

# Post Graduate Government College for Girls Sector 42, Chandigarh

(A Premium Multi-Faculty NAAC Accredited Grade 'A' Institute)

Affiliated to Panjab University, Chandigarh

# Policy for Covid-19 Appropriate Behaviour in College



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# 1. Aim of the Policy

Covid-19 pandemic and lockdown has brought about a sense of fear and anxiety around the globe. This phenomenon has led to short term as well as long term psychological, social and health implications for college students. The quality and magnitude of impact on students is determined by many vulnerability factors like pre-existing health conditions, or being quarantined due to infection or fear of infection.

There is a pressing need for planning longitudinal and developmental studies, and implementing evidence based elaborative plan of action to cater to the psycho-social and mental health needs of the vulnerable children and adolescents during pandemic as well as post pandemic. The aim of this policy is to provide measures for developing healthy mechanisms during the pandemic and post pandemic to cope with the situation.

## 2. Objectives

The Covid-19 policy adopted by the college is based on the following beliefs:

- To make arrangements on campus to ensure that Covid-19 Protocols & SOPs are followed.
- To organize Covid-19 testing and vaccination camps in the college.
- To resolve the student issues related to academics, examinations, admissions etc. during the pandemic.
- To provide human resource and infrastructural support to Chandigarh Administration whenever required.
- To collaborate with Local Health Authorities, networking with Government, NGOs, and Civil Society Organizations during the pandemic.
- To organize various activities and workshops for creating awareness about Covid-19 pandemic among all stakeholders of the college.

## 3. Scope

All the stakeholders of Post Graduate Government College for Girls, Sector 42, Chandigarh including Principal, teaching and non-teaching staff, students, parents and all those associated with the college shall adhere to the Policy.



## 4. Policy statement

The Covid-19 SOP policy is intended to plan and implement different SOPs in the college for the safeguard and well-being of staff and students during the pandemic. The policy outlines generic measures to be followed to reduce the risk of Covid-19.

#### 4.1 SOPs to be followed within the campus

The following Covid-19 SOPs must be ensured within the college campus:

- Thermal scanning of every staff, student or any visitor shall be done on entrance.
- Physical distance of 6 feet shall be followed as far as feasible.
- Use of face masks/ shields shall be made mandatory.
- Installation and usage of Aarogya Setu App shall be advised to all.
- Sanitizing machines shall be installed in all probable areas within campus.
- Sanitization of campus shall be done on a regular basis.
- All staff and students shall be encouraged to administer Covid-19 vaccination.
- Notices, slogans and posters issued by government and health authorities shall be displayed on college notice boards and website.
- Testing and vaccination camps shall be organized within the college.
- Frequent cleanliness of washrooms shall be done every day.

#### 4.2 Policy for teaching-learning during Covid-19 Pandemic

Committed to providing best education even during pandemic, PGGCG-42, Chandigarh to ensure infrastructural upgrades for smooth conduct of classes.

- The provisions for online and hassle-free admissions shall be done.
- The desired digital enhancements like increasing the lease line, purchase of new computers, subscription to Google workplace shall be done for smooth conduct of online classes.
- The e-Learning resources shall be provided to the students for online learning.
- Online Webinars/ workshops/ talks related to curriculum shall be organized for students to ensure practical knowledge.
- Class-wise whatsapp groups shall be created for easy dissemination of important notices or any other information.
- Reopening of campus for physical classes will be done in a phased manner.



#### 4.3 Examination Policy

The college will ensure that the examinations (mid semester and final) are conducted following SOPs in case of both offline and online mode.

- In case of offline examinations, the following measures shall be followed:
  - ✓ thermal scanning of each student shall be done at the time of entry.
  - ✓ the seating plan shall be prepared keeping in mind the desired physical distancing as per the GOI instructions.
  - ✓ Appropriate arrangements like sanitizer bottles, masks, gloves etc. shall be made available.
  - ✓ Designated isolation rooms shall be made available for those found symptomatic during screening.
- In case of online examinations, following provisions shall be made available:
  - ✓ mechanism for conveying all examination related notices and question papers to students shall be designed.
  - ✓ dedicated class-wise email IDs shall be created to receive the answer-books.
  - ✓ facility to receive the answer-books physically, as per the norms of the Panjab University, shall be provided.

#### 4.4 Covid-19 Committee

To ensure that Covid-19 SOP guidelines and appropriate behaviour are followed in the college, a Covid-19 Committee is constituted by the Principal. This committee will ensure the compliance of SOPs in their respective assigned area within the campus. The members of Covid-19 committee are:

S. No.	Name of the Member	College Area	
1.	Vice-Principal	Over all In-charge	
2.	Dr. Seema Gupta	Arts and Science Block (Ground Floor)	
3.	Mr. Jagan Nath	Art Block (Top Floor)	
4.	Prof. Lakhvir Singh	I.T Block	
5.	Ms. Anu Bassi	Arts and Science Block (1st Floor)	
6.	Dr. Harjeet Kaur	Arts and Science Block (2 <sup>nd</sup> Floor)	
7.	Dr. Ram Niwas Yadav	Canteen Area and Gymnasium	
8.	Dr. Preeti Sharda	Library area	
9.	Ms. Preeti Sood	Hostel area	



Apart from the Covid-19 Committee, a Covid Counseling Committee composed of faculty and students was constituted to provide updated and relevant information about academics during Covid-19 pandemic. Students could seek help from any of the members of the Covid Counselling Committee related to academics, examination and other support.

S. No.	Name of the Member	Department	Contact Number
1.	*Mrs. Kamlesh Kumari (Vice-Principal)	Physics	99****307
2.	*Prof. Sneh Sharma	Hindi	94****155
3.	*Mrs. Harvinder Kaur	English	98*****024
4.	Dr. Rumeena Surjit Singh	Psychology	98****134
5.	Dr. Pooja Sharma	English	82*****221
6.	Dr. Preeti Sharda	Librarian	94****857
7.	Ms. Preeti Sood	College Hostel Warden	80****367
8.	Dr. Ruchi Sharma	Examination Branch	94****838
9.	Ms. Jasdeep Kaur	Examination Branch	99*****700
10.	**Ms. Sheela	Warden, Working Women Hostel, Sector 24-B, Chd.	78****0175
11.	Ms. Muskan	Student Council – President	75****605
12.	Ms. Aayushi	Student Council – Vice-President	87****768
13.	Ms. Simranjeet Kaur	Student Council - Secretary	75****246
14.	Ms. Diksha Sood	Student Council – Joint Secretary	62****632

<sup>\*</sup>now retired.

# 5. Covid Measures taken on the Campus:

To ensure that appropriate Covid-19 behaviour is followed, the measures taken by the college include:

- College Covid-19 Counselling Committee.
- Thermal Scanning at college entrance.
- Sanitizer machines at prominent places on the campus.
- Maintaining social distance in classes and college activities.
- Wearing masks by staff and students.
- Sanitization of college campus.
- Establishment of COVID Control room (SDM South).

<sup>\*\*</sup> Hostel handed over



- Covid-19 Testing and Vaccination Camps in the college.
- Covid-19 related instructions and information displayed on college website, electronic display boards and notice boards.
- display of Posters and slogans for awareness about Covid-19 pandemic on the college campus.
- Vaccination Cards to students bearing status of vaccination.
- Financial and medical help to the Covid-19 affected families of students and helping staff.
- Recommended help by Chandigarh Administration to those students who lost one or both
  of the parents due to Covid-19.

# 6. Covid Measures taken off Campus:

- Staff on Covid-19 duty at various places in tricity.
- Distribution of masks, Sanitizers in the adopted village Khajeri
- Distribution of Ration to needy people in the adopted village.



# 7. Pictorial Representations of the facilities





Thermal Scanning at college entrance

**Sanitizer Machines** 



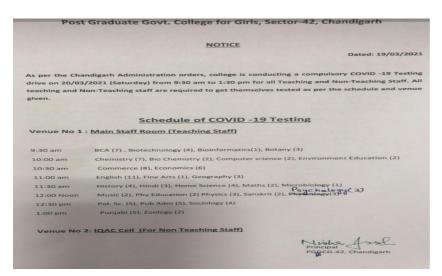
# **Posters and Slogans on Notice Boards and College Website**







#### Vaccination Cards issued to the students



# Covid-19 Testing Camps

# Covid-19 Vaccination Drive





# 8. Glimpse of the activities done for awareness on Covid-19



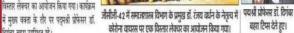




#### माई सिटी रिपोर्टर

चंडीगढा जीसीजी-42 के सबरस ऑडिटोरियम में समाजशास्त्र विभाग के प्रमुख डॉ. रंजय वर्धन के नेतृत्व में 'स्वास्थ्य का समाजशास्त्र : कोरोना वायरस हेतु स्वास्थ्य निवारक उपाय' विषय पर एक विस्तार लेक्चर का आयोजन किया गया। कार्यक्रम दिगंबर बहरा उपस्थित रहे।

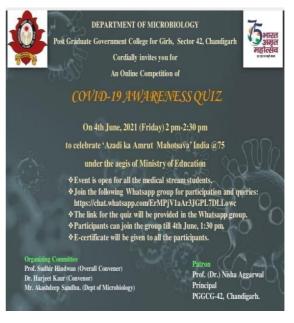






उन्होंने कहा कि विज्ञान और समाज दोनों का ही दिगंबर बहरा ने कोरोना वायरस पर विचार रखे। रखना चाहिए। इस बीमारी से बचने के लिए सफाई इस बीमारी के निवारण में योगदान है और कोरोना 🛚 इसके बाद लक्षण और इसकी रोकथाम के लिए 🛮 का खासतौर पर ध्यान रखना चाहिए। अपना खान-वायरस अस्वास्थ्यकर उद्योग और अस्वास्थ्यकर जरूरी बातें बताई। कहा कि हमें सामान्य रूप से पान बदलें और बाहर के खाने से बचें। इस बीच भोजन के जोखिम को उजागर करता है। डॉ. अपनी जीवनशैली में छोटी-छोटी बातों का ख्याल मुख्य अतिथि ने मास्क भी वितरित किए।









चंडीगढ़। पीजीजीसीजी-42 महाविद्यालय की प्राचार्या प्रो. बीन् डोगरा ने चंडीगढ़ रेलवे स्टेशन के आसपास झुगी झोपड़ियों में रह रहे जरूरतमंदों को राशन वितरित किया। साथ ही उन्होंने गरीय लोगों को निजी तौर पर 10.000 रुपए तक की सींश प्रदान की ताकि लॉकडाउन की इस गंभीर स्थिति में उनकी आर्थिक सहायता हो सके।



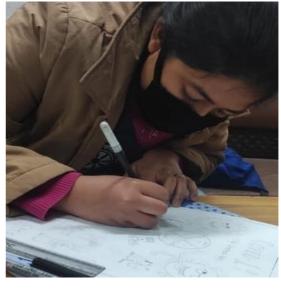
During Covid-19 Essentials were Distributed to Needy People by College Principal on 27 May 2020



















Covid-19 Vaccination Booster Drive for the members of the staff and general public in collaboration with Govt. Hospital Sec 16, Chandigarh











#### **DISCLAIMER**

The 'Policy for Covid-19 Appropriate Behaviour in College' is not a legal document. It has been created solely for reference purpose of stakeholders of Post Graduate Government College for Girls, Sector 42, Chandigarh. The college reserves the right to amend the policy as and when required. All efforts have been made to avoid errors and omissions. However, any error or omission made inadvertently would be rectified if brought to the notice of the authorities.