Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	POST GRADUATE GOVERNMENT COLLEGE FOR GIRLS SEC FORTY TWO CHANDIGARH
Name of the head of the Institution	Prof. (Dr.) Nisha Aggarwal
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01722676005
Mobile no.	9888488569
Registered Email	gcg42chd@yahoo.com
Alternate Email	naac.pggcg42@gmail.com
Address	SECTOR 42, CHANDIGARH, 160036
City/Town	Chandigarh
State/UT	Chandigarh
Pincode	160036

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Prof. Lakhvir Singh
Phone no/Alternate Phone no.	01722676005
Mobile no.	9417184039
Registered Email	gcg42chd@yahoo.com
Alternate Email	naac.pggcg42@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.gcg42.ac.in/medias/media/other/1094/aqar-2018-2019.pdf

4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.gcg42.ac.in/academic-calendar

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
3	A	3.21	2015	15-Nov-2015	14-Nov-2020

6. Date of Establishment of IQAC	03-May-2005

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
One Day Capacity Building	20-Feb-2020	200

programme Block Chain Technology and earning through Social Media Platforms	1	
RUSA sponsored One day capacity building workshop on Role of Nutrition in Physical, Mental and Social Wellbeing of Adolescents	03-Sep-2019 1	200
Workshop on Water Crisis	16-Nov-2019 1	170
Zonal Youth and Heritage Festival	24-Sep-2019 4	1700
National Webinar on Improving Communication Skills in association with Cambridge university press	10-May-2020 1	600
International conference on Sports for development and Peace	06-Apr-2020 1	27000
Webinar on Learning about Plagiarism and Guidelines about Using Information	06-Nov-2020 1	379
National Webinar on Research Methodology Basics	05-Nov-2020 1	250
Webinar Developing Functional Language Skills	12-Aug-2020 1	800
Virtual Symposium on Value of Books in Life on World Book Day	23-Apr-2020 1	7000
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File

10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

A major project of the Girls' Hostel of 22 crores has also been approved. The foundation stone for the same was laid down in september 2020.

Various Infrastructure/ Improvement Projects of the college like Genset for Auditorium, Renovation of students washrooms, LED lights and Fans for the classrooms, Electrical repairs in the Housing colony of group D Employee etc. which amounts to approx 3.5 crores was done

Plagiarism Detection Software Urkund, DELNET, RFID system were added in the library.

Capacity Building Workshops, Webinar and Expert talks on Skill Development, Startup India, Literature, Creativity etc. to empower students.

Upgrdataion of ICT facility by purchasing of computers, printers and MS Office. GSuite for education subscription was taken for smooth conducting of online classes and other teaching learning activities during the Covid19 pandemic.

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Infrastructure :The college IQAC has worked out an action plan for up gradation of existing learning resource for imparting quality teaching and enhancement. Also, due to pandemic some of the projects that were due for completion could not be completed within the stipulated time period. The college proposes to complete the delayed projects in this session. 1. Completion of Installation of	**Infrastructure As per plan laid down by the IQAC following were the achievements during the year 20192020 1. Renovation of Class IV employee Houses done under 4202 . 2. Rewiring of electrical installations and replacement of tube fitting with LED fixtures done in IT Block under 4202. 3. Bandwidth was increased from 10 mbps to 100 mbps to cope up with increased requirement because of COVID. 4.**

lift under RUSA Infrastructural Grant in the IT Block to make it friendly for differently abled students/employees 2. Provision for furnishing and fitting of the Mini Conference Room renovated under RUSA. 3. Upgradation of existing network from 10 mbps to 100 mbps. 4. Construction of a cycle track to promote physical activity. 5. Construction of a synthetic Lawn Tennis Court under 4202 in order to promote the game. 6. Construction of a synthetic Badminton Court under 4202 on the campus. 7. Installation of chain link fencing of Basketball court under 4202. 8. Proposal for setting up of Golf putting range under RUSA Infrastructural Grant. 9. Proposal for Setting up of a Cricket pitch and Cricket net under RUSA Infrastructural Grant for in house practice. 10. Proposal for the construction of new girls hostel building for meeting the increased demand of outstation students. 11. Proposal for Renovation of washrooms for students (44 WC) in Arts block under 4202. 12. Renovation of ground floor corridor of science block and porch area of the college.	Purchase and installation of Generator Set for Auditorium block completed 5.Old and defective ceiling fans replaced and AC points provided in Administrative block and Science block. 6. Renovation of washrooms for students in science block done under 4202. 7. Redesigning and extension of services in College website www.gcg42.ac.in 8. Foundation Laying Ceremony of the new Girls hostel was done in september 2020 9. RFID facility installed in the library 10. The work of renovation of ground floor corridor of science block and porch area of the college is complete.
Academic Programmes 1.To initiate the process of Academic Administrative Audit (AAA). 2. Proposal to design and prepare online Joint Prospectus for UG and PG courses of city colleges for session 2020-2021. 2. Preparing of IQAC News Letter. 3. To conduct Capacity Building Programme on Curriculum Reforms and Latest QIF of NAAC. 4. To encourage faculty to conduct research and apply for research projects. 5. To facilitate participation of the college in NIRF. 6. Proposal for subscription of Urkund – anti plagiarism software recommended by UGC. 7. Signing MoUs with Industries and Institues of repute. 8. Subscription of GSuite for online classes/webinars. 9. Upgrdataion of ICT faciltity by purchasing of computers, printers and MS Office 10. Upgration of Network infrastructure 11. To provide training to the faculty to take online classes using Gsuite/Microsoft Teams	Academic Programmes 1. Two new PG courses i.e. MA Punjabi and MA History started. 2. College successfully designed , prepared and launched joint prospectus of city colleges for session 2019-2020. 3. Capacity Building Programme on Curriculum Reforms and Latest QIF of NAAC conducted. 4. College participated in Star College Scheme of DBT. 5. A faculty member was granted a research project under IMPRESS scheme of MHRD for research. 6. College participated in Ministry of Education Ranking Framework NIRF. 7. College constituted a separate committee to collect data on Student Satisfaction using google form as per the criterion 2 - Student Satisfaction Survey. More than 50% students participated in the survey and suggested constructive improvement in the college academic and physial infrastructure. 8. Subscription of GSuite for education was taken for online classes. 9. Faculty was provided training to take online classes using Gsuite/Microsoft Teams. 10.Urkund –

	anti plagiarism software was purchased.
Eco-Friendly Campus 1. To continuously carry out tree plantation drive inside and outside campus to increase college green cover. 2. To increase flower beds in the college campus for beautification. 3. Regular water audit of drinking water.	Eco-Friendly Campus 1. College participated in Swachchta Ranking. 2. Fruit garden setup and maintained by the students of Computer Applications. 3. Regular water audit of drinking water. 4. Multiple tree plantation drives were held under Shristi-Environment Society campus to increase college green cover.
Enabling Environment for Holistic Development 1. Encourage Community Outreach Programmes as per vision of Ministry of Education and Govt. of India. 2. To undertake and initiate Women Empowerment Activities through awareness programmes, Youth Adalat and Counselling. 3. To undertake Career Guidance & Counselling sessions on regular basis. 4. Placement Initiatives for students career enhancement. 5. Celebrating days of National Importance. 6. To organize various talk/ lectures / seminars/webinars to improve communication skills and overall personality development of students.	Enabling Environment for Holistic Development 1. Various Community Outreach Programmes as per vision of Ministry of Education and Govt. of India held. 2. Panjab University Zonal Youth and Heritage Festival, Chandigarh Zone B conducted in September 2019. 3. To undertake and initiate Women Empowerment Activities through awareness programmes, Youth Adalat and Counselling. 4. To undertake Career Guidance & Counselling sessions on regular basis. 5. Regular Placement Initiatives and opportunities shared with students. 6. Celebrated days of National Importance with zeal and enthusiasm with students and staff. 7. Organized various talk/ lectures / seminars/webinars to improve communication skills and overall personality development of students.
View File	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
COLLEGE INTERNAL QUALITY ASSURANCE CELL (IQAC)	11-Mar-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	16-Oct-2015
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020

Date of Submission	07-Mar-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	1. College IQAC designed Self Appraisal Google Form for collection of details from faculty. 2. eCampus Solution admissions, attendance, examinations and assessment. Students pay their college and hostel fees in electronic mode (debit/credit/online) through this software. 3. Use of PFMS for all payments and receipts including salary. 4. Use of GeM for purchase of all goods and services. 5. Use of LIBSYS Java EJB based web centric LSEase (Library Management Software) 6. Use of Sevaarth, a centralised web based system for Personal Information and Payroll 7. Use of CFAS for budget estimation, authorisation and monitoring system. 8. GSuite for Education to host and distribute digital documents and for communication between teachers and students.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Operating under the aegis of Panjab University, Chandigarh, all courses taught at the institute are approved by the UGC or by Panjab University. The academic calendar is planned in sync with the academic calendar of Panjab University and maps the syllabus coverage to the specified period. The institution endeavours towards the principle of continuous improvements and lays emphasis on an iterative, collaborative and comprehensive approach to curriculum delivery. Various important components of Panjab University like the Board of Studies and Academic Bodies play a pivotal role in Curriculum planning of different streams. Certain Faculty Members of the college are also part of these bodies and contribute significantly in the planning of the curriculum. Each new student undergoes an orientation programme held at the beginning of the session to familiarize them with the working of the college. The college provides an in-depth; partnership between students and teachers. This is evident in the collaborative planning of all academic, co-curricular and extra-curricular activities. Co-curricular activities are given the pride of place and are a vital part of the life of the students in the college thus enabling them to discover their true potential. Various intra and inter college platforms are provided to the students to showcase a wide array of extra-curricular activities. We have an optimised size of group in classes which enables the teaching and better management of students. The classes are further divided into different sections to enable the teacher to get to know the students better. For practical subjects the groups are further subdivided with one-on-

one attention, wherein students receive individual attention. In these groups one to one ratio helps in mentor-mentee approach and to individualise attention and focus. Routine updates related to curriculum, opportunities etc. are regularly updated on student notice boards and electronic display screens where they are prominently displayed. Weekly planners are uploaded on college website to facilitate students. Similarly, semester wise timetables are prepared and uploaded on the college website. All academic examinations are held as per the university guidelines. The Mid semester exams and final semester exams are held as per the University Guidelines. E-campus solutions are used to track attendance as well as dissemination of assessment and examination marks. Google workspaces for education (G Suite Accounts) are made for staff and students to provide a flexible and secure foundation for learning, collaborating and enhancing education. E-modules are regularly uploaded which include video clips, summaries, question banks, etc. which help in improving representational fluency and conceptual understanding of the topics. Additional orientation programmes like workshops/ expert talks are held regularly to keep the students updated with the latest changes in the field. Placement related activity and career orientation programmes are covered in orientation sessions .This is further enhanced with internships, On Job Training and field surveys in line with the curriculum requirements. Online access is available to various e-modules to further provide additional study material to students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	MA in History	03/07/2019
MA	MA in Punjabi	03/07/2019
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Environment Studies, Road Safety, Violence Against Women or Children, Drug Abuse	23/07/2019	1167

Police Administration	23/07/2019	41
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	M.Sc (Information Technology)	11
MSc	M.Sc (Microbial Biotechnology)	5
MCom	M.Com	27
MA	MA (Sociology)	19
PG Diploma	Post Graduate Diploma in Guidance and Counselling	14
BA	BA (Functional English)	19
BSc	BSc (Biotechnology)	24
BA	BA (Geography)	41
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The college pursues a two-pronged approach when it comes to collecting feedback from students. It follows a soft-copy approach along with a suggestion/ complaint/ happiness box based hard-copy approach. For the soft-copy approach, the institute uses Google forms which are based on the NAAC student satisfaction survey and shared over social media platforms. The information collected is analysed and allocated to relevant authorities for consideration and action. A similar Google form is also created for the teaching staff where feedback is sought on issues like syllabus, infrastructure and learning environment in the college. Such information is regularly reviewed by the core committee. Another Google form is created for the alumni to collect manual feedback during the alumni meet and Annual Convocation. The information collected is referred to the Alumni committee for further review and consideration. Suggestion/ complaint/ happiness box is installed in a prominent point in the porch of the main entrance. Students can use either of the options to air their views, suggestions, complaints etc. on any issues concerning them. Such a box is opened every alternate month by the committee members and issues raised are allocated to select relevant authorities for swift resolution/ action. Routine issues are handled at the level of committee members whereas significant ones are brought to the notice of the Principal’s office for their

consideration and subsequent action. A conscious effort is made over various platforms to sensitize students about the use of such suggestion box underscoring its importance as a continuous mode for students to bring matters of concern to the authorities' attention. It has been observed that students often share their happiness through this medium. Taking a comprehensive view of partnering with parents, a conscious effort is made to interact with parents of the students found to be running short of attendance or any other relevant concern. During such meetings the parents and teachers discuss collaborate to resolve the issue amicably. To provide a snapshot of actions taken to address some of the issues raised are listed below. ? To facilitate the ease of movement for the differently abled students, a lift has been installed in the IT Block and Ramps are there in the main building. ? In line with the ethos of the Swachh Bharat Mission, new washrooms with particular emphasis on cleanliness and hygiene have been created. Cognizant of gender-specific need vending machines to cater to sanitary requirements have also been installed in washrooms. ? Differently abled students have separate washrooms with requisite facilities. ? In extension to renovation of the campus infrastructure Tactile tiles were used keeping in mind the special needs of the visually impaired students. ? To improve classroom communication, projectors have been installed to add to the classroom experience. ? Extensive remodelling and renovation has also been carried out in the Hostel's kitchen area and dining area. ? In addition, water coolers cum filters, sanitizer machines, Wall Clocks have been installed at multiple places on all levels of the college campus.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BPEd	Nill	50	66	31
BSc	Nill	325	Nill	237
BCom	Nill	140	Nill	151
BCA	Nill	80	Nill	62
BA	Nill	715	2152	717
PG Diploma	Nill	180	173	58
MSc	Nill	90	768	77
MCom	Nill	40	Nill	34
MA	Nill	210	428	104

View File

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3335	449	35	Nill	88

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
123	123	13	16	22	10
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is a robust system of mentoring in the college. There are 89 Tutorial groups wherein 44 students are assigned to each faculty member. Regular tutorials are held wherein students and their mentors establish a rapport facilitating the students to share their achievements, concerns and thoughts not only on issues pertaining to college, society and country in general but also their personal emotional states, in particular. Regular tutorial meetings are held to facilitate the following: Dissemination of information regarding college rules, Academic calendars, co- curricular activity calendars, forthcoming competitions/ extension activities in the college, etc. Encouraging students to participate enthusiastically in talent search, departmental activities and other co - curricular activities. Sharing information about university conditions to qualify to appear for the semester exams such as 75 attendance, mid semester exams and marks criteria, deadlines for filling up of examination forms etc. Deliberations on problems faced by students and their solutions. Awareness regarding health, hygiene and fitness. Awareness about the women cell and anti-sexual harassment committees of the college. Sensitizing them regarding women empowerment and gender equity. Importance of ethics and values in life. Awareness regarding waste management/waste segregation and cleanliness. Sharing of code of conduct regarding student elections and motivating them to be part of the democratic set up. Promoting students to ensure campus cleanliness, and optimum use of sanitary napkin vending machine and incinerators in washrooms. Sharing of any other important issue.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3784	123	1:31

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
111	124	7	6	67

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Prof. Binu Dogra, State Level	Principal	Commendation State Award by Chandigarh Administration on 26 January, 2020
2020	Dr. Ranjana Garg, State Level	Assistant Professor	Certificate of Appreciation by Department of cultural Affairs, Chandigarh

			Administration on 16 February, 2020
2019	Dr. Nemi Chand Goliaya, State Level	Associate Professor	Appreciation Award by Danik Jagran in association with Organic Sharing on 17 November, 2019

View File

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	1	4	30/09/2020	06/01/2021
MCom	2	4	29/09/2020	24/12/2020
MSc	3	4	30/09/2020	31/12/2020
PG Diploma	4	2	30/09/2020	30/12/2020
BA	5	6	30/09/2020	17/10/2020
BCA	6	6	22/09/2020	09/10/2020
BCom	7	6	30/09/2020	21/10/2020
BSc	8	6	30/09/2020	14/10/2020
BPEd	9	4	27/09/2020	31/12/2020

View File

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated to Panjab University, Chandigarh and follows its mandatory directions for Continuous Internal Evaluation(CIE) system which is carried out through mid-semester exams and internal assessment for the semester exams. The internal assessment given to each student is based on the student’s participation in class, submission of projects/seminars/assignments within the stipulated time and attendance in the class. Parameters of CIE are deliberated upon by the college examination branch in consultation with the college advisory committee and the heads of the departments. Thereafter, the schedule for the mid semester theory and practical exams are finalized and uploaded on the college website and displayed on the notice boards. The same information is also shared by the concerned teachers in class and by the mentors to their mentees. After the evaluation of the mid semester exams, the answer sheets are shared with the students and discrepancy if any is resolved by the concerned teacher. A special test is conducted for those students who could not appear for the mid semester exams due to medical reasons or some other unforeseen circumstances.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Colleges open on and normal Admission for ongoing Classes 08.07.2019 NORMAL ADMISSIONS FOR ONGOING NEW CLASSES (Except for those classes in which Admission is through PU-CET (U.G P.G)) 08.07.2019 23.07.2019 LATE ADMISSION FOR (ONGOING NEW CLASSES) WITH PRINCIPAL PERMISSION WITH LATE FEE OF RS 560/- PER STUDENT

24.07.2019 to 13.08.2019 LATE ADMISSION WITH VICE-CHANCELLOR PERMISSION WITH LATE FEE OF RS 2040 /- PER STUDENT 14.08.2019 to 31.08.2019 ACADEMIC TERM- I(a) 1ST, 3RD 5TH Semester 23.07.2019 to 30.11.2019 TEACHING STARTS FOR ONGOING CLASSES 23.07.2019 TEACHING STARTS FOR NEW CLASSES 23.07.2019 TREE PLANTATION DRIVE 27.07.2019 STUDENTS ORIENTATION (For first Year Students) 29.07.2019 FIELD TRIP FOR SCIENCE STUDENTS Ist Week of August 2019 BLOOD DONATION CAMP IInd Week of August 2020 INTERNATIONAL YOUTH DAY 12.08.2019 INDEPENDENCE DAY 15.08.2019 TALENT SEARCH COMPETITION 20.08.2019 QUIZ COMPETITION FOR IT STUDENTS September 2019 EXTENSION TALKS ON SOCIAL REFORMS September 2019 - October 2019 EXTENSION TALKS ON HEALTH AWARENESS September 2019 - October 2019 TEACHERS DAY 5.09.2019 HOUSE EXAMINATION –I Sept. 2019 HINDI DIWAS 14.09.2019 WILD LIFE WEEK Ist week of Oct. 2019 CULTURAL FUNCTIONS September, 2019 ACADEMIC TERM – Odd Semester 23.7.2019 to 30.11.2019 HOME SCIENCE FEST Nov. 2019 QUIZ COMPETITION (ARTS) Ist Week of Nov. 2019 CAREER AWARENESS WEEK Ist Week of Nov. 2019 LEGAL AWARENESS LECTURE(Law Officer, state Legal service, UT, Chd) Nov. 2019 WORLD AIDS DAY 01.12.2019 HOUSE EXAMINATION –II November, 2019 END SEMESTER EXAMINATIONS 02.12.2019 to 21.12.2019 WINTER BREAK (SEMESTER VACATION) 22.12.2019 to 08.01.2020 COLLEGE REOPENS AFTER SEMESTER EXAMINATION 09.01.2020 ACADEMIC TERM-II 2ND,4TH 6TH SEMESTER 09.01.2020 to 04.05.2020 GENE TECH FEST January, 2020 BLOOD DONATION CAMP January, 2020 LOHRI CELEBRATIONS 13 January, 2020 PSYCHO FEST IIIrd week of Jan. 2020 NSS CAMP / RALLIES IIIrd week of Jan. 2020 REPUBLIC DAY 26.01.2020 SUBJECT SOCIETIES ACTIVITIES February, 2020 ANNUAL SPORTS DAY 15 February, 2020 PLACEMENT WEEK Cancelled due to Covid-19 Pandemic FIELD TRIPS Cancelled due to Covid-19 Pandemic ANNUAL PRIZE DISTRIBUTION FUNCTION Cancelled due to Covid-19 Pandemic FUNCTION BY JUNIORS Cancelled due to Covid-19 Pandemic INTERNATIONAL WOMEN DAY 8.03.2020 ANNUAL CONVOCATION Cancelled due to Covid-19 Pandemic ANNUAL ALUMNI FUNCTION Cancelled due to Covid-19 Pandemic HOSTEL FUNCTION Cancelled due to Covid-19 Pandemic PRACTICALS EXAMS June, 2020 PREPARATORY HOLIDAYS Postponed due to Covid-19 Pandemic END SEMESTER EXAMS Postponed due to Covid-19 Pandemic SUMMER VACATION Postponed due to Covid-19 Pandemic

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

Syllabus Stzone | PG GOVT COLLEGE FOR GIRLS SECTOR 42
https://www.gcg42.ac.in/syallabus-stzone

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	MA	Nill	80	80	100
Nill	MCom	Nill	27	27	100
Nill	MSc	Nill	66	66	100
Nill	PG Diploma	Nill	55	54	98
Nill	BA	Nill	547	547	100
Nill	BCA	Nill	30	30	100
Nill	BCom	Nill	137	137	100
Nill	BSc	Nill	293	293	100
Nill	BPEd	Nill	46	44	95.65

View File

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.gcg42.ac.in/medias/media/other/1296/2-7-1-student-satisfaction-survey-2019-2020.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	730	Indian Council of Social Science Research, under IMPRESS scheme	800000	560000
Interdisciplinary Projects	730	Indian Council of Social Science Research, under IMPRESS scheme	1080000	432000
Major Projects	1095	Science and Engineering Research Board-Teachers Associate ship for Research Excellence (SERB- TARE)	1830000	275000

View File

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Webinar on Improving Communication Skills through Cambridge Communication app	Library	05/10/2020
National Webinar on The Relation between Environment and Wildlife	Shristi Society (College)	07/10/2020
Webinar on Sardar Vallabhbhai Patel Unification of India: A Constitutional Perspective	Public Administration	31/10/2020
National Webinar on Research Methodology Basics	Library and MA (English) Department	05/11/2020

Webinar on Learning about Plagiarism and Guidelines about Using Information	Library	06/11/2020
National Webinar on Reversal of Diabetes and Carbohydrate Counting	Home Science	11/11/2020
Online Workshop on Career Orientation Keynote speaker : Ms. Arpana, Infomaths, Sector-35, Chandigarh	Computer Applications	24/11/2020
National Webinar on Reiterating the Values and Principles Enshrined in the Indian Constitution	Political Science and Public Administration Department	27/11/2020
7th CLA National Conference (Virtual)	Chandigarh Librarians Association in collaboration with Post Graduate Government College	12/12/2020
RUSA sponsored One day capacity building workshop on Role of Nutrition in Physical, Mental and Social Wellbeing of Adolescents	NSS Wing of College	03/09/2019
Training workshop on EAT Module of PFMS under RUSA (Dr. Dalip Kumar (Additional State Project Director, RUSA) Mr. Piyush Wankhande (RUSA Resource Centre)	RUSA	31/10/2019
Workshop on Water Crisis – Pollution and Conservation Strategies	Botany department and Environment Society Shristi	16/11/2019
Workshop on Women Empowerment under Skill India Program for B.Sc 3rd Year Students Keyspeaker Ms. Alka Dogra	Physics	29/01/2020
Workshop on Electronics Made Simple for B.Sc 3rd Year Students. Keyspeaker: Mr. Ashwani Kumar Jain	Physics	31/01/2020
Workshop on Career options after Graduation for B.Com III year students by ICEI , Chandigarh	Commerce	11/02/2020
One day Capacity Building	Computer Applications	20/02/2020

Workshop Block Chain Technology and earning through Social Media Platforms”		
Workshop on Functional Hindi and Skill Enhancement Keynote Speaker Dr. Vinod Kumar, Lovely Professional University	Functional Hindi	27/02/2020
Virtual Symposium on Value of Books in Life on World Book Day	Library	23/04/2020
Webinar Reference Management Software for Students, Researchers and Academics	Library	13/05/2020
Virtual National Seminar on Role of Biodiversity during COVID-19 Keynote speaker Prof. Prince Sharma (Dean Faculty, Sciences), Prof. Jagbir Singh Former Head Zoology and Env. Science Deptt, Punjabi University, Patiala)	Zoology	22/05/2020
National Seminar on The Changing Face of Higher Education in India Eminent Speakers were Prof. Ashok Kumar Bakhshi Dr Vimal Rarh	Chemistry	25/06/2020
National Webinar Shri Guru Teg Bahadur: Jeevan Te Darshan	Punjabi	24/07/2020
National Webinar on Environment, Development and Covid-19: Some Reflections from Indian Perspectives	Sociology	29/07/2020
Webinar Developing Functional Language Skills	Library	12/08/2020
Webinar Moving to the Cultural Directed Leaning	Library	18/08/2020
Webinar Skills for Social and Business Communication	Library	18/08/2020
Webinar Be Ready for anything with English as Life Skill	PGGCG-42, Chandigarh and Cambridge University Press	20/08/2020
National Webinar Evolving	Public Administration	22/08/2020

Role and Responsibilities of Police: Marching Towards Good Governance		
National Webinar on New National Education Policy 2020 and Public Administration - Opportunities, Relevancy and Challenges	Public Administration	27/08/2020
National Webinar Way Forward for Empowered India-National Education Policy 2020	IQAC	14/09/2020
PoshanKeLiyePaudhe: An Investment to Good Health	Home science	29/09/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Music (Instrumental)	1
Zoology	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Chemistry	1	6.3
National	BCA	1	5.9
National	Environment Education	1	Nill
National	Home Science	1	Nill
National	Political Science	1	Nill
National	Public Administration	10	6.2
National	Music	1	3.2

National	Sanskrit	1	Nill
National	Sociology	1	Nill
National	Zoology	1	6.2
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Public Administration	2
Psychology	2
Chemistry	1
Commerce	9
Hindi	1
Dance	1
Home Science	6
Zoology	2
Environment Education	3
Political Science	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Functionalized magnetic nanomaterials for rapid and effective adsorptive removal of fluoroquinolones: Comprehensive experimental cum computational investigations	Dr.Ankita	Journal of Hazardous Materials	2019	16	Department of Chemistry, India	16
A comprehensive experimental and theoretical study on BN	Dr.Ankita	New Journal of Chemistry	2020	2	Department of Nuclear Medicine, PGIMER, Chandigarh 160012,	2

nanosheets for the adsorption of pharmaceutical drugs.					India	
Gold nanoparticles assisted co-delivery of nisin and doxorubicin against murine skin cancer	Ms Sonia Chauhan	Journal of Drug Delivery Science and Technology	2019	11	Department of Biophysics, Basic Medical Sciences, Bock-II, South Campus, Sector-25, Panjab University, Chandigarh, India	11
Pond Remediation and Rejuvenation Strategies for sustainable management of water resources in rural Punjab-A case study	Prof. Deepika Kansal	Studies in Indian Place Names	2020	0	Department of Chemistry, PG Govt. College for Girls, Sector-42, Chandigarh	Nill
Cross-Domain Authentication And Interoperability Scheme For Federated Cloud	Monika Gogna	Smart Innovation, Systems and Technologies	2019	1	NITTTR Chandigarh India 1. I.K.Gujral Punjab Technical University 2. Chandigarh India	1
Nitrogen sources and trace elements influence Laccase and peroxidase enzymes activity of Grammothele fuligo	Radha Chauhan	Vegetos	2019	2	Department of Botany, Panjab	2

E-Defamation: Struggle for Freedom of Speech and Expression on Social Media Platforms- A Case Study	Mohit Verma	Criminal Law Review Journal	2019	0	Assistant Professor, Department of Police and Public Administration, Post Graduate Government College for Girls, Sector-42, Chandigarh.	Nill
Cloud based e-learning Platform: An effective virtual learning environment for higher education Institutions	Nidhi Goyal	Journal of Computational and Theoretical Nanoscience	2020	0	Research Scholar, I.K. Gujral Punjab Technical University, Kapurthala 144603, Punjab, India	Nill

View File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
As per file attached	As per file attached	As per file attached	Nill	Nill	Nill	Nill

View File

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	47	234	18	21
Presented papers	11	12	Nill	Nill
Resource persons	5	7	2	Nill

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Annual Training Camp	JNV school Sector 25 ,Chandigarh	1	20
Combined Annual Training Camp for Selection Service Board	NCC Unit Ropar, Punjab	1	5
Ek Bharat Shrestha Bharat (EBSB) National Integration Camp	NCC, (held in Amritsar, Punjab)	1	2
Firing competition	NCC (At Firing Station, Sector 25 Chandigarh)	1	6
Firing competition	NCC (At Firing Station, Sector 25 Chandigarh)	1	6
Screening of movie “Wall of Valour”	NCC Unit of College	1	100
Tree Plantation in College Ground on World Environment Day	NCC Unit of College	1	50
Anti Cracker Rally	NCC Unit of College Collaboration with Deptt. of Environment, Chandigarh Administration	1	55
Cleanliness Environment Awareness in Tourist Place Kasauli	NSS Unit of College	4	200
Celebration of Ek Bharat Shrestha Bharat (EBSB) Day	Department of Cultural Affairs, Chandigarh Administration, Chandigarh	8	150

View File

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Award of Best Environment Society	1st Prize in Session 2019-20	Department of Environment, Chandigarh	425

		Administration	

View File

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swatch Bharat Abhiyan	NCC Unit of College	“Swatch Bharat Summer Internship at Khajeri Village	1	30
Swachhata Pakhwada	NCC Unit of College	Panting competition on the theme “Plastic Waste Management “	1	20
Swachhata Pakhwada	NCC Unit of College	Cleanliness drive in native Village Khajeri	1	20
Swachh Bharat Abhiyan	NSS Unit of College	Special Seven Days And Night Camp	8	400
Swachh Bharat Abhiyan	NSS Unit of College	Special Seven Days And Night Camp	8	400
AIDS Awareness	Health Society of College Collaboration with TARA ARTS registered with Song and Drama division, Ministry of Information and Broadcasting	Street Play on “HIV-AIDS”	6	8
AIDS Awareness	Health Society of College State AIDS Control Society (SACS), Chandigarh (U.T.)	Talk on ‘HIV AIDS Awareness	6	85
Swachh Bharat Abhiyan	NCC Unit of College	Door To Door Campaign	1	150
Swachh Bharat Abhiyan	NCC Unit of College	Nukad Natak at village kajheri	1	50
Swachh Bharat Abhiyan	NSS Unit of College	Cleanliness Drive in nearest water body green belt	3	40

View File

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student Exchange	Ms. Tanvi	0	361
Student Exchange	Ms. Seema	0	351

View File

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
internship (case study research work)	PGDGC (cases dealing with learning disability, intellectual disability, autism, ADHD etc.)	Ishh Guidance and Counselling Centre, Panchkula	18/02/2020	05/03/2020	MADHURI MEENAKSHI
internship (case study research work)	PGDGC (cases dealing with learning disability, intellectual disability, autism, ADHD etc.)	Ishh Guidance and Counselling Centre, Panchkula	18/02/2020	05/03/2020	ASHWIN KAUR
internship (case study research work)	PGDGC (cases dealing with learning disability, intellectual disability, autism, ADHD etc.)	Ishh Guidance and Counselling Centre, Panchkula	18/02/2020	05/03/2020	ARUNA
internship (case study research work)	PGDGC (cases dealing with learning disability, intellectual disability, autism, ADHD etc.)	Ishh Guidance and Counselling Centre, Panchkula	18/02/2020	05/03/2020	ISHPREET KAUR

internship (case study research work)	PGDGC (cases dealing with learning disability, intellectual disability, autism, ADHD etc.)	Ishh Guidance and Counselling Centre, Panchkula	18/02/2020	05/03/2020	SIMRAN J SINGH
internship (case study research work)	PGDGC (cases dealing with learning disability, intellectual disability, autism, ADHD etc.)	Ishh Guidance and Counselling Centre, Panchkula	18/02/2020	05/03/2020	GURKIRAN KAUR
internship (case study research work)	PGDGC (cases dealing with learning disability, intellectual disability, autism, ADHD etc.)	Ishh Guidance and Counselling Centre, Panchkula	18/02/2020	05/03/2020	SHIVIKA SEN
internship (case study research work)	PGDGC (cases dealing with learning disability, intellectual disability, autism, ADHD etc.)	Ishh Guidance and Counselling Centre, Panchkula	18/02/2020	05/03/2020	MEHAK ARORA
internship (case study research work)	PGDGC (cases dealing with learning disability, intellectual disability, autism, ADHD etc.)	Ishh Guidance and Counselling Centre, Panchkula	18/02/2020	05/03/2020	NISHA RANA
internship (case study research work)	PGDGC (cases dealing with learning disability, intellectual disability, autism, ADHD etc.)	Ishh Guidance and Counselling Centre, Panchkula	18/02/2020	05/03/2020	ISHA SHARMA
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Auburn University, Montgomery, Alabama, United States	29/10/2020	Purpose of MoU is to develop Cross cultural ties and promote international understanding, academic excellence, international research and development education for students, faculty and staff. Activities to be done under MoU is exchange of students	Nill
Eco Laboratories Consultants Pvt. Ltd.	16/12/2019	Eco Laboratories Consultants Pvt. Ltd. Would provide possible training and placement avenues in the field of environment science (Chemical, air, soil, water, micro) and related studies to the students.	Nill
Xeam Ventures Pvt. Ltd, Mohali	08/01/2020	Xeam Ventures Pvt. Ltd, Mohali will provide possible training and placement avenues in the field of human resources management and ITES (Skill development Programme) to students	Nill

View File

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
21460911	20109728

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIBSYS Java EJB based web centric LSEase software	Fully	7	2007
RFID Enabled - KSmart	Fully	Nill	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	41888	4848826	877	279771	42765	5128597
Journals	Nill	Nill	85	142600	85	142600
Digital Database	Nill	Nill	2	25370	2	25370
CD & Video	340	20000	Nill	Nill	340	20000
Library Automation	Nill	Nill	2	1793305	2	1793305
Weeding (hard & soft)	Nill	Nill	82	27674	82	27674
Others(specify)	Nill	Nill	1	166422	1	166422

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Nemi Chand Goliya, Associate Professor, Dept. of Public Administration	Citizens' Participation in Administration Role of Civil Society Organisations	https://epgp.inflibnet.ac.in/Home/ViewSubject?catid29	Nill
Dr Preeti Sharda, Librarian	Institutional and Social Context of Academic Libraries (Extension Work)	https://epgp.inflibnet.ac.in/epgpdata/uploads/epgp_content/S000021LI/P000203/M002001/ET/1463138583P11_M2_et.pdf	Nill
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	285	184	1	17	3	12	26	10	33
Added	45	25	0	0	0	4	16	100	0
Total	330	209	1	17	3	16	42	110	33

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Dr Seema Gupta, Associate Professor, Dept. of Chemistry	https://youtube.com/channel/UC7vEOuIzU0FFh5TUFyo8pnA
Dr Urmila Rani, Associate Professor, Dept. of Mathematics	https://www.youtube.com/channel/UCKKjTJGZm2UyZQk6z8rcU9Q
Library Blog	https://librarypggcg42.blogspot.com/
Mr. T.C, Garg, Associate Professor, Dept. of Commerce	https://www.youtube.com/channel/UCOPHHy4BklETtOsFQZrAy0w
Ms Megha Bakshi Assistant Professor, Dept. of Home Sc.	https://www.youtube.com/channel/UChnmqclZFnD3CQ46_egu3iA
Dr Gurpreet Kaur, Assistant Professor, Dept. of Chemistry	https://youtube.com/channel/UCDehdQfGyu4UfXzp0Q9m8Cg
Dr Jaswinder Kaur, Associate Professor, Dept. of Dance	https://www.youtube.com/channel/UCMccwMdQDPM2nGgKETqJkGg

Dr Monika Gogna Assistant Professor, Dept. of BCA	https://youtube.com/channel/UCRMc7KNkqEY3YGzDvNMJMcg
Ms Nidhi Goyal, Assistant Professor, Dept. of BCA	https://youtube.com/channel/UCiXGFLwfhOk8tdUpfWlz_Ww
College Webinars Channel	https://www.youtube.com/channel/UCCvmAKNgSjuJr-49D39DoKw
Dr Ankita, Assistant Professor, Dept. of Chemistry	https://youtube.com/channel/UCvY0uvRejkn72NcU08HG4NQ
Dr Gagandeep Gyani, Assistant Professor, Dept. of Chemistry	https://youtube.com/user/gagandeepgyani

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
8564582	8564582	24893216	24893216

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college ensures optimal allocation of financial resources for creating learning resources and efficient utilisation of such resources. The registers are maintained by library, sports department and laboratories to keep the updated and relavent information. Every department maintains a stock register, both consumable and non-consumable, for every issue, purchase, repair and return. The verification of the departmental stock registers are done annually. Following specific steps are taken to supervise and oversee the utilization and maintenance of resources: 1. Laboratory: Record of equipment is properly maintained. The calibration, repairing and maintenance of sophisticated lab equipment’s are done regularly. 2. Library: - The requirement and list of recommended books as per the budget allocation is taken from the concerned departments and acquisition is done every year. To ensure return of books, ‘no dues’ from the library is mandatory for students before appearing in University examinations. Other issues such as weeding out of old titles, schedule of issue/ return of books, fine etc. are chalked out / resolved by the library committee. The staff gets email for issue and receipt of books. Suggestion box is installed inside the reading room to take users feedback. 3. Sports: - Proper maintenance and purchase of sports equipment is regularly. The sports ground, various courts (basketball, lawn tennis etc) and cycling tract are constantly looked after. 4. Computers: - Each Department has appropriate computer facility. The campus is WIFI Enabled with 100 mbps lease line. Regular maintenance and repair computers are done. Updating of software’s is done regularly. Nebero Internet software management system is installed. E-waste management system is in place to dispose of electronic waste. The college faculty uses ICT for teaching and learning. Regular training to the teaching and non-teaching staff is given for using e-Campus solution, usage of GeM and PFMS. 5. Classrooms: The college has 54 classrooms out of which 22 are smart classrooms. College has adequate furniture in all departments which are well maintained. 6. Parks: The parks of the college are kept well pruned, neat and

clean. 7. Sanitization: The College has been following Covid-19 protocol with utmost diligence. Sanitization was done in every Department by the College. Automated sanitizers have been installed in various places such as in porch, staff room, canteen, information technology block, office, library etc. Additionally • Regular water audit, cleaning of water tanks and water coolers water purifiers, proper garbage disposal, pest control, landscaping and maintenance of lawns is done. • College campus maintenance is monitored through regular inspection. • Upkeep and maintenance of all essential facilities and cleanliness of environment in hostel is regularly done. • Maintenance of wooden furniture, electrification and plumbing is done regularly.

https://www.gcg42.ac.in/medias/media/other/1298/4-4-2-procedures-and-policies-for-maintaining-and-utilizing-physical-academic-and-support-facilities-laboratory-library-sports-complex-computers-classrooms-etc-pdf.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Poor Student Aid Fund	80	400000
Financial Support from Other Sources			
a) National	Various Schemes	578	689915
b)International	0	Nill	0

View File

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Talk and Play on Drug De-addiction and Female Foeticide	22/02/2020	500	Actors of 'Life on Stage'
Training Session on Stress Management to B.Com students	20/01/2020	116	Regional Centre For Enterpreneurship Development, SCO:315-316, Top floor, 35B, Himalaya Marg, Sector 35B, Chandigarh, 160035
Training Session on Interview Preparation	24/01/2020	80	Mr. Ankur Sareen, Head-Learning Development (Etude Abroad, S.C.O. 200, Sector 35/D, Chandigarh e-mail: info@etudeabroad.com)
Motivational Lecture on	18/10/2019	250	Dr.B.K. Swaminanthan NSS

Celebrating Life With Happiness And Peace			
Seminar on Menstrual Hygiene	13/10/2019	200	Dr. Gaurav Gaur, Asst. Prof., Dept. of Social Welfare, Panjab Univ, Chandigarh
40 Laptops distributed under e-sanatak scheme, an initiative of the Dept. of Higher Education, UT, Chandigarh	08/10/2019	40	Dept. of Higher Education, UT, Chandigarh
Seminar on Water Issues and Water Conservation	12/09/2019	200	Dr. Madhuri S Kohli NSS
One Day Capacity Building Workshop on the theme “Role of Nutrition in Physical , Mental and Social Well-being of Adolescents” under RUSA	03/09/2019	400	Dr. Mangla Dogra, former PGI Gynecologist Dr. Monika Malik, Nutritionist Dr. Ram Niwas Yadav, Associate Professor, Department of Physical Education Dr. Kalyani Singh, Assistant Professor, Department of Home Science
Two Days workshop on Heritage Items	28/08/2019	40	Heritage Committee, PGGGC-42, Chd.
Extention Lecture on Japuji Sahibs pholosophical aspects	11/06/2019	60	Des Kali Raj, Prominent Punjabi Author
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Training Session on Career Counselling and	Nill	143	Nill	Nill

	Reasoning ability (04-11-2019)				
2019	Training Session on Career Counselling and Civil Services Preparation by Raj Malhotra Institute (22nd Oct, 2019)	Nill	129	Nill	Nill
2019	"Placement drive by Concentrix. 36 students were offered Expression of interest letters (EOI) at between 1.8 LPA and 3.3LPA (28th Jan,2020) "	Nill	71	Nill	36
2019	Training Session on Career as Company Secretary by Chapter I GGDSD Sector 32, Chandigarh (29th Jan, 2020)	Nill	99	Nill	Nill
2019	Scholarship Test by BullsEye. Students participated enthusiastically and all their queries were addressed. (20th Aug, 2019)	107	Nill	Nill	Nill
2019	"Placement drive by Focus Edumatics.	Nill	104	Nill	70

	70 students were shortlisted. Final rounds awaited (30th Jan,2020) "				

View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Eclerx Service ltd. and Concentrix Daksh Services India Pvt. Limited	44	44	Clerk [IBPS RRB exam] and many more	Nill	9

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	666	BA/B.COM/B.SC/BCA/ M.Sc./MA/M.Com./ PG Diploma	ARTS/SCIENCE/COMMERCE/COMPUTER APPLICATIONS	ARTS/SCIENCE/COMMERCE/COMPUTER APPLICATIONS	MASTERS AND P.hD

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	25
SET	2
GATE	23
CAT	3
GRE	1

TOFEL	2
Any Other	40
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
As per the file attached	National	Nill
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Cultural and Sports Awards	National	10	56	As per file attached	As per file attached
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution ensures democratic functioning by having an active representation of students in every committee that affects them. The office bearers are incumbent on the following committees: Student Council Election Committee: The staff and student representatives work in consonance to conduct fair and peaceful elections. The committee motivates the students to exercise their valuable votes as young learners have power to make significant impact in shaping elections and to contribute towards a stronger democracy. Advisory Committee: The office bearers of the Student Council are incumbent on the advisory committee of the college. This ensures that all decisions are taken in the interest of the students and for the goodwill of the college. Internal Quality Assurance Cell (IQAC): Through IQAC, the faculty and students collectively aim to inculcate the institutional best practices and elevate the academic and administrative modus operandi. Gender Equity Women Cell: Student council is a crucial part of Women Cell which empowers the students to enhance their understanding of communal issues. The committee is a platform to share grievances, seek legal remedies, and for intellectual and societal upliftment of female students. Anti-sexual harassment committee: The Anti-sexual harassment committee engages the Office Bearers to create a learning environment free from mental agony and sexual harassment. The students actively promote a social, physical, and psychological environment that propagates a No-Tolerance policy for sexual harassment of women. Hostel welfare: A Head Girl is elected in hostel to oversee the junior students and make their stay comfortable. The faculty and warden administer the activities of the students through the help of hostel wing in-charges. College Magazine: The college magazine ‘Shikhar’ and newsletter ‘Scoop’ provide the students with a platform to exhibit their talent and capabilities. The students facilitate in compilation and publication of resources. Fresher/Farewell Function: The College organizes Fresher’s and Farewell party to welcome and bid farewell to its students. The council members rejoice the occasion while handling the stage, performing cultural items and maintaining discipline. College cleanliness and beautification: The Council members strive to maintain a clean,

hygienic and beautiful campus through join efforts of the college students. Anti ragging committee: The office bearers under the supervision of anti ragging committee, work to design strategies and action plan for curbing the menace of ragging in the college. Career counseling Placement cell: The placement cell members and students representatives act as a liaison between the corporate world and the student community. Their task is to manage all the recruitment, training and development activities in the college. Student suggestion Box: With the support of our experienced faculty, members of the council strive to reach amicable solutions to the problems faced by the students within the campus. Alumni (president): Our students assist the faculty to maintain records of our illustrious alumni and organize the Annual Alumni Meet of college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of the college “The Ambassador’s Alumni Association” was registered in the October 2015 with approximately 4500 alumni under the patronage of Principal Prof. Binu Dogra and Dr. Rewa Rishi (coordinator of Alumni association). Formerly, there was no concrete format or structure which was followed for connecting the college and its’ passed out students. However, every year, individual departments invited its’ ex-students to interact and share their experiences with current students which helped in clarifying various doubts students along with developing a bond amongst them. Since the inception and registration of the formal Alumni Association, two major events are organized each year. First, an Annual Alumni Meet, in which the illustrious alumni from the fields of Social Service, Academics, Performing Arts and Sports are felicitated. The alumni from all batches are invited in this event through a public notice in English, Hindi and Punjabi newspapers. The event takes place with great pomp and show including cultural presentations by college students. Second, on the day of the Convocation, an Annual Registration Drive is held where the students are encouraged to become a part of the Alumni Association with a minimal registration fee. The funds so collected are deposited in a current bank account with Punjab Sindh Bank, Sector 42 Chandigarh. These funds are used for the honoring alumni and organizing annual alumni events. During the event, these students are requested to fill out a feedback-form where they can describe their perceptions about the academic standards, infrastructure, curricular activities and other such parameters which can help in improving the college functioning. Also, there is a social handle on Facebook to the Ambassadors Alumni Association. It is an open group for all the alumni of our institution. Since we are in a digital era, our alumni in the various parts of the country and world can connect through this digital portal.

5.4.2 – No. of enrolled Alumni:

1600

5.4.3 – Alumni contribution during the year (in Rupees) :

3580

5.4.4 – Meetings/activities organized by Alumni Association :

2019 was postponed due to Covid. Central Alumni Association Meeting scheduled for 09-11-2019, postponed due to Covid.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Annual Duty List: The College administration is participatory in nature and decentralized. The Principal who is the academic and administrative head of the College supervises all activities of the College and ensures the maintenance of the academic discipline of the Institution. Decentralization of administration ensures free and independent thinking among faculty. The Principal along with the faculty members decides about the calendar of events, subject distribution, course plans, lesson plan schedules, Curricular, Co-Curricular and extracurricular activities. HODs are accountable for the smooth functioning and completion of the syllabus, internal assessments, student seminars, university examinations and all other regular academic activities. This facilitates growth and fosters academic leadership among the faculty members. A decentralized functioning mechanism empowers the departments to function with greater flexibility and at the same time share the responsibilities. Departmental heads also delegate work to their Colleagues to ensure smooth completion of work in the expected time frame. For the smooth functioning of the Institution several committees have been formed and the committee members are authorised to take suitable actions. The college encourages participative management practices by constituting various committees like, Admission Committee, Discipline Committee, IQAC Committee, Anti Ragging Cell etc. The participative management approach helps the College in planning and conducting various activities of the Institution. For the 7 chapters of NAAC, SSR and AQAR 7 Committees are constituted and a Steering Committee has to put together the work done by various committees. Joint Prospectus: The entire admission process is centralized at the end of Director Higher Education through the e-campus, A solution for all the Government and aided colleges of Chandigarh. Even the prospectus so prepared is joint and there is a common opening and closure date for all admissions to all courses.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	**Experts from industry and institutes of eminence are invited to interact with students and make them aware of the latest in the field and job market requirements. 2. Industrial visits help students understand the actual working environment of the industry. 3. Job training enables students (like B.Sc. Biotechnology Hons.) to update themselves with the latest trends in the market.**
Library, ICT and Physical Infrastructure / Instrumentation	**Library of PGGCG-42 occupies a prominent position and it is an important and integral part of all the teaching programmes of the college. It is equipped with hundred thousand books, magazines, daily newspapers and journals. At present, the library is RFID enabled, fully automated, air-**

	conditioned and Wi-Fi enabled. Access of e-journals and e-books is provided through INFLIBNET and DELNET. “JAWS” – A Braille software and DAISY reader is available in the library for Visually Challenged Readers. Online library web-OPAC is accessible to the students and faculty from anywhere in the College Campus. Library has its own seminar room in which it conducts regular orientation sessions. In the pandemic library, provide online services to the faculty members and students. ICT plays an important role in enhancing the quality of education. ICT facility in the college helps in the ease of administration activities from data storage to knowledge management and decision making. Systems like PFMS, CFAS for Salaries and payment to Vendors, Online acquisition through GeM portal, E-campus for admissions, eHRMS for human resource management have added in the quality to the functioning of College. The College has an extensive IT infrastructure. The college campus has Wi-Fi facility with 100 Mbps Optical Fibre Leased Line. Labs and classrooms are well equipped for interactive teaching learning. Upgradation as well as updation of all labs and classrooms is done in accordance to the requirement of the respective department. Every year the purchase is intended. College has adequate physical infrastructure. The college building, Hostel, Playgrounds, Gymnasium, Indoor Sports, “Sabras”- State of the art Auditorium are well maintained. It assesses the equipments and infrastructure on a regular basis and awards Annual Maintenance Contracts (AMCs) for its sensitive and heavy equipments through a proper process. Day Care Centre of the college accomodate wards of teaching, non-teaching staff and married students.
Teaching and Learning	Teaching is done through various modes like blackboard teaching, using smart classrooms where ppt./animations can be displayed for better understanding of concepts. Teachers use ICT for effective teaching with Learning Management Systems (LMS), e-learning resources, etc. This session classes were conducted online. Teachers created The college has 22 Smart classrooms, 16 interactive Boards and 2

	interactive panels supporting effective teaching-learning. 67 Ph.Ds, 26 M.Phils provides strength to quality teaching. Extensions activities and Expert Talks from industry and institutes of higher learning complement our classroom teaching. Students of M.Com/ M.Sc. (IT, Botany, Zoology, Microbial Biotechnology) BA (Functional English, Functional Hindi, Geography) Mass Communication, PG Diploma in Guidance and Counseling are sent on On-the-job training to get hands-on experience of the industry environment. Faculty actively participates in various conferences to keep themselves abreast with the latest in the field. (https://www.gcg42.ac.in)
Curriculum Development	The college is affiliated with Panjab University, Chandigarh and follows the curriculum designed and developed by it. The Academic Calendar of Panjab University is followed to cover the syllabus during the specified period. Orientation program for the new students is held at the beginning of the session to familiarise the students about the working of the college and the University. Information about Career Oriented Programmes and other placement-related activities is disseminated to the students during the orientation program. Some of the faculty members of our college also take part in Academic and other bodies of Panjab University to frame the curriculum:- A few of Faculty members representing 50 departments are members of the Board of Studies at Panjab University 02 of our faculty are members of the Academic Council at Panjab University 02 of our faculty members are actively involved in framing curriculum and creating learning resources for other government institutes/ universities. Weekly Planners are prepared and uploaded on the College website to facilitate students. The College Timetable is prepared semester-wise and uploaded on the college website. Student Notice Board is regularly updated for any information related to curriculum, opportunities and other activities (https://www.gcg42.ac.in). Mid Semester Examinations and Final Semester examinations are held as per University guidelines. • The E-campus solution is

	used for attendance, examination marks and assessment. • Expert talks/ Workshops on the latest trends in the field are held regularly. Internships, OJTs (On Job Training) and Field Surveys are held as per curriculum requirements. e-Modules are available on the College website (https://www.gcg42.ac.in)
Examination and Evaluation	The Academic Calendar for the conduct of examinations and evaluation is prepared by the Panjab University. Since the College is affiliated to the University, examination and evaluation are held as per the rules regulations of the University and the College strictly adheres to them. The College ensures academic standards and transparency by informing the stakeholders about the norms and directives received from the University through different means: College Prospectus, Orientation Program, Student-Faculty Committee Meetings, College Website and Notice Boards. As the mandatory part of the University Examination System, CIE (Continuous Internal Evaluation) is usually carried out in the form of mid-semester examination, percentage of attendance and punctuality, and discipline in class. Students from Science stream are also evaluated on the basis of their performance in practical examination. • College examination branch holds the CIE in consultation with the college advisory committee and heads of the department. • After the consolidation of feedback, the mid-semester examination schedule is finalized and uploaded on the college website for transparency and for awareness and knowledge of concerned stakeholders. • The College conducts Tutorials and internal class tests for as a part of CIE. During the pandemic adhering to the instructions received by the University, online evaluation was done for the passing out classes and rest of the students were promoted to the next class directly. Most of our faculty members act as Observer/ Flying Squad, paper setter, head examiner, sub examiner, superintendent and invigilators in Panjab University Exams. Our faculty members also act as paper setters and examiners of other universities and the State Public

	Service Commission.
Research and Development	There is an IQAC and a UGC committee which provides support and monitors the progress of all research projects and schemes of the college. The committee aspires to transform the lives of research scholars and faculty through their innovative ideas to contribute for research at academic level. The key goal of the college is to provide a creative atmosphere in which higher studies and research thrive amongst the faculty and students. At present three projects are in progress of which one is minor project sponsored by SERB-TARI and other two are major which are sponsored by IMPRESS. The Research Lab in Life Sciences is fully functional and is acting as a facilitator for focused research and academic learning. Faculty members are encouraged to conduct research and attend research-oriented workshops and seminars. During the pandemic many online courses and webinars were organized to abreast the faculty members about recent research trends.
Human Resource Management	The College has recruited an adequate number of faculty members, technical staff the class four staff members as per the guidelines mandated by the apex bodies. The excess load is sufficed regularly and particularly by recruitment of staff members on contract basis. The College follows decentralized modes of functioning, and works through duly appointed committees. College constitutes a number of committees every year to ensure the participatory management. It practices transparency and accountability mechanisms. Frequent meetings and interactions are held with stakeholders to share views and advise them. The practice of work allocation has facilitated and optimized multi-tasking competencies. To ensure efficient working of the system, the administration undertakes random checking and annual stock verifications. The College has a Grievance Cell and a system to redress the complaints of the teaching and non teaching staff and the students. With timely facilitation of entitlements, redress of grievances and appreciation of tasks, the College ensures

	reconciliation of individual situations with institutional mechanisms. Appropriate feedback mechanism is implemented in the college.
Admission of Students	1. Forthesession2019-2020,our college was the Nodal College to prepare the Online Joint Prospectus of all the city Government and Privately Managed Aided Colleges. A Common Online Admission Schedule was followed for the courses B.Com / B.Sc/ BCA/BBA/M.Com (excluding BA and other PG programmes) and centralized admissions were done through a common portal on the DHE website, www.dhe.chd.gov.in 2. The core committee for admission includes the Principal of the college and the faculty members from the college apart from the authorities from Department of Higher Education, Chandigarh Administration. Our college faculty members were also the member of Technical Committee who look after the technicalissues aroused during the centralized admissions 3. Apart from the centralized admission committee,there arewell-structured admission committees of ourcollege,comprising our Principaland faculty members as well as non-teaching staff members that work untiringly to ensure fair and hassle-free admission of students. 4. The admission to all the courses were done as per the merit and other eligibility criteria decided by the Panjab University,Chandigarh. The merit lists were available both on the college website, www.gcg42.ac.in andthe DHE website. 5. Special helpdesk was setup in the college to facilitate the online filling of admission forms free of cost and to look into walk-in queries during the admissions. 6. Dedicated helpline numbers were also started to answer the queries of the parents or the applicants regarding admissions,fee refund,hostel etc. 7. e-Smpark centre counters were setup in the college for the easy deposit of the fees during admissions. 8. The college website was also updated regularly to provide all the information related to admissions like joint prospectus,college prospectus,merit lists,hostel forms etc.A special “Get-in-touch feature was also included on the college website to receive the queries. 9. A dedicated hostel

	committee was also setup to look into the hostel admissions.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The broad areas of e-governance applied in the college includes examinations, admissions, day to day operations of departments, accounts, purchasing, academics, library and stake holder’s inclusion in a staged manner. It aims at achieving efficiency in overall functioning of the college, promoting transparency and accountability and Achieving paperless administration of the institution.
Administration	1. College Website: The website act as a mirror of the college activities and information about all activities, important notices, etc are made easily available to the outsiders. 2. ICT is used for services like copy of salary certificates, internal communication between the employees. 3. Dedicated domain ID for all faculty members and students with GSuite for Education for coolobarative working in the college. 4. Biometric attendance (face and fingerprint recognition) is compulsory for both the teaching and non-teaching staff members. 5. E-HRMS is used for APAR/ACR for the employees of the college. 6. Nebero Systems is used for Firewall and Bandwidth Management in the college. 7. CCTVs (surveillance cameras) have been installed at strategic places on campus and are constantly monitored by the Principal and Superintendents who are ably assisted in this task by the IT team. 8. SPIC- e Campus is used for students data. 9. During the pandemic both the students and faculty members make extensive use of online teaching learning tools and social media platforms like WhatsApp, Facebook, Twitter, Instagram and emails for communication. Faculty members made use of Google forms to conduct exams and quizzes and test the students’. 10. Library is fully automated and RFID enabled which helps in tracking the collection of library with ease.
Finance and Accounts	• PFMS-The Central Plan Scheme Monitoring System (CPSMS) (now called PFMS), a Government of India is used to monitor fund flow and track college

	funds disbursement. • Composite Financial Accounting System (CFAS) is an integrated ICT system being implemented for Chandigarh Administration. All Drawing and Disbursing Officers (DDO) of Chandigarh Administration use the system. It monitors the complete workflow of the Government Financial System starting from Budget Allocation to Expenditure by DDO. Complete system for online transfer of funds to beneficiaries (employees, contractors, vendors, retired employees, etc.) has been successfully implemented across the Administration, which is well integrated with SMS and email facility for the convenience of the beneficiaries. • GeM- Government e-Marketplace (GeM) is used for procurement of common use Goods and Services required by the college . It aims to enhance transparency, efficiency and speed in procurement. It includes the tools of e-bidding, reverse e-auction and demand aggregation to facilitate and get the best value for the government money.
Student Admission and Support	Admission process is completely online and transparent. SPIC- e Campus software has been designed as per the requirements of the college which has the following modules: a) Admissions (Online Admission Form Submission, Merit List Generation, Allotment of seats to the selected candidates) b) Fee Collection c) Examination d) Student Assignment e) Student Attendance Records f) Student’s Return and Ledger. Every year college constitute an admission committee for the admission of various classes of the college to complete the admission work efficiently in fair manner. To make the admission process flawless every year all the members of admission committee are oriented about the admission process norms to be followed while admitting students in the institution. To make admission process smooth apart from displaying detailed admission notices staff members are made available in the campus as well as via help desk through mobile phone to direct guide parents and students for admission process. The college has various facilitating mechanisms like guidance cell, placement cell,

	grievance redressal cell and provides welfare measures to support students. Specially designed inputs are provided to the needy students with learning difficulties. Institution has a well-structured, organized guidance and counseling system in place.
Examination	As per the directions of the University, it is mandatory to handle examination related work in online manner. • Filling of examination forms, revaluation forms, obtaining hall tickets, uploading of marks, assessment etc., everything is uploaded to the Panjab University Website. Even the downloading the results is done through the PU website only. • Students assessment is also submitted online through ugexam.puchd.ac.in and pgexam.puchd.ac.in. Utmost secrecy and confidentiality needs to be maintained while handling examinations and work needs to be done utmost care and caution. • Students register themselves ONLINE in the semester examinations. Students can check their results at Panjab University website can and can download their provisional DMC from the Panjab University website. • Registrar Examination supervises the entire process of examination under the guidance of the Principal of the college. • During the pandemic, even the question papers are received online, submission and evaluation is done in online mode.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Nemi Chand	4th International Conference in Public Policy, Canada	UGC	160000

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development	Title of the administrative training	From date	To Date	Number of participants (Teaching	Number of participants (non-teaching

	programme organised for teaching staff	programme organised for non-teaching staff			staff)	staff)
2019	One Day Capacity Building Workshop on the theme “Role of Nutrition in Physical , Mental and Social Well-being of Adolescents	Nill	03/09/2019	03/09/2019	400	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
As per file attached	Nill	Nill	Nill	Nill
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	3	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
As per Central and Punjab Government Rules	As per Central and Punjab Government Rules	1. As per Central and Punjab Government Rules 2. Poor student aid fund on merit basis 3.Scholarships for SC/ST Students 4. Stationary for SC/ST Students 5. Voluntary Contribution from College staff for needy students. 6. College has its own bus which is used for the commutation of college students. 7. Aspire Scheme of DST. 8 Means cum merit/ Single Girls Child scheme of DCDC

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

1. The college funds are subject to internal and external audit. 2. The PLA fund is monitored by bursar and a fund clerk. It is also subject to audit by Local Audit Office (MC, Chandigarh). The college PLA fund has been audited till March, 2018. 3. The budget is subject to external audit which is conducted by the Auditor General Office. The last audit was conducted in March, 2017. 4. The procedure for budget allocation and expenditure is designed in such a way that it is checked at multiple stages to avoid any error at all stages. 5. The purchases of PLA or budget are done using GeM and PFMS. 6. Funds received by NSS/NCC/and societies of the college are audited by a Chartered Accountant. 7. Funds utilized under RUSA grant are monitored by uploading the information on the MIS portal of the SPD RUSA, Chandigarh Administration.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	Nil	Nil

No file uploaded.

6.4.3 – Total corpus fund generated

108429885

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC Internal Assessment Committee
Administrative	No	Nill	Yes	College Bursar

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is no Parent-Teacher Association, but parents are called during admissions, refunds, lecture shortages and invited as guests on various college events.

6.5.3 – Development programmes for support staff (at least three)

1. Sports events for support staff are conducted as a part of Annual Sports Day Events on 15 February 2020 2. Participation in Plantation Drive organized by College. 3. Plants were distributed to support staff on 15 December 2020 4. Cleanliness and Hygiene 5. Professional Rights 6. Personality development 7. Stress Management 8. Day care facility for the wards of non-teaching staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Construction of Girls' Hostel worth 22 crores as a Major Project was approved. Renovation of students washrooms was done. The Zonal Youth and Heritage Festival 2019, was hosted by the college. MAs in Punjabi and History commenced successfully for the session 2019-20. Dept. of Home Science started PG Diploma in Cosmetology. College prepared Joint Online Prospectus 2019-20 and was the

Nodal college for the admission process. 22 water coolers were purchased for the college campus Plagiarism Detection Software was purchased. Library subscribed DELNET for access to E-resources. RFID system was installed in the library. Various Webinars and training programmes were organised for the students and faculty.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	As per file attached	Nill	Nill	Nill	Nill

View File

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
RUSA sponsored One day capacity buiding workshop on Role of Nutrition in Physical, Mental and Scoial Well being of Adolescents	03/09/2019	03/09/2019	400	Nill
Workshop on Women Empowerment under Skill India Program for B.Sc 3rd Year Students	29/01/2020	29/01/2020	80	Nill
PoshanKeLiyePaudhe: An Investment to Good Health	29/09/2020	29/09/2020	1021	Nill
National Webinar on	11/11/2020	11/11/2020	297	Nill

Reversal of Diabetes and Carbohydrate Counting				
Seminar on Menstrual Hygiene	13/10/2019	13/10/2019	200	Nill
Talk and Play on Drug De-addiction and Female Foeticide	22/02/2020	22/02/2020	500	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Environmental consciousness and sustainability are the vital requisite of the hour. Understanding the persistent need of using alternate energy resources in order to make the environment sustainable, our college has taken various initiatives such as: 1. The college has 200 kWp solar power plant installed in the college. The Solar Plant generated 266279 kWh of electricity during the year and it is supplied to the electrical board Chandigarh. 2. Photovoltaic cells have been installed in the campus an alternate renewable source of energy. 3. Solar water heaters have been installed in hostel buildings as to promote renewable energy. 4. Sensor based water taps in all newly built washrooms for energy efficiency. 5. The entire campus including hostel has been equipped with LED lamps and LED tube lights. 6. Signage in every room of the college to guide students/Staff to show, how to leave the room after class by switching off fans, lights and screens. 7. Various awareness programmes for environmental consciousness ere organized for staff and the students which includes: National Webinar on The Relation between Environment and Wildlife Virtual National Seminar on “Biodiversity during Covid-19” Extension Lecture on “Climate change and its Implications” Extension Lecture on “Sociology of Health: Preventive Measures for Corona Virus” National Webinar on Environment, Development and Covid-19: Some Reflections from Indian Perspectives. Virtual National Seminar on Role of Biodiversity during COVID-19 Seminar on Water Issues and Water Conservation

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	Yes	Nill
Ramp/Rails	Yes	2
Braille Software/facilities	Yes	2
Rest Rooms	Yes	5
Scribes for examination	Yes	2
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address	Number of initiatives taken to	Date	Duration	Name of initiative	Issues addressed	Number of participating students

	locational advantages and disadvantages	engage with and contribute to local community					and staff
2019	1	1	03/09/2019	1	Workshop on Menstrual hygiene among adoloscent youths	Menstrual hygiene	100
2019	1	1	08/07/2019	30	Notary facility in the college premises during admissions	The vicinity to district court complex imparts locational advantage to our college as it helps students seeking admission dururing admission time. The nearness to courts facilitates students to make or get their documents attested easily by notary. Co	235
2019	1	1	24/10/2019	25	Surveys and Landscaping practice near Lake, Sector 42	Our College is situated adjacent to New Lake chandigarh and Cactus Garden. F.Arts	41

						dept plan small visits of students during winter session to practice Landscaping.Besides this our postgrauate students also use lake for water sample collection for th	
2019	5	Nill	26/02/2020	110	Practice of various games in the sports complex near college	The college facilitates the students of physical education to practice various games in the sports complexes and use its facilities.	107
2020	Nill	6	02/11/2020	6	Vigilance awareness week	The college conducted different activities like pleage taking, poster making, slogan writing etc. to create awareness on the said issue.	671

2020	1	8	13/01/2020	8760	Swatch Bharat Mission -Rallies, poster making, nukkad natak, talks, cleanliness drives has been conducted.	Waste segregation and management at home and community level. Installation Of Bins	415
2020	3	3	12/04/2020	1	Distribution of essentials and masks during covid-19 in Kajheri Village	corona virus awareness and guidelines	258
2020	3	3	25/01/2020	1	Voters Awareness Programme / Voter Day Celebration/ Voter Id Drive	Everyone above the age of 18 have moral responsibility to elect their leaders by casting vote	360

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Students - Orientation Programme	29/07/2019	Every year an orientation programme is organized in the college for the new students and they are guided about different issues like attendance, examinations, rules and regulations, discipline, societies in the college etc.
Staff - Teaching and NonTeaching	20/02/2020	Introduction and importance of the Code of Conduct, Regardless of

		the size and type of an organization, each one must have a Code of conduct. It is nothing but a set of rules or proper practices of any organization giving organization it’s special “work culture” or “work ethics. It gives the staff a clear picture of what they are expected to do and gives them an index to tune their personal abilities and become more efficient at workplace. This is a kind of introduction of the organizational demands and goals expected by the Administration from any employee as per their working levels giving them a chance to work on their skills and developing their personality and exploring their own true working caliber benefiting both the organization and the employee. https://www.ugc.ac.in/pdfnews/1295001_DEB-Regulation-2019.pdf
Students - Online Joint Prospectus 2019-2020	05/06/2019	The Online Joint Prospectus contains the information about the Code of Conduct, Disciplines and Guidelines pertaining to academics to aware the students about the rules and regulations that they need to follow in the institution. http://dhe.chd.gov.in/Version2/Index.aspx

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2019	21/06/2019	32
Celebration of 20th anniversary Kargil Vijay Diwas	26/07/2019	26/07/2019	56
Tree Plantation on World	27/07/2019	27/07/2019	154

Environment Day			
Orientation Programme for New Students	29/07/2019	29/07/2019	1167
Panjab University Youth And Heritage Festival- Zone B	24/09/2019	27/09/2019	200
Motivational Lecture on Celebrating Life With Happiness And Peace	18/10/2019	18/10/2019	250
Training Session on Stress Management to B.Com students	22/01/2020	22/08/2020	116
World Tourism Day	27/09/2019	27/09/2019	45
61st Panjab University Interzonal Youth Festival	01/11/2019	01/11/2019	15
Annual Training Camp	20/06/2019	29/06/2019	35

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Green cover in college:The college campus has been beautifully landscaped with 9 lush green gardens and a green house having several unique varieties of plants like Chinaar, Mapple, Chandan, Rudraksh, Australian Kikker etc.

Solid waste management 1. Pit composting, in-vessel composting and vermi-composting are the different strategies of composting practiced in the college campus to convert bio-degradable waste generated in the college into compost. 2. Sanitary napkin disposable machines (incinerator) have been installed in washrooms to dispose sanitary napkins safely. 3. GIVE PAPER BACK-An initiative by college library. 4.e-Payments – An Initiative under Digital India

Water conservation 1. There are three rain water harvesting units in the college campus meant for recharging of ground water. 2. Tertiary water supplied by Chandigarh Administration to the college is used for watering college campus gardens. 3. Sensor based water taps in all newly built washrooms to prevent water wastage.

Plastic free campus 1. Usage of single use plastic has been banned in the college canteen. 2. Use of plastic bottles was prohibited during youth festival hosted by college in September 2019 as an environment friendly initiative and to reduce the use of plastic in campus.

Energy conservation 1. The college has 200 kWp solar power plant installed in the college. 2. Solar water heaters are installed in hostel buildings as to promote usage of renewable energy. 3. The entire campus including hostel are equipped with LED lamps and LED tube lights to save energy. 4. One battery operated Activa (e-bike) has been purchased by college and is used by college staff for in and out official works.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. ICT- Teaching Learning Resource 2. Faculty Sponsored Fund for Poor Brilliant Students

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.gcg42.ac.in/medias/media/other/1297/7-2-1-best-practices-2019-2020.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Campus is located in green vicinity and beautified with nine well maintained gardens, a unique feature. 1. Botanical garden - It was established in the year 2007. It is located near main college entrance. Main attractions of the botanical gardens are Green House, Kitchen garden and Composting units running in it. Composting units are source of manure for flower beds and skill development among students. Also help to decompose organic/wet waste generated from campus. Boundaries of garden are covered with Amaltas, Eucaluptus and Ashoka trees. 2. Solace garden- It was established in the year 2008. It is located between college canteen and staff room .It is featured as most peaceful area despite of noisy and crowd spots around. Beautiful Bottle palms and Pagodas trees are planted on the both sides of this garden. 3. Eco Park- It was established in the year 2009. It is located near College Parking area. It is the joint effort of PGGCG-42 and Chandigarh administration. It is centre of attraction for many due to beautiful landscaping, seasonal flower beds, Swings and water fountain feature with beautiful colored light reflection through it. Gazebos for sitting and pathways for walking are well maintained in it. 4. Herbal Garden- It was established in the year 2014 and re-established in 2021 at new location. It is among the best herbal gardens in the institutes of Chandigarh city with many varieties of Herbs, Shrubs and Trees. Students/ Staff members use to visit here for educational and recreational purpose. Best Herbal Garden Award Awarded by Medicinal/Herbal Board ,Chandigarh Administration on 12th march 2021 5. Fountain pop-up garden- It was established in the year 2014. It is located near IT Block. It is an Eye Catching Water feature with pop up fountain surrounded by beautiful landscaping. It is famous among students as a Selfie Spot. 6. Science Park- It was established in the year 2014 .It is located opposite to POP UP Fountain Park. It is for educational purpose. Huge working Science Models are constructed for study purpose. 7. Auditorium Lounge Park- It was established in the year 2014 It is located in front of College Auditorium infect it is a green walk through for reaching auditorium Sabras . It is lush green lawn with seasonal flower beds and many ornamental trees on its boundaries Main attractions are Sandhal Tree, Rudraksh Tree, Mapple Tree. 8. Fruit Garden- It was established in the year 2018 it is located back of the college Mess. Many Verities of fruit trees has been planted. It will be the source of nutrition for hostellers as well as for day scholars in coming years. 9. Kitchen Garden It was established in the year 2018. It is located in the college botanical garden. Annual, Perennial and Biennial vegetables are planted. Vegetable produce is used for practical purpose and relished by garden staff during holidays.

Provide the weblink of the institution

https://www.gcg42.ac.in/medias/media/other/270/campus-trees.pdf

8.Future Plans of Actions for Next Academic Year

In sync with the college motto “Higher still”, the college constantly strives to

upgrade its infrastructure and improve teaching skills to meet the changing work requirements of the industry and the job market. The college constantly endeavours to enhance subject knowledge through extension lectures, workshops and related activities by collaborating with the experts from the industry and the academia. Committed to provide a conducive environment to the students, the college ensures not only academic excellence but also holistic development. Consequently, in the coming year, the college has earmarked the following tasks, as part of its long term vision to emerge as a premier post graduate institution in northern India. To begin with, to meet the academic needs of the stakeholders a mini conference room equipped with latest ICT tools is to be setup. The college also proposes to conduct webinars on varied subjects especially to enhance the capacity building amongst the faculty as part of faculty development programs. Secondly, the construction and installation of lift in the IT block is to be completed on priority basis, thereby making the entire campus physically handicapped friendly. To boost up sports facilities in the college, the college envisions construction of a cycle track, a lawn tennis court ,badminton court, golf putting range, cricket pitch and net on the campus and installation of chain link fencing in basketball ground. To meet the increased demand for hostel, a new hostel building whose foundation stone has already been laid will soon become a reality. Keeping in view the 3rd cycle of NAAC accreditation we propose to initiate the process of Academic Administrative Audit (AAA). Following the past practice of designing and preparing the online Joint Prospectus for UG and PG courses of colleges of Chandigarh for session 2020-2021 necessary steps will be taken well in advance so that the same can be launched in time. We also plan to coordinate with industry for internships and placements. Furthermore, as part of the green campus initiative, the college plans to undertake tree plantation drive, thereby sensitizing the students and the faculty on the urgency of increasing the green cover for the betterment of the society at large.