

**AGENDA AND MINUTES OF THE MEETING OF INTERNAL QUALITY  
ASSURANCE CELL (IQAC) TO BE HELD ON 30<sup>th</sup> OCTOBER, 2021 AT 12:00  
NOON IN THE CONFERENCE ROOM (I.T BLOCK)**

**Agenda**

- Agenda 1: To apprise about overall development of the college through PPTs.
- Agenda 2 : To apprise about the AQAR for the 2019-2020,2020 -2021.
- Agenda 3: To apprise about participation in NIRF2021
- Agenda 4 : To apprise about completion of various projects
- Agenda 5: To apprise about vaccination status cards for the students
- Agenda 6: To apprise about the Joining of some teaching and non-teaching staff
- Agenda 7: To apprise the members regarding various developments in the college.
- Agenda 8: To discuss the progress in publishing its own Research Journal
- Agenda 9: To discuss about to what extent data net facilities can be provided to the students.
- Agenda 10. To discuss about filling up of the vacant posts/position in the college.
- Agenda 11. To discuss what kind of MoUs be signed for the development of the college and students' career.
- Agenda 12: To discuss about the bus facility for the students and traffic management nearby college campus.
- Agenda 13: Any items with the permission of Chair.

**Minutes of IQAC Meeting held on 30/10/2021**

A meeting of the reconstituted IQAC was held in the Conference Room (I.T Block) on 30/10/2021 at 12:00 Noon. Prof. Lakhvir Singh welcomed the guest Prof. Binu Dogra (Former Principal, PGGCG-42), Mr. Hardeep Singh (Deputy Mayor, M.C Chandigarh), Mrs. Mridula Dang (CFO, Law Firm) along with alumni Savita and Student representatives Ishita Thakur and Samridhi. A formal welcome was also extended to the newly appointed members by Prof. Nisha Aggarwal. Mrs. Mridula introduced herself. She shared her work profile and offered to help train students in IT, Accounting and Law firms. Then other members of the committee were introduced along with their portfolios.

**The following are the minutes of the meeting:**

1. Prof. Lakhvir Singh apprised every one of the college's 40 years of existence since 1982 under the able stewardship of 16 principals, the college has progressed by leaps and bounds. He informed how IQAC is integral to NAAC and its constitution and working will enable us to improve infrastructure and facilities in the college. A PPT on the college with special reference to its infrastructure courses, initiatives, Covid-19 protocol etc. was presented.
2. The members were informed that AQAR for the 2019-2020, 2020 -2021 were submitted in time.
3. The principal Prof Nisha Aggarwal informed that the college has participated in NIRF 2021.
4. Madam Principal shared that all projects started have been completed -Lift in IT Block, Mini Conference Room, Cycle Track and Synthetic Badminton court, and Lawn Tennis Court. The construction of Hostel Building is in full swing.
5. Our College is the only college that has issued special vaccination ID Cards to its students and that the college has been holding RTPCR Test and Vaccination camps.
6. Principal madam informed the members that Mrs. Gurmeet Kaur has joined the college as Supdt. Accounts. Moreover, 05 regular clerks and 05 Senior SLAs have also joined the office. Dr. Parkash Singh joined Punjabi Department and Dr. Mansi Saxena joined the Dance Department.
7. Prof. Nisha Aggarwal also informed that offline teaching has started for M.A/Msc (all subjects), B.A-II and B.A-III. Exams were also conducted offline for these classes. She also apprised that –
  - a) College newsletter 'Scoop' was released.
  - b) Release of College Magazine to be streamlined.
  - c) Speed of Internet has been increased to 100 mps.
  - d) Faculty to be encouraged to publish more research papers.
  - e) Skill development programme and training programmes needed.
  - f) She also informed that the college is participating in all events at the forthcoming youth festival (22<sup>nd</sup> Nov to 27<sup>th</sup> Nov, 2021)
  - g) Madam Principal informed that all major tenders have been executed through e-tendering -Mess, Canteen, and manpower.

8. Dr. Preeti Sharda, Librarian informed that the publishing of the in house journal was pending subject to the approval of the title from the concerned authorities. She was asked to work out the modalities of publishing the Journal at the earliest.
9. Feasibility of granting every student login ID for internet was discussed. However, looking at the cost of this facility, it was decided to send a request letter to Jio which is providing free service to increase the speed .
10. Taking up the vital issue of staff crunch, Prof. Lakhvir Singh informed the members that as per University norms, to run honours course at least one permanent faculty member is must. Since many departments such as Hindi, Dance, Music etc. have no permanent faculty. Honours in the courses may have to be discontinued. Prof. Nisha Aggarwal added that a request letter to DHE has been sent regarding filling up pf posts especially the teaching faculty for the benefit of the students. She also requested Mr. Hardeep Singh to take up the issue of faculty crunch.
11. It was also decided to sign more MOUs for development of skills of students especially with companies.
12. She also raised with Mr. Hardeep Singh issues like Traffic Lights installation on the internal road to curb accidents, speed breakers on the road leading to the college. Pruning of shrubs and trees along the college wall/boundary. Mr. Hardeep Singh asked for copies of all outstanding issues and assured that he would talk to Mrs. Kiran Kher, MP. Dr. Kanchan Singh raised the issue of eve-teasing outside and around college campus. Mr. Hardeep agreed to intervene and talk to area SHO.
13. At the end, Prof. Nisha Aggarwal asked for suggestions from students for the upliftment of the college. Samriti raised the issue of Add-on-Courses and was informed by Prof. Nisha that once fund issue is resolved, admission of these courses would resume. Mrs. Mridula suggested that efforts should be made to make students ready for jobs in the industry by training well. She suggested that pharma industry that is rising can be explored for job avenues.
  - Similarly, cosmetology can help students started their own business by getting grants from MHRD.
  - Summer training – Industry interface can be arranged.
  - The placement cell would get in touch with her to work out modalities.

The meeting ended with vote of thanks by madam principal.