

49. Interview Skills 13th Feb to 15th Feb 2019.

**POST-GRADUATE GOVERNMENT COLLEGE FOR GIRL,  
SECTOR-42 CHDIGARH**

Principal,  
Madam,  
Sanction may kindly be according to incur an expenditure of Rs. 4500/- (Rupees four thousand five hundred Only on account of Monaxasium to 1 Resource person for taking 3 lectures in the department of Placement cell.  
The purchase, if any, will be made from super Bazar/Govt. approved source after inviting quotations or tenders (wherever necessary) strictly as per financial rules and as per instruction issued by the department from time to time. Sales Tax where applicable should be against 'D' from the supply of material should be for PGGCG-42

Sr. No.	Name of articles with specification/make etc.	Previous Balance	Date of last purchase	Quantity required	Rate per item	Approx cost
	Monaxasium to 1 Resource person for taking 3 lectures on interview skills & Resource writing to the students by a corporate trainer on from 13 <sup>th</sup> Feb. to 15 <sup>th</sup> Feb. 2019			3 @	1500	4500/-
<b>Total:- Rs 4500/-</b>						

Certified that there no advance is outstanding against my name department.  
Date 13-02-2019  
Signature (in full) Manjit Kumar  
DR. MANJIT KAUR  
(Name in block letters)  
Sig. of convener/ HOD  
Principal

49. 13th Feb to 15th Feb 2019.

**BILL FOR RESOURCE PERSON DETAIL**  
Topic- Interview Preparation/ Communication Skills

Name	Address	Date	Timing	Class	TA/DA/Payment	Total
Mr. Ankar Sarves	ETUDE ABROAD, SCO-200, Sector 35, Chandigarh	13-02-2019	11:25 to 12:30	BA/B.Sc/BCA III B.Com III		1500
		14-02-2019	11:25 to 12:30	BA/B.Sc/BCA III B.Com III		1500
						1500
<b>Grand Total</b>						<b>3000</b>

*Entered on stock Register No-45 at page No-83 verified & recommended for proposal Manjit Kumar*

50. Mega Job fair 16th Feb, 2019

**POST-GRADUATE GOVERNMENT COLLEGE FOR GIRL,  
SECTOR-42 CHDIGARH**

Principal,  
Madam,  
Sanction may kindly be according to incur an expenditure of Rs. 8750/- (Rupees Eight thousand Seven Fifty Only on account of Refreshment for 250 students during Placement Drive in the department of Placement Cell.  
The purchase, if any, will be made from super Bazar/Govt. approved source after inviting quotations or tenders (wherever necessary) strictly as per financial rules and as per instruction issued by the department from time to time. Sales Tax where applicable should be against 'D' from the supply of material should be for PGGCG-42

Sr. No.	Name of articles with specification/make etc.	Previous Balance	Date of last purchase	Quantity required	Rate per item	Approx cost
	Refreshment for the 250 students during Placement Drive by Tech. Mahindra on 16 <sup>th</sup> Feb 2019			@	35	8750/-
<b>Grand Total 8750/-</b>						

Certified that there no advance is outstanding against my name department.  
Date 23/02/2019  
Signature (in full) Manjit Kumar  
DR. MANJIT KAUR  
(Name in block letters)  
Sig. of convener/ HOD  
Principal

50. Newspaper coverage



51. Placement drive by Amazon 19th March, 2019

52. Interview Preparation 9-15 Sept 2017

41

**POST-GRADUATE GOVERNMENT COLLEGE FOR GIRLS,  
SECTOR-42 CHDIGARH**

Principal,  
Madam,

Sanction may kindly be accorded to incur an expenditure of Rs. 10,000/- (Rupees Ten thousand only) on account of Refreshment to the student during Placement Drive by Amazon.

The purchase, if any, will be made from Super Bazar/Govt. approved source after writing questions or tenders (wherever necessary) strictly as per financial rules and as per instruction issued by the department from time to time. Sales Tax where applicable should be against 'D' from the supply of material should be for PGCGC-42.

Sr. No.	Name of articles with specification/make	Previous purchase	Qty of last purchase	Quantity required	Rate per item	Approx cost
	Refreshment to the students during Placement Drive by Amazon on 19 <sup>th</sup> March, 2019			200	500/-	Rs 10,000
<b>Total :- Rs 10,000/-</b>						

Certified that there no advance is outstanding against my name department.  
Date: 06-03-2019 Signature (in full): Manjit Kaur  
(Name in block letters) MANJIT KAUR  
Sig. of convener/HEAD Manjit K

Out of Placement fund.

42

**POST-GRADUATE GOVERNMENT COLLEGE FOR GIRLS,  
SECTOR 42, CHANDIGARH**

Principal,  
Madam,

Sanction may kindly be accorded to incur an expenditure of Rs. 45,000/- (Rupees fourty five thousand) Only on account of Household to 6 students for being 30 lectures in Placement Cell.

The Purchase, if any, will be made from Super Bazar/Govt. approved source after writing questions or tenders (wherever necessary) strictly as per financial rules and as per instruction issued by the department from time to time. Sales Tax where applicable should be against 'D' form. The supply of material should be for PGCGC-42.

Sr. No.	Name of articles with specification/Make etc.	Previous Balance	Date of last purchase	Quantity required	Rate per item	Approx cost
	Household to 6 students for being 30 lectures in Placement Cell			5	1500/-	Rs 7500
	Interview preparation Resume writing			5	1500/-	Rs 7500
	SAC BANKING / CIVIL SERVICES			5	1500/-	Rs 7500
	to the students in the Month of September, 2017 collectively.			5	1500/-	Rs 7500
<b>Grand Total :- Rs 45,000</b>						

Certified that there no advance is outstanding against my name department.  
Date: 22-08-2017 Signature (in full): Manjit Kaur  
(Name in block letters) MANJIT KAUR  
Sig. of convener/HEAD Manjit

Out of Placement fund.

Fund Asst: \_\_\_\_\_ Suppl: \_\_\_\_\_

Note:—NO ADVANCE OUT OF FUNDS SHALL BE GIVEN TILL THE PREVIOUS IS ADJUSTED/ REQUIRED ADVANCE WILL HAVE TO BE GOT SETTLED WITHIN A PERIOD OF 30 DAYS FROM THE DATE OF A PROVISION OF ADVANCE.

52. 9-15 Sept 2017

**BILL FOR RESOURCE PERSON DETAIL**  
Topic- Interview Preparation/ CV Writing/SSC/Banking Preparation

Name	Address	Date	Timing	Class	T/A/DA	Payment	Total
Mr. Ankur Sareen	ETUDE ABROAD, SCO-200, Sector 35, Chandigarh	04-09-2017	02:15 to 03:30	BCA/B.Com/BA			1500
				B.Sc			
		05-09-2017	02:15 to 03:30	BCA/B.Com/BA			1500
				B.Sc			
		06-09-2017	02:15 to 04:00	BCA/B.Com/BA			1500
				B.Sc			
		07-09-2017	0:00 to 12:30	BCA/B.Com/BA			3000
				B.Sc			
		06-09-2017	02:15 to 04:15	BCA/B.Com/BA			1500
				B.Sc			
Mr. Amit Thakar	Om Banker's Creator, SCO-371-373, 4th Floor, Sector-34 A, Chandigarh	11-09-2017	02:15 to 03:30	BA/B.Com/B.Sc/BCA			1500
				B.Sc			
		12-09-2017	02:15 to 03:30	BCA/B.Com/BA			1500
				B.Sc			
		13-09-2017	02:15 to 03:30	BCA/B.Com/BA			1500
				B.Sc			
		14-09-2017	02:15 to 03:30	BCA/B.Com/BA			1500
				B.Sc			
		15-09-2017	02:15 to 03:30	BCA/B.Com/BA			1500
				B.Sc			
<b>Grand Total</b>							<b>15,500</b>

Grand Total 15,500

*Entered on Stock Register No-45 at page No:- 79 & 80*  
*Manjit Kaur*  
*Verified & Recommended for payment*  
*Manjit Kaur*

53. Interview preparation October 2017

1443/Pt. PGGCG-42 - Item 1 - Govt. Press, U.T., Chd.

**POST-GRADUATE GOVERNMENT COLLEGE FOR GIRLS, SECTOR 42, CHANDIGARH**

Principal,  
Madam,

Sanction may kindly be accorded to incur an expenditure of Rs. 12000/- (Rupees Twelve thousand only) Only on account of Honorarium etc. 2 no. person for taking 8 lectures on Placement call in the department of Placement call.  
The purchase, if any, will be made from Super Bazar/Govt. approved source after inviting quotations or tenders (wherever necessary) strictly as per financial rules and as per instruction issued by the department from time to time. Sales Tax where applicable should be against 'D' form. The supply of material should be FOR GCG-42.

Sr. No.	Name of articles with specification/ Make etc.	Previous Balance	Date of last purchase	Quantity required	Rate per item	Approx cost
	Honorarium to 2 resource person for taking 8 lectures on Interview preparation, Resume writing, Group Discussion to the students in the Month of October 2017 strictly.			5 @ 1500	Rs 7500	
				3 @ 1500	Rs 4500	
<b>Grand Total - Rs 12,000/-</b>						

**BILL FOR RESOURCE PERSON DETAIL**  
Topic- Interview Preparation/ CV Writing/ Group Discussion

Name	Address	Date	Timing	Class	T/A/DA	Payment	Total
Mr. Ankur Sareen	ETUDE ABROAD, SCO-200, Sector 35, Chandigarh	15-10-2017	09:15 to 10:30	B.COM III			1500
				B.COM III			
		26-10-2017	09:35 to 10:30	B.COM III			1500
				B.COM III			
		26-10-2017	01:30 to 03:00	BCA/B.Com/BA			1500
				B.Sc			
		24-10-2017	01:30 to 03:00	BCA/B.Com/BA			1500
				B.Sc			
		30-10-2017	01:30 to 03:00	BCA/B.Com/BA			1500
				B.Sc			
<b>Grand Total</b>							<b>7,500</b>

*Verified & recommended for payment*  
*Entered on Stock Register No-45 at page No:- 80*  
*Manjit Kaur*

Certified that there no advance is outstanding against my name department.

Date 25/10/17 Signature (in full) Manjit Kaur  
DR. MANJIT KAUR  
(Name in block letters)

Out of Placement call and Suppl. Sig. of convenor/HOD Manjit Kaur  
F. Asstt. 25/10/17 Buzsar

Note.—NO ADVANCE OUT OF FUNDS SHALL BE GIVEN TILL THE PREVIOUS IS ADJUSTED/ RECOUPED. ADVANCE WILL HAVE TO BE GOT SETTLED WITHIN A PERIOD OF 30 DAYS FROM THE DATE OF WITHDRAWAL OF ADVANCE.



### 57. Interview Skills 10-15 feb 2018

16

1443P, PGCG-42-Item 1-Govt. Press, U.T., Chd.

**POST-GRADUATE GOVERNMENT COLLEGE FOR GIRLS,  
SECTOR 42, CHANDIGARH**

Principal,  
Madam,

Sanction may kindly be accorded to incur an expenditure of Rs. 15,000 (Rupees 15,000 Only) on account of 15 resource person for taking 15 lectures on Interview Preparation/Group Discussion/Resume writing to the students in the month of February 2018 tentatively. in the department of Placement Cell.

The Purchase, if any, will be made from Super Bazar/Govt. approved source after inviting quotations or tenders (wherever necessary) strictly as per financial rules and as per instruction issued by the department from time to time. Sales Tax where applicable should be against 'D' form. The supply of material should be FOR GCG-42.

Sr. No.	Name of articles with specification/Make etc.	Previous Balance	Date of last purchase	Quantity required	Rate per item	Approx cost
	15 resource person for taking 15 lectures on Interview Preparation/Group Discussion/Resume writing to the students in the month of February 2018 tentatively.			15	1000	15,000/-
<b>Grand Total - ₹ 15,000/-</b>						

Certified that there no advance is outstanding against my name department.

Date: 22/02/2018 Signature (in full) Manjita  
DR. MANJIT KAUR  
(Name in block letters)

Out of Placement Cell fund  
Fwd Asstt. [Signature] Supdt. [Signature] Bursar [Signature] Prncpl. [Signature]

Note.—NO ADVANCE OUT OF FUNDS SHALL BE GIVEN TILL THE PREVIOUS IS ADJUSTED/RECOVERED. ADVANCE WILL HAVE TO BE GOT SETTLED WITHIN A PERIOD OF 30 DAYS FROM THE DATE OF WITHDRAWAL OF ADVANCE.

BILL FOR RESOURCE PERSON DETAIL  
Topic- Interview Preparation/ CV Writing/ Group Discussion

Name	Address	Date	Timing	Class	TA/DA	Payment	Total
Ms. Ankar Sareen	ETUDE ABROAD, SCO-200, Sector 35, Chandigarh	10-02-2018	10:30 to 12:00	B.COM III B.Sc III B.A., BCA		1500	1500
		10-02-2018	12:00 to 01:30	B.COM III B.Sc III B.A., BCA		1500	1500
		10-02-2018	01:30 to 3:00	B.COM III B.Sc III B.A., BCA		1500	1500
		13-02-2018	10:30 to 12:00	B.COM III B.Sc III B.A., BCA		1500	1500
<b>Grand Total</b>						<b>6000</b>	<b>6000</b>

Verified and Recommended for payment  
Manjita  
Entered on stock Register No-45 at page NO-81

### 58. 20-22 March 2018

13

1443P, PGCG-42-Item 1-Govt. Press, U.T., Chd.

**POST-GRADUATE GOVERNMENT COLLEGE FOR GIRLS,  
SECTOR 42, CHANDIGARH**

Principal,  
Madam,

Sanction may kindly be accorded to incur an expenditure of Rs. 22,500 (Rupees 22,500 Only) on account of 15 resource person for taking 15 lectures on Interview Preparation/Group Discussion/Resume writing to the students in the month of March, 2018 tentatively. in the department of Placement Cell.

The Purchase, if any, will be made from Super Bazar/Govt. approved source after inviting quotations or tenders (wherever necessary) strictly as per financial rules and as per instruction issued by the department from time to time. Sales Tax where applicable should be against 'D' form. The supply of material should be FOR GCG-42.

Sr. No.	Name of articles with specification/Make etc.	Previous Balance	Date of last purchase	Quantity required	Rate per item	Approx cost
	15 resource person for taking 15 lectures on Interview Skills, Resume Writing, Group Discussion, Confidence Building Address Management to the students in the month of March, 2018 tentatively.			15 @ 1500	1500	22,500
<b>GRAND Total:- ₹ 22,500</b>						

Certified that there no advance is outstanding against my name department.

Date: 16/03/18 Signature (in full) Manjita  
DR. MANJIT KAUR  
(Name in block letters)

Out of PLACEMENT fund  
Fwd Asstt. [Signature] Supdt. [Signature] Bursar [Signature] Prncpl. [Signature]

Note.—NO ADVANCE OUT OF FUNDS SHALL BE GIVEN TILL THE PREVIOUS IS ADJUSTED/RECOVERED. ADVANCE WILL HAVE TO BE GOT SETTLED WITHIN A PERIOD OF 30 DAYS FROM THE DATE OF WITHDRAWAL OF ADVANCE.

BILL FOR RESOURCE PERSON DETAIL  
Topic- Interview Preparation/ CV Writing/ Group Discussion

Name	Address	Date	Timing	Class	TA/DA	Payment	Total
Ms. Ankar Sareen	ETUDE ABROAD, SCO-200, Sector 35, Chandigarh	20-03-2018	02:00 to 3:30	B.Ped		1500	1500
		21-03-2018	02:00 to 3:30	B.Ped		1500	1500
		22-03-2018	02:00 to 3:30	B.Ped		1500	1500
<b>Grand Total</b>						<b>4500</b>	<b>4500</b>

BRANDHAN BANK  
A/c = 50160015852376  
IFSC CODE = 008L00018113  
Entered on stock Register No-45 at Page NO-81  
Verified & recommended for payment  
Manjita



59. Placement Drive by Wise Media 3rd April, 2018.

1443/P/ PGCG-42-Item I-Govt. Press, U.T., Chand.  
**POST-GRADUATE GOVERNMENT COLLEGE FOR GIRLS,  
 SECTOR 42, CHANDIGARH**

Principal,  
 Madam,

Sanction may kindly be accorded to incur an expenditure of Rs. 5250/- (Rupees Five thousand two hundred only) on account of Refreshment to the students during PLACEMENT DRIVE in the department of PLACEMENT CELL. The Purchase, if any, will be made from Super Bazar/Govt. approved source after inviting quotations or tenders (wherever necessary) strictly as per financial rules and as per instruction issued by the department from time to time. Sales Tax where applicable should be against 'D' form. The supply of material should be FOR GCG-42.

Sr. No.	Name of articles with specification/ Make etc.	Previous Balance	Date of last purchase	Quantity required	Rate per item	Approx cost
	Refreshment to the students during PLACEMENT DRIVE by WISE MEDIA on 3rd April, 2018			150	35.00	5250
Total:- Rs 5250 -						

Certified that there no advance is outstanding against my name department.

Date 28/03/18

Signature (in full) Manjit Kaur

(Name in block letters) DR. MANJIT KAUR

Out of PLACEMENT fund

Sig. of convenor/HD

Fund Assist.

Supdt.

Note:-NO ADVANCE OUT OF FUNDS SHALL BE GIVEN TILL THE PREVIOUS IS ADJUSTED/ RECOUPED. ADVANCE WILL HAVE TO BE GOT SETTLED WITHIN A PERIOD OF 30 DAYS FROM THE DATE OF WITHDRAWAL OF ADVANCE.

**List of Students Who Attended Placement Drive by Wise Media**  
 Date:- 03 April 2018

Sr. No.	Class	Name	Roll NO	Contact	Signature
1	B.A III	Poojap	150720	9869622904	Kapoor
2	B.Sc III	Somali	150542	917515227	S
3	B.A III	Mahima	151566	788848333	Sharma
4	B.A III	Ravi	151879	864995816	Sharma
5	B.Com III	Sudesh	151094	829581889	Sharma
6	B.Com III	Tejashree	151089	987122903	Sharma
7	B.Com III	Tejashree	151187	9988628152	Sharma
8	B.Sc III	Nishu Wadia	152826	8360019315	Sharma
9	B.Sc III	Himani Vaid	152003	860303288	Sharma
10	B.Sc III	Pranjal Singh	152007	791418899	Sharma
11	B.Sc III	Shobhna Singh	152013	8558962141	Sharma
12	B.A III	Jayanshi	150252	7087971955	Sharma
13	B.Sc III	P. VARDH	152823	904183348	Sharma
14	B.A III	Mehar Bhatia	152823	926175752	Sharma
15	B.A III	Harshita	151801	997640262	Sharma
16	B.A III	Harshita	153188	997640262	Sharma
17	B.Com III	Alpanshu	151081	8725862348	Sharma
18	B.Com III	Abhinav Sharma	151079	991488433	Sharma
19	B.Com III	Riya Kalia	151052	9855336701	Sharma
20	B.A III	Vaishali Mehwal	150883	8884823709	Sharma
21	B.A III	Shweta	150945	885831673	Sharma
22	B.A III	Ravi Bala	161422	855793216	Sharma
23	B.A III	Sweta	161421	855793216	Sharma
24	B.A III	Ramandeep Kaur	161027	971551124	Sharma
25	B.Sc III	Manpreet Kaur	11772	947848636	Sharma
26	B.Com III	Tejashree Kaur	151095	770789103	Sharma
27	B.Com III	Kavita	151118	88823766	Sharma
28	B.A III	Jayanshi	150252	7087971955	Sharma
29	B.Sc III	Kamran	152037	9528754342	Sharma
30	B.Sc III	Gunraj	152037	991418897	Sharma

60. Placement drive by IDS Infotech 4th April 2018

1443/P/ PGCG-42-Item I-Govt. Press, U.T., Chand.  
**POST-GRADUATE GOVERNMENT COLLEGE FOR GIRLS,  
 SECTOR 42, CHANDIGARH**

Principal,  
 Madam,

Sanction may kindly be accorded to incur an expenditure of Rs. 3500/- (Rupees Thousand five hundred only) on account of Refreshment to the students during PLACEMENT DRIVE in the department of PLACEMENT CELL. The Purchase, if any, will be made from Super Bazar/Govt. approved source after inviting quotations or tenders (wherever necessary) strictly as per financial rules and as per instruction issued by the department from time to time. Sales Tax where applicable should be against 'D' form. The supply of material should be FOR GCG-42.

Sr. No.	Name of articles with specification/ Make etc.	Previous Balance	Date of last purchase	Quantity required	Rate per item	Approx cost
	Refreshment to the students during Placement Drive by IDS Infotech on 4th April, 2018			100	35.00	3500
Total:- Rs 3500 -						

Certified that there no advance is outstanding against my name department.

Date 31/03/18

Signature (in full) Manjit Kaur

(Name in block letters) DR. MANJIT KAUR

Out of Placement cell fund

Sig. of convenor/HD

Fund Assist.

Supdt.

Note:-NO ADVANCE OUT OF FUNDS SHALL BE GIVEN TILL THE PREVIOUS IS ADJUSTED/ RECOUPED. ADVANCE WILL HAVE TO BE GOT SETTLED WITHIN A PERIOD OF 30 DAYS FROM THE DATE OF WITHDRAWAL OF ADVANCE.

**List of Students Who Attended Placement Drive by IDS Infotech**  
 Date:- 04 April 2018

Sr. No.	Class	Name	Roll NO	Contact	Signature
1	M.Sc II	Harsarandeep	165207	8116410049	Sharma
2	M.Sc M.Phil	Sheetal Thakral	165208	8550034430	Sharma
3	M.Sc M.Phil	Pranjal Singh	165203	791418899	Sharma
4	M.Sc M.Phil	Ravi Sharma	165204	988854330	Sharma
5	B.Sc III	Nishu Wadia	152826	8360019315	Sharma
6	B.Sc III	Sudesh	152592	82767387	Sharma
7	B.Sc III	Himani Vaid	152003	860303288	Sharma
8	B.Sc III	Navya Singh	152021	850161315	Sharma
9	B.Sc III	Pranjal Singh	152039	991418899	Sharma
10	B.Sc III	Manpreet Kaur	152036	997727750	Sharma
11	B.Sc III	Manpreet Kaur	152037	997727750	Sharma
12	B.Sc III	Divya Kaur	152824	964637113	Sharma
13	B.Sc III	Ashish Singh	152823	813383436	Sharma
14	B.Sc III	Suman Bhatia	152828	964637113	Sharma
15	B.Sc III	Kanishk Kaur	152824	991733819	Sharma
16	B.Sc III	Mehar Kaur	152823	813383436	Sharma
17	B.Sc III	Nisha	152827	8872005451	Sharma
18	B.Sc III	Shikha Gupta	152823	991583550	Sharma
19	B.Sc III	Shikha	152823	991733819	Sharma
20	B.Sc III	Manpreet Kaur	152828	964637113	Sharma
21	B.Sc III	Pranjal Singh	152821	813383436	Sharma
22	B.Sc III	Shikha	152820	9501525659	Sharma
23	B.Sc III	Shikha	152820	964637113	Sharma
24	B.Sc III	Manpreet Kaur	152822	971556887	Sharma
25	B.Sc III	Manpreet Kaur	152821	9736331513	Sharma
26	B.Sc III	Manpreet Kaur	152821	9736331513	Sharma
27	M.Sc M.Phil	Anamika	165201	988840913	Sharma
28	M.Sc M.Phil	Pooja Sharma	165202	969773884	Sharma
29	M.Sc M.Phil	Adarsh Kaur	165205	8582163114	Sharma
30	M.Sc M.Phil	Kapal Kaur	165206	7832333123	Sharma
31	M.Sc M.Phil	Pranjal Singh	165210	813383436	Sharma
32	M.Sc M.Phil	Pooja Kaur	165211	7087971955	Sharma
33	M.Sc M.Phil	Pooja Kaur	165211	7087971955	Sharma
34	M.Sc M.Phil	Nisha	165210	9411244062	Sharma
35	M.Sc M.Phil	Samandeep Kaur	165214	859251288	Sharma
36	M.Sc M.Phil	Tarun	165213	8128823528	Sharma
37	M.Sc M.Phil	Rajni Gupta	165220	9501525659	Sharma
38	B.Sc III	Ankita	152820	964637113	Sharma
39	B.Sc III	Gurpreet Kaur	152828	8725862348	Sharma
40	B.Sc III	Shobhna Singh	152823	8558962141	Sharma
41	B.Sc III	Navya	152821	860772728	Sharma
42	B.Sc III	Pranjal Singh	152821	7528843424	Sharma
43	B.Sc III	Pranjal Singh	152821	972792017	Sharma
44	B.Sc III	Shikha	167341	734725563	Sharma
45	B.Sc III	Shikha	167341	7018665398	Sharma



63. Interview Skills 24-30 Jan 2017

29

*Principal  
23/1/17*

To

The Principal  
P.G. Govt. College for Girls  
Sector 42, Chandigarh

**Subject:- Permission to organize training workshops in the month of January 2017**

Madam

Kindly allow us to organize Training workshops in the month of January, 17to prepare the students for forthcoming Placement Drives. The expenditure will be met out of Placement Fund. The following topics would be covered during the workshop.

1. Interview skills
2. Resume writing
3. Group Discussion
4. Confidence building
5. Communication skills
6. Technical skills

Thanks & regards

*Manjit Kaur*  
Dr. Manjit Kaur  
Coordinator  
Placement Cell  
Post Graduate Govt College for Girls  
Sector 42, Chandigarh

29

1443P, PGCG-42—Item 1—Govt Press, U.T., Chd.

**POST-GRADUATE GOVERNMENT COLLEGE FOR GIRLS,  
SECTOR 42, CHANDIGARH**

Principal,  
Madam,

Sanction may kindly be accorded to incur an expenditure of Rs. 40,500 (Rupees forty thousand five hundred only) on account of MONITORING & RESOURCE PERSONS FOR SETTING UP TEACHING in the department of PLACEMENT CELL.  
The Purchase, if any, will be made from Super Bazar/Govt approved source after inviting quotations or tenders (wherever necessary) strictly as per financial rules and as per instruction issued by the department from time to time. Sales Tax where applicable should be against 'D' form. The supply of material should be FOR GCG-42.

Sr No.	Name of articles with specification/ Make etc.	Previous Balance	Date of last purchase	Quantity required	Rate per item	Approx cost
	Monorarium to 5 Resource person for setting up lectures on Interview skills, Resume writing			7 @ 1500		10,500
	Group discussion, Confidence building			5 @ 1500		7,500
	Communication skills in the month of January 2017 respectively.			5 @ 1500		7,500
				5 @ 1500		7,500
<b>GRAND TOTAL :- 27 X 1500</b>						<b>40,500</b>

Certified that there no advance is outstanding against my name department.

Date: 25-01-17

Signature (in full) Dr. Manjit Kaur  
(Name in block letters)  
Sig of convenor/HOD

Out of Placement Cell fund  
Fund Assit. Sugit

Principal

Note—NO ADVANCE OUT OF FUNDS SHALL BE GIVEN TILL THE PREVIOUS IS ADJUSTED/ RECOUPED. ADVANCE WILL HAVE TO BE GOT SETTLED WITHIN A PERIOD OF 30 DAYS FROM THE DATE OF WITHDRAWAL OF ADVANCE.

63. Interview Skills 24-30 Jan 2017

**BILL FOR RESOURCE PERSON DETAIL**  
Topic: Interview Preparation/ CV Writing/ GD Preparation Workshop

Sl. No.	Name	Address	Date	Timing	Class	TA/DA	Payment	Total
1.	Om Prakash	AGD Services, Sector 26,C Chandigarh	24-01-2017	02:30 to 04:00	B.SC III/BCA/BA		1500	3000
			31-01-2017	02:30 to 04:00	B.SC III/BCA/BA		1500	
2.	Ankur Sareen	ETUDE ABROAD, SCO-200, Sector 35, Chandigarh	24-01-2017	09:30 to 10:30	BCA III		1500	15000
			24-01-2017	01:30 to 02:30	BCA III		1500	
			25-01-2017	09:30 to 10:30	BCA III		1500	
			25-01-2017	01:30 to 02:30	BCA III		1500	
			27-01-2017	09:30 to 10:30	BCA III		1500	
			27-01-2017	01:30 to 02:30	BCA III		1500	
			27-01-2017	11:45 to 12:45	B.Com III		1500	
			28-01-2017	09:30 to 10:30	BCA III		1500	
			28-01-2017	01:30 to 02:30	BCA III		1500	
			30-01-2017	11:45 to 12:45	B.Com III		1500	

Sl. No.	Name	Address	Date	Timing	Class	TA/DA	Payment	Total
1	Ms. Nargam Natar	11 No 1472, Sector 42/B, Chandigarh	25-01-2017	02:30 to 04:00	B.SC III/BCA/BA		1500	4500
			27-01-2017	02:30 to 04:00	B.SC III/BCA/BA		1500	
			30-01-2017	02:30 to 04:00	B.SC III/BCA/BA		1500	
								<b>Grand Total (Rs.22,500)</b>

*Entered on state register no. 45  
at page No-77*

*Verified & Approved  
for payment  
Manjit Kaur  
24/1/17*

64. Placement Drive 7 Feb 2017

24

1443/P/PGCG-42-Item 1-Govt. Press, U.T. C.

**POST-GRADUATE GOVERNMENT COLLEGE FOR GIRLS,  
SECTOR 42, CHANDIGARH**

Principal,  
Madam,

Sanction may kindly be accorded to incur an expenditure of Rs. 6,300/- (Rupees Six thousand three hundred only) on account of Refreshment for the students during Placement Drive in the department of Placement Fund.

The Purchase, if any, will be made from Super Bazaar/Govt. approved source after inviting quotations or tenders (wherever necessary) strictly as per financial rules and as per instruction issued by the department from time to time. Sales Tax where applicable should be against 'D' form. The supply of material should be FOR GCG-42.

Sr. No.	Name of articles with specification/ Make etc.	Previous Balance	Date of last purchase	Quantity required	Rate per item	Approx cost
	Refreshment for the students on 7 <sup>th</sup> Feb, 2017 during Placement Drive			180 @	35	
Grand Total :-						6300/-

Certified that there no advance is outstanding against my name department.

Date: 02.11.17 Signature (in full): Manjit Kaur  
DR. MANJIT KAUR  
(Name in block letters)  
Sig. of convenor/HoD: Manjit Kaur

Out of Placement Cell Fund Asst. Sig. 31/11/17 Principal

**Note**—NO ADVANCE OUT OF FUNDS SHALL BE GIVEN TILL THE PREVIOUS IS ADJUSTED/ RECOUPED. ADVANCE WILL HAVE TO BE GOT SETTLED WITHIN A PERIOD OF 30 DAYS FROM THE DATE OF WITHDRAWAL OF ADVANCE.

65. Interview preparation 1-17 feb 2017

25

To

The Principal  
P.G. Govt. College for Girls  
Sector 42, Chandigarh

Subject:- **Permission to organize training workshops in the month of February**

Madam

Kindly allow us to organize Training workshops in the month of February to prepare the students for forthcoming Placement Drives and Govt Jobs preparation. The expenditure will be met out of Placement Fund. The following topics would be covered during the workshop.

1. Interview skills
2. Resume writing
3. Group Discussion
4. Confidence building
5. Communication skills
6. Technical skills
7. SSC/banking preparation
8. Civil services preparation

Thanks & regards

Manjit Kaur  
Dr. Manjit Kaur  
Coordinator  
Placement Cell  
Post Graduate Govt College for Girls  
Sector 42, Chandigarh

65. 1-17 feb 2017

26

1443/P/PGCG-42-Item 1-Govt. Press, U.T. C.

**POST-GRADUATE GOVERNMENT COLLEGE FOR GIRLS,  
SECTOR 42, CHANDIGARH**

Principal,  
Madam,

Sanction may kindly be accorded to incur an expenditure of Rs. 37,500/- (Rupees Thirty seven thousand five hundred only) on account of Honorarium to 5 Resource person for taking as lectures in the department of Placement Cell.

The Purchase, if any, will be made from Super Bazaar/Govt. approved source after inviting quotations or tenders (wherever necessary) strictly as per financial rules and as per instruction issued by the department from time to time. Sales Tax where applicable should be against 'D' form. The supply of material should be FOR GCG-42.

Sr. No.	Name of articles with specification/ Make etc.	Previous Balance	Date of last purchase	Quantity required	Rate per item	Approx cost
	Honorarium to 5 Resource person for taking as lectures on Civil Services, IELTS, Reasoning and Maths, Interview Preparation, Resume writing, Group Discussion in the month of February 2017 desistatively			5 @	1500 =	7500
Grand Total :-						37500

Certified that there no advance is outstanding against my name department.

Date: 02.11.17 Signature (in full): Manjit Kaur  
DR. MANJIT KAUR  
(Name in block letters)  
Sig. of convenor/HoD: Manjit Kaur

Out of Placement Cell Fund Asst. Sig. 31/11/17 Principal

**Note**—NO ADVANCE OUT OF FUNDS SHALL BE GIVEN TILL THE PREVIOUS IS ADJUSTED/ RECOUPED. ADVANCE WILL HAVE TO BE GOT SETTLED WITHIN A PERIOD OF 30 DAYS FROM THE DATE OF WITHDRAWAL OF ADVANCE.

27

BILL FOR RESOURCE PERSON DETAIL

Topic: Interview Preparation CV Writing/ GD Preparation Workshop/ Civil Services/ SSC/Banking

Name	Address	Date	Timing	Class	F/A/DA	Payment	Total
Mr. Om Prakash	A-25 Services, Sector 35C Chandigarh	01-02-2017	02:30 to 04:00	B.S.C. IIB/CA/BA		1500	
		02-02-2017	02:30 to 04:00	B.S.C. IIB/CA/BA		1500	
		03-02-2017	02:30 to 04:00	B.S.C. IIB/CA/BA		1500	
		04-02-2017	02:30 to 04:00	B.S.C. IIB/CA/BA		1500	
		05-02-2017	02:30 to 04:00	B.S.C. IIB/CA/BA		1500	
		15-02-2017	02:30 to 03:30	B.Paid I & II		1500	
		16-02-2017	02:30 to 03:30	B.Paid I & II		1500	
		17-02-2017	02:30 to 03:30	B.Paid I & II		1500	
Mr. Ankur Sareen	ETUDE ABROAD, SCO-200, Sector 35, Chandigarh	01-02-2017	09:00 to 10:30	BCA III		1500	
		02-02-2017	09:00 to 10:30	BCA III		1500	
		03-02-2017	09:00 to 10:30	BCA III		1500	
		04-02-2017	09:00 to 10:30	BCA III		1500	
		05-02-2017	09:00 to 10:30	BCA III		1500	
Dr. Abhishek	ETUDE ABROAD, SCO-200, Sector 35, Chandigarh	09-02-2017	09:00 to 10:30	BCA III		1500	
		11-02-2017	09:00 to 10:30	BCA III		1500	
		13-02-2017	09:00 to 10:30	BCA III		1500	
		14-02-2017	09:00 to 10:30	BCA III		1500	
		15-02-2017	09:00 to 10:30	BCA III		1500	
Dr. Anurag Prasad	T.E. Education Centre, SCO-78, SW Ind. Phase, Sector 41A, Chandigarh	08-02-2017	02:30 to 04:00	B.S.C. IIB/CA/BA		1500	
		09-02-2017	02:30 to 04:00	B.S.C. IIB/CA/BA		1500	
		10-02-2017	02:30 to 04:00	B.S.C. IIB/CA/BA		1500	
Mr. Anil Dinker	Om Swamy's Center, SCO-115, 575, 4th Phase, Sector 41 A, Chandigarh	12-02-2017	02:30 to 04:00	B.S.C. IIB/CA/BA		1500	
		14-02-2017	02:30 to 04:00	B.S.C. IIB/CA/BA		1500	
		15-02-2017	02:30 to 04:00	B.S.C. IIB/CA/BA		1500	
		17-02-2017	02:30 to 04:00	B.S.C. IIB/CA/BA		1500	
							32400

*Handwritten notes:* Fund to be check Department 23/11/17, 12/11/17, 13/11/17, 14/11/17, 15/11/17, 16/11/17, 17/11/17

66. Interview Preparation 18-30 March 2017

1443P: PGGC-42-Item 1-Govt. Press, U.T., Chandigarh

**POST-GRADUATE GOVERNMENT COLLEGE FOR GIRLS, SECTOR 42, CHANDIGARH**

Principal,  
Madam,

Sanction may kindly be accorded to incur an expenditure of Rs. 37,500/- (Rupees Thirty Seven thousand five hundred only) on account of Monashium to 5 resource person for doing 25 lectures in the department of Placement Cell.  
The Purchase, if any, will be made from Super Bazar/Govt. approved source after inviting quotations or tenders (wherever necessary) strictly as per financial rules and as per instruction issued by the department from time to time. Sales Tax where applicable should be against 'D' form. The supply of material should be FOR GCG-42.

Sr. No.	Name of articles with specification/Make etc.	Previous Balance	Date of last purchase	Quantity required	Rate per item	Approx cost
	Monashium to 5 resource person			5 @	1500 =	Rs 7500
	for doing 25 lectures on			5 @	1500 =	Rs 7500
	Sub-interview Preparation, Communication			5 @	1500 =	Rs 7500
	Skills & digital marketing			5 @	1500 =	Rs 7500
	to the students in the Month of March, 2017 tentatively.					
Grand Total:- Rs 37,500/-						

Certified that there no advance is outstanding against my name department.

Date 22-03-2017 Signature (in full) Manjit Kaur  
DR. MANJIT KAUR  
(Name in block letters)  
Sig. of convener/HD Manjit Kaur  
Fund Asst. Supdt. 22/3/17 Principal

Note.—NO ADVANCE OUT OF FUNDS SHALL BE GIVEN TILL THE PREVIOUS IS ADJUSTED/RECOUPED. ADVANCE WILL HAVE TO BE GOT SETTLED WITHIN A PERIOD OF 30 DAYS FROM THE DATE OF WITHDRAWAL OF ADVANCE.

1443P: PGGC-42-Item 1-Govt. Press, U.T., Chandigarh

**POST-GRADUATE GOVERNMENT COLLEGE FOR GIRLS, SECTOR 42, CHANDIGARH**

Principal,  
Madam,

Sanction may kindly be accorded to incur an expenditure of Rs. 16,000/- (Rupees Sixteen thousand only) on account of Interview Preparation/ CV Writing/Digital Marketing in the department of Placement Cell.  
The Purchase, if any, will be made from Super Bazar/Govt. approved source after inviting quotations or tenders (wherever necessary) strictly as per financial rules and as per instruction issued by the department from time to time. Sales Tax where applicable should be against 'D' form. The supply of material should be FOR GCG-42.

Name	Address	Date	Timing	Class	TA/DA	Payment	Total
Mr. Akhinder	FLTR ABROAD, SCO-210, Sector 35, Chandigarh	18-03-2017	12:45 to 03:00	B.Sc III Biotech		3000	
		24-03-2017	12:20 to 02:30	B.Sc III Biotech		3000	6000
Mr. Ghan Shyam Jha	Eureka Electrofit Solutions Pvt.Ltd, Plot No.E-55, Phase I, Ind.Area, Mohali	20-03-2017	2:10 to 03:30	B.Sc III Biotech/BA		1500	
		21-03-2017	2:10 to 03:30	B.Sc III Biotech/BA		1500	
		24-03-2017	2:10 to 04:00	B.Sc III Biotech/BA		1500	
		27-03-2017	2:10 to 03:30	B.Sc III Biotech/BA		1500	
		28-03-2017	2:10 to 03:30	B.Sc III Biotech/BA		1500	
		29-03-2017	2:10 to 03:30	B.Sc III Biotech/BA		1500	
		30-03-2017	2:10 to 03:30	B.Sc III Biotech/BA		1500	
Grand Total							16000

Certified that there no advance is outstanding against my name department.

Date 22-03-2017 Signature (in full) Manjit Kaur  
DR. MANJIT KAUR  
(Name in block letters)  
Sig. of convener/HD Manjit Kaur  
Fund Asst. Supdt. 22/3/17 Principal

Note.—NO ADVANCE OUT OF FUNDS SHALL BE GIVEN TILL THE PREVIOUS IS ADJUSTED/RECOUPED. ADVANCE WILL HAVE TO BE GOT SETTLED WITHIN A PERIOD OF 30 DAYS FROM THE DATE OF WITHDRAWAL OF ADVANCE.

67. Placement drive by Eclerx 31 March 2017

1443P: PGGC-42-Item 1-Govt. Press, U.T., Chandigarh

**POST-GRADUATE GOVERNMENT COLLEGE FOR GIRLS, SECTOR 42, CHANDIGARH**

Principal,  
Madam,

Sanction may kindly be accorded to incur an expenditure of Rs. 5250/- (Rupees Five thousand two hundred fifty only) on account of Refreshment to the students during Placement Drive by Eclerx in the department of Placement Cell.  
The Purchase, if any, will be made from Super Bazar/Govt. approved source after inviting quotations or tenders (wherever necessary) strictly as per financial rules and as per instruction issued by the department from time to time. Sales Tax where applicable should be against 'D' form. The supply of material should be FOR GCG-42.

Sr. No.	Name of articles with specification/Make etc.	Previous Balance	Date of last purchase	Quantity required	Rate per item	Approx cost
	Refreshment to the students during Placement Drive by Eclerx Company on 31 <sup>st</sup> March, 2017.			150 @	35 =	5250/-
Total:- Rs 5250/-						

Certified that there no advance is outstanding against my name department.

Date 22-03-2017 Signature (in full) Manjit Kaur  
DR. MANJIT KAUR  
(Name in block letters)  
Sig. of convener/HD Manjit Kaur  
Fund Asst. Supdt. 22/3/17 Principal

Note.—NO ADVANCE OUT OF FUNDS SHALL BE GIVEN TILL THE PREVIOUS IS ADJUSTED/RECOUPED. ADVANCE WILL HAVE TO BE GOT SETTLED WITHIN A PERIOD OF 30 DAYS FROM THE DATE OF WITHDRAWAL OF ADVANCE.

68. Placement drive by IDS infotech 10 April 2017

1443P: PGGC-42-Item 1-Govt. Press, U.T., Chandigarh

**POST-GRADUATE GOVERNMENT COLLEGE FOR GIRLS, SECTOR 42, CHANDIGARH**

Principal,  
Madam,

Sanction may kindly be accorded to incur an expenditure of Rs. 2800/- (Rupees Twenty Eight hundred only) on account of Refreshment to the students during Placement Drive by IDS Infotech Ltd in the department of Placement Cell.  
The Purchase, if any, will be made from Super Bazar/Govt. approved source after inviting quotations or tenders (wherever necessary) strictly as per financial rules and as per instruction issued by the department from time to time. Sales Tax where applicable should be against 'D' form. The supply of material should be FOR GCG-42.

Sr. No.	Name of articles with specification/Make etc.	Previous Balance	Date of last purchase	Quantity required	Rate per item	Approx cost
	Refreshment to the students during Placement Drive by IDS Infotech Ltd on 10 <sup>th</sup> April 2017			80 @	35 =	2800/-
Total:- Rs 2800/-						

Certified that there no advance is outstanding against my name department.

Date 8-APR-2017 Signature (in full) Manjit Kaur  
DR. MANJIT KAUR  
(Name in block letters)  
Sig. of convener/HD Manjit Kaur  
Fund Asst. Supdt. 8/4/17 Principal

Note.—NO ADVANCE OUT OF FUNDS SHALL BE GIVEN TILL THE PREVIOUS IS ADJUSTED/RECOUPED. ADVANCE WILL HAVE TO BE GOT SETTLED WITHIN A PERIOD OF 30 DAYS FROM THE DATE OF WITHDRAWAL OF ADVANCE.

### 69. Workshops on Digital Marketing

21

1443 Pr. PGCG-42—Item 1—Govt. Press, U.T., Chand.

**POST-GRADUATE GOVERNMENT COLLEGE FOR GIRLS,  
SECTOR 42, CHANDIGARH**

Principal,  
Madam,

Sanction may kindly be accorded to incur an expenditure of Rs. 21,000/- (Rupees Twenty one thousand only) on account of Honorarium to 2 Resource person for taking 14 lectures on Digital Marketing to the students in the month of April, 2017 tentatively. in the department of Placement Cell

The Purchase, if any, will be made from Super Bazar/Govt. approved source after inviting quotations or tenders (wherever necessary) strictly as per financial rules and as per instruction issued by the department from time to time. Sales Tax where applicable should be against 'D' form. The supply of material should be FOR GCG-42.

Sr No.	Name of articles with specification/ Make etc.	Previous Balance	Date of last purchase	Quantity required	Rate per item	Approx cost
	Honorarium to 2 Resource person for taking 14 lectures on Digital Marketing to the students in the month of April, 2017 tentatively.			7 @	1500 =	10,500/-
				7 @	1500 =	10,500/-
				<b>Grand Total:-</b>		<b>21,000/-</b>

Certified that there no advance is outstanding against my name department.

Date: 31-03-2017

Signature (in full) Manjit Kaur  
**DR. MANJIT KAUR**  
(Name in block letters)  
Sig. of convenor/HOD

Out of Placement Cell Fund Asstt. [Signature] Supdt.

[Signature] Principal

*Note—NO ADVANCE OUT OF FUNDS SHALL BE GIVEN TILL THE PREVIOUS IS ADJUSTED/ RECOUPED. ADVANCE WILL HAVE TO BE GOT SETTLED WITHIN A PERIOD OF 30 DAYS FROM THE DATE OF WITHDRAWAL OF ADVANCE*

**BILL FOR RESOURCE PERSON DETAIL**  
Topic-Digital Marketing

Name	Address	Date	Timing	Class	TA/DA	Payment	Total
Mr. Ghan Shyam Jha	Eureka Electronics Solutions Pvt.Ltd Plot No E-55, Phase 8, Ind. Area, Mohali	03-04-2017	2:10 to 03:30	B.Sc III Biotech/BA MA		1500	
		05-04-2017	2:10 to 03:30	B.Sc III Biotech/BA MA		1500	
		06-04-2017	2:10 to 03:30	B.Sc III Biotech/BA MA		1500	
		10-04-2017	2:10 to 04:00	B.Sc III Biotech/BA MA		1500	
		11-04-2017	2:10 to 03:30	B.Sc III Biotech/BA MA		1500	
		12-04-2017	2:10 to 03:30	B.Sc III Biotech/BA MA		1500	
Mr. Sahil Aggarwal	Eureka Electronics Solutions Pvt.Ltd Plot No E-55, Phase 8, Ind. Area, Mohali	20-04-2017	12:10 to 01:30	B.Sc III Biotech/BA MA		1500	
		21-04-2017	12:10 to 01:30	B.Sc III Biotech/BA MA		1500	
		22-04-2017	12:10 to 01:30	B.Sc III Biotech/BA MA		1500	
		24-04-2017	2:10 to 03:30	B.Sc III Biotech/BA MA		1500	
							<b>Grand Total 16500</b>

*Submitted on School Register No-45  
at page No. 70  
Manjit Kaur  
Verified & Recommended by  
Manjit Kaur*

*Hgha  
Manjit*

*Nishe Jassi*  
Principal  
P.G. Govt College for Girls  
Sector 42 Chandigarh

**ANNEXURE I**

**Activities organized by Placement Cell**

**SESSION: 2019-2020**

**DETAILS OF TRAINING SESSIONS**

Sr. NO	Date	Venue	No of Students participated	Remarks
1.	20 <sup>th</sup> Aug, 2019	Multimedia Room	107	Scholarship/ Aptitude Tests by Bulls Eye. Students participated enthusiastically and all their queries were addressed.
2.	4 <sup>th</sup> Nov, 2019	Multimedia Room	143	Training Session on Career Counselling and Reasoning ability by Mr.Gagan Rajput Director Brainy IAS Academy Chandigarh
3.	5 <sup>th</sup> Nov, 2019	Multimedia Room	24	Training Session on Communication & Interview Skills by Mr. Nikhil IBS Private Limited Chandigarh
4.	22 <sup>nd</sup> Oct, 2019	Multimedia Room	129	Training Session on Career Counselling and Civil Services Preparation by Raj Malhotra Institute
5.	21 <sup>st</sup> Jan,2020	Multimedia Room	156	Training Session on Interview Preparation by Times Institute
6.	22 <sup>nd</sup> Jan,2020	Room No 204	116	Training Session on Stress Management to B.Com students
7.	22 <sup>nd</sup> ,23 <sup>rd</sup> and 24 <sup>th</sup> Jan,2020	Multimedia Room	80	Training Session on Interview Preparation by a corporate trainer Mr. Ankur Sareen
8.	29 <sup>th</sup> Jan, 2020	Multimedia Room	99	Training Session on Career as Company

*Handwritten signatures*

*Niche Jind*  
Principal  
P.G. Govt. College for Girls  
Sector 42, Chandigarh

				Secretary by Chapter I GGDSD Sector 32, Chandigarh
9.	5 <sup>th</sup> Feb, 2020	Multimedia Room	80	Interaction of students with E Clerx A Pre – Placement session
10.	20 <sup>th</sup> Feb.2020	Multimedia Room	38	Psychometric Assessment by Pearl Academy to assess the aptitudinal strength and weaknesses of students
11.	24 <sup>th</sup> Feb.2020	Multimedia Room	48	YOUNG MANAGERS contest for preparing students to become 'Leaders of tomorrow'

No. of Training Sessions:- 09

No. of Students participated:- 875

No. of aptitude test :- 02

No. of Students participated:- 145

*Harpreet*

*Nisha Jassi*  
Principal  
P.G. Govt. College for Girls  
Sector 42, Chandigarh



## SESSION:2019-2020

### DETAILS OF CAMPUS PLACEMENT DRIVES HELD

Sr. No	Date	Venue	No of students Registered	No of students participated	Remarks
1.	28 <sup>th</sup> Jan,2020	Multimedia Room	71	71	Placement drive by Concentrix 36 students were offered Expression of interest letters (EOI) at between 1.8 LPA and 3.3LPA
2.	30 <sup>th</sup> Jan,2020	Multimedia Room	104	104	Placement drive by Focus Edumatics 70 students were shortlisted. Final rounds awaited
3.	6 <sup>th</sup> Feb,2020	Multimedia Room	83	83	Recruitment drive by EClerx 28 students were shortlisted 08 students given LOI (Letter of interest) by the company @ 2.5 Lac. Per annum
4.	6 <sup>th</sup> Feb,2020	Multimedia Room	85	85	Recruitment drive by Tech. Mahindra 30 Students were shortlisted by the company Final rounds awaited

No. of Placement Drives : - 04

No. of students participated:- 343

No. of students placed:- 44

No. of students shortlisted:- 164

*H. H. H. H.*

*Nisha Jindal*  
Principal  
P.G. Govt. College for Girls  
Sector 42, Chandigarh

## ANNEXURE II

SESSION: 2018-2019

### DETAILS OF TRAINING SESSIONS

Sr. NO	Date	Venue	No of Students participated	Remarks
1.	24 <sup>th</sup> & 30 <sup>th</sup> Aug, 2018	Room No 33	119	Career Counselling by a Corporate Trainer Dr. Rakesh Sharma for the students of B.Sc Med & Non Med.
2.	29 <sup>th</sup> Aug, 2018	Multimedia Room	14	Training Session on IAS/PCS Preparation by Chankya Academy.
3.	25 <sup>th</sup> Oct, 2018	Conference Room	57	Training Session on Interview Preparation and Communication Skills by Mr. Ankur Sareen to the students of BCA III from 10 A.M to 01:30 PM.
4.	01 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup> Nov, 2018	Multimedia Room	57	Training Session on Interview Preparation and Communication Skills by Mr. Ankur Sareen to the students of all streams.
5.	15 <sup>th</sup> , 16 <sup>th</sup> & 19 <sup>th</sup> Nov, 2018	Multimedia Room	48	Training Session on Interview Preparation and Communication Skills by Ms. Jeevanjot Kaur to the students of all streams.
6.	21 <sup>st</sup> Jan, 2019 onwards	Multimedia Room	69	Training Session on Interview Preparation and Communication Skills, Computer Skills by NASSCOM
7.	13 <sup>th</sup> & 14 <sup>th</sup> Feb, 2019	Conference Room	91	Training Session on Interview Preparation and Communication Skills by Mr. Ankur Sareen to the students of all streams.

*[Signature]*

*Nishe Jind*  
Principal  
P.G. Govt. College for Girls  
Sector 42, Chandigarh

No. of Training Sessions:- 07

No. of Students participated:- 455

SESSION:2018-2019

DETAILS OF WORKSHOPS HELD

Sr.NO	Date	Venue	No of Students participated	Remarks
1.	27 <sup>th</sup> & 28 <sup>th</sup> Aug, 2018	Multimedia Room	135	Two days Free Workshop on Govt. Jobs Preparation with the collaboration of Gyanm Academy, Sector 34, Chandigarh.
2.	12 <sup>th</sup> & 13 <sup>th</sup> Sep, 2018	Conference Room	76	Workshop on Communication Skills, Soft Skills & Interview Preparation by a corporate trainer Dr. Devi Jindal, My Career Edu.
3.	18 <sup>th</sup> to 20 <sup>th</sup> Sep, 2018	Multimedia Room	125	Workshop on Govt Jobs Preparation for Maths by Mr. Jatin from Gyanm Academy.
4.	25 <sup>th</sup> Sep, 2018	Multimedia Room	56	Workshop on Govt Jobs Preparation for Reasoning by Mr. Vipul from Gyanm Academy..
5.	26 <sup>th</sup> & 27 <sup>th</sup> Sep, 2018	Multimedia Room	58	Workshop on Govt Jobs Preparation for GK by Mr. Shubham Sharma from Chanakya IAS Academy.
6.	28 <sup>th</sup> & 29 <sup>th</sup> Sep, 2018	Multimedia Room	30	Workshop on Govt Jobs Preparation for Maths by Mr. Vishal Gupta & Mr. Ajay Kapoor.
7.	29 <sup>th</sup> Oct, 2018	Multimedia Room	80	Workshop on Interview Preparation, Soft Skills and Communication Skills by NASSCOM for the students of all streams.
8.	30 <sup>th</sup> Jan, 2019	Multimedia Room	55	Workshop on Govt. Job Preparation by Mr Jatin from Gyanm Academy.

51

9.	6 <sup>th</sup> , 7 <sup>th</sup> , 11 <sup>th</sup> , 12 <sup>th</sup> , 13 <sup>th</sup> , 14 <sup>th</sup> , 15 <sup>th</sup> & 19 <sup>th</sup> Feb, 2019	Room No 101	67	Workshop on UGC NET Paper I by Mr. Munish Kumar from Gurukul Vidya Institute, Sector 34, Chandigarh
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No. of Workshop organized:- 09

No. of students participated:- 682

## SESSION:2018-2019

### DETAILS OF APTITUDE TESTS

Sr. NO	Date	Venue	No of Students participated	Remarks
1.	23 <sup>rd</sup> Aug, 2018	Multimedia Room	182	Oral Quiz Contest by Abhimanyu Academy, 182 students attended this test.
2.	17 <sup>th</sup> Sep, 2018	Multimedia Room	85	Scholarship Test by Bullseye. 85 students attended this Scholarship Test from BA/B.Sc/B.Com/BCA/M.Com.
3.	03 Oct,2018	Multimedia Room	118	Quiz Contest organized by Tata Institute of Social Science.

No. of Aptitude Test held: - 03

No. of students participated:- 385

## SESSION:2018-2019

### DETAILS OF PLACEMENT DRIVES HELD

Sr. NO	Date	Venue	No of students Registered	No of students participated	Remarks
1.	13 <sup>th</sup> Nov,2018	Multimedia Room & Placement Cell		71	Campus recruitment drive was conducted by Web Astral IT Company, Phase 8, Mohali, 71 students from BCA, B.Sc IT & C.Sc, M.Sc IT participated in this drive. 2 students Neha Chaudhary (BCA) & Tania Aggarwal (B.Sc C.Sc) selected as a PHP Developer Trainee & Android Developer Trainee at a pay package of 1.2 to 1.8 LPA.
2.	21 <sup>st</sup> Nov,2018	Multimedia Room.		57	Campus Placement Drive was held by Concentrix Daksh India Pvt Ltd. 57 students from all streams participated in this drive. 21 students got offer letter as Representative at pay package of 1.7 to 2.6 LPA.
3.	16 <sup>th</sup> Feb, 2019	IT Block		750	Mega Job Fair was organised on 16 <sup>th</sup> Feb. 2019 in collaboration with ESSCI supported by NSDC. As many as 23 companies started the process of hiring. 750 students participated in the event from 49

					institutions from Chandigarh, Haryana, HP, Punjab and Rajasthan. 272 students shortlisted for the second round of Interview.
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No. of Placement Drives : - 02  
 No. of students participated:- 878  
 No. of students placed:- 23  
 No. of students shortlisted:- 156

*[Handwritten signature]*

Manjit Kaur

*Nisha Jassi*  
 Principal  
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 Sector 42, Chandigarh