**PG.GOVT COLLEGE FOR GIRLS, SECTOR-42, CHANDIGARH**

**Teaching Plan Odd Semester (For PG 1st year)**

**Session (2021-2022)**

**Class: MA I**   **Name of the Teacher: Jagan Nath**

**Subject: Indian Administration Period :3**

**Paper : II Room No : 318**

| **S. No** | **Dates** | **Topics to be covered** |
| --- | --- | --- |
| Week 1 | 13-09-2021 to 18-09-2021 | Philosophy and Features of the Indian Constitution |
| Week 2 | 20-09-2021 to 25-09-2021 | Union Executive; President, Prime Minister |
| Week 3 | 27-09-2021 to 01-10-2021 | Union Council of Ministers. Union Legislature: Lok Sabha |
| Week 4 | 04-10-2021 to 09-10-2021 | Union Legislature: Rajya Sabha; Composition and Functions |
| Week 5 | 11-10-2021 to 16-10-2021 | State Executive: Governor, Chief Ministers and Council of Ministers |
| Week 6 | 18-10-2021 to 19-10-2021 | State Legislature: Legislative Assembly, Legislative Council.  Centre-State Relations: Legislative and Administrative |
| **Mid Semester Exam (21st October 2021 – 30th October 2021)** | | |
| Week 7 | 01-11-2021 to 06-11-2021 | Central Secretariat: Structure, Functions and Role. Cabinet Secretariat: Significance, Functions and Roles |
| Week 8 | 08-11-2021 to 13-11-2021 | Prime Minister Office (PMO).  Election Commission: Structures, Functions and Role. |
| Week 9 | 15-11-2021 to 20-11-2021 | Electoral Reforms. Judiciary: Supreme Court |
| Week 10 | 22-11-2021 to 27-11-2021 | Judiciary: High Court ; Judicial Review; Judicial Reforms |
| Week 11 | 29-11-2021 to 04-12-2021 | Relationship between Political and Permanent Executive.  Generalist and Specialist in Administration |
| Week 12 | 06-12-2021 to 11-12-2021 | Indian Administration: Problems and Challenges |
| Week 13 | 13-12-2021 to 16-12-2021 | Revision |

**PG.GOVT COLLEGE FOR GIRLS, SECTOR-42, CHANDIGARH**

**Teaching Plan Odd Semester (For Ongoing Classes PG-2nd year)**

**Session (2021-2022)**

**Class: MA II**   **Name of the Teacher: Jagan Nath**

**Subject:Local Governance in India Period :5**

**Paper :II Room No : 318**

| **S. No** | **Dates** | **Topics to be covered** |
| --- | --- | --- |
| Week 1 | 11-08-2021 to 14-08-2021 | Meaning and significance of Local Government |
| Week 2 | 16-08-2021 to 21-08-2021 | Historical Development and Landmarks in evolution of Local Government |
| Week 3 | 23-08-2021 to 28-08-2021 | District Administration ; Role of Divisional Commissioner, Deputy Commissioner, DDPO and BDPO |
| Week 4 | 31-08-2021 to 04-09-2019 | Urbanisation; Concept, Trends and Challenges, Municipal Corporation- Structure, Functions and Role |
| Week 5 | 06-09-2021 to 11-09-2021 | Municipal Council and Nagar Panchayat- Structure, Functions and Role |
| Week 6 | 13-09-2021 to 18-09-2021 | Critical Evaluation of 74th Constitutional Amendment Act, Urban Development Programmes; Atal Mission For Rejuvenation and Urban Transformation (AMRUT) |
| Week 7 | 20-09-2021 to 25-09-2021 | Deendayal Antyodaya Yojana- National Urban Livelihood Mission (DAY-NULM); Smart Cities |
| Week 8 | 27-09-2021 to 01-10-2021 | Rural Development: Perspectives, Policy and Strategies. Structure, Functions and Role of Panchayati Raj Institutions |
| Week 9 | 04-10-2021 to 09-10-2021 | Structure, Functions and Role of Panchayati Raj Institutions-continued. Critical Evaluation of 73rd Constitutional Amendment Act |
| Week 10 | 11-10-2021 to 16-10-2021 | Rural Problems and Challenges. Rural Development Programmes: Mahatma Gandhi National Rural Employment Guarantee Act (MGNREGA) |
| Week 11 | 18-10-2021 to 19-10-2021 | Deendayal Antyodaya Yojana-National Rural Livelihoods Mission (DAY-NRLM) |
| **Mid Semester Exam (21st October 2021 – 30th October 2021)** | | |
| Week 12 | 01-11-2021 to 06-11-2021 | Rural-Urban Relationships |
| Week 13 | 08-11-2021 to 13-11-2021 | Local Government Finances; State Finance Commission |
| Week 14 | 15-11-2021 to 20-11-2021 | State Control over Local Bodies |
| Week 15 | 22-11-2021 to 27-11-2021 | Administrative Reforms in Local Governance |
| Week 16 | 29-11-2021 to 30-11-2021 | Revision |

**PG.GOVT COLLEGE FOR GIRLS, SECTOR-42, CHANDIGARH**

**Teaching Plan Odd Semester (For Ongoing Classes UG)**

**Session (2021-2022)**

**Class: BA II**   **Name of the Teacher: Jagan Nath**

**Subject: Police Administration Period : 4th**

**Paper :Police Personnel Administration Room No : 322**

| **S. No** | **Dates** | **Topics to be covered** |
| --- | --- | --- |
| Week 1 | 11-08-2021 to 14-08-2021 | Police Personnel Administration – Meaning, Nature and Scope |
| Week 2 | 16-08-2021 to 21-08-2021 | Significance of Police Personnel Administration Career system in Police Personnel Administration. |
| Week 3 | 23-08-2021 to 28-08-2021 | Career system in Police Personnel Administration-cont. |
| Week 4 | 31-08-2021 to 04-09-2019 | Job Analysis and Job Description of Police Personnels |
| Week 5 | 06-09-2021 to 11-09-2021 | Job Analysis- Concept and Significance |
| Week 6 | 13-09-2021 to 18-09-2021 | Police Personnels-Pay Policy |
| Week 7 | 20-09-2021 to 25-09-2021 | Compensation and Fringe Benefits of Police Personnels |
| Week 8 | 27-09-2021 to 01-10-2021 | Recruitment- Meaning and Methods. Recruitment of Police Personnels in India. |
| Week 9 | 04-10-2021 to 09-10-2021 | Training- Meaning and types. Training of IPS Officers and State Police. |
| Week 10 | 11-10-2021 to 16-10-2021 | Promotion: Meaning, Significance and Principles. |
| Week 11 | 18-10-2021 to 19-10-2021 | Promotion of Police Personnels in India |
| **Mid Semester Exam (21st October 2021 – 30th October 2021)** | | |
| Week 12 | 01-11-2021 to 06-11-2021 | Performance Appraisal, Police Ethics and Code of Conduct |
| Week 13 | 08-11-2021 to 13-11-2021 | Corruption- Meaning, Causes and Corruption in police force. |
| Week 14 | 15-11-2021 to 20-11-2021 | Disciplinary Actions; Doctrine of Pleasure. |
| Week 15 | 22-11-2021 to 27-11-2021 | Safeguards against Arbitrary Punishments |
| Week 16 | 29-11-2021 to 30-11-2021 | Revision |