

Agenda and Minutes of the Internal Quality Assurance Cell (IQAC) meeting held on 21st April 2022

Agenda:

Agenda 1. Confirmation of the minutes of the last meeting.

Agenda 2 . To decide dates of Annual functions.

Agenda 3: To decide the date of MSTs.

Agenda 4. To deliberate on submission of I IQA

Agenda 5. To discuss the participation and performance in NIRF 2022.

Agenda 6. To inform about infrastructural enhancement

Agenda 7: to apprise the members regarding Joint Prospectus.

Minutes

A meeting of IQAC was held on 21/04/2022 under the chairmanship of the Principal .

Agenda 1. Confirmation of the minutes of the last meeting.

The minutes and the Action taken report pf the last meeting were read out by Prof. Lakhvir and unanimously passed by all IQAC members present.

Agenda 2 . To decide dates of Annual functions.

It was proposed by Principal Prof Nisha Aggarwal that since the colleges had started functioning properly, all annual functions should be organised in the offline mode. It was unanimously decided to hold

- Annual Sports day on April 22
- Annual Prize Distribution Ist week of June22
- Convocation to be held in the last week of May 22 as per the dates given by the chief guest.

meetings of the various committees were convened to work out the modalities of the Annual Functions.

Agenda 3: To decide the date of MSTs.

Prof Deepika Kansal, Registrar , proposed that the MSTs be held in the first week of June i.e. from 1-7th June 2022 and that the special tests for special cases would be held in the second week of the month, keeping in view the approaching semester exams.

The proposal was accepted and it was decided to hold the exams as per schedule decided.

Agenda 4. To deliberate on submission of IIQA.

Prof Nisha Aggarwal inquired regarding the preparation of IIQA. The members were informed by Dr Lakvir, NAAC Coordinator that although the IIQA was ready, the submission would be done after at least 80% data of SSR was collected since only 45 days would be given after the acceptance of IIQA for the submission of SSR.It was decided to draw a schedule for all criteria incharges to present the preparedness of their criteria so that IIQA could be submitted before 31 May 2022.

Agenda 5. To discuss the participation and performance in NIRF 2022.

It was observed by Prof. Nisha that the college had slipped in NIRF rankings lately. The team was asked to carry out a SWOC analysis and work upon its challenges. Dr Shweta Bali informed that the research component did not seem to be reflected well in the NIRF and that through the VIDWAN portal efforts were being made to identify whether all publications were being considered in the ranking.

Agenda 6. To inform about infrastructural enhancement .

The members were informed that as per the budget sent for approval to the Chandigarh Administration, , special funds were set aside for the purchase of 25 computers, printers and other related items

Agenda 7: to apprise the members regarding Joint Prospectus.

The members were informed that the college would once again be preparing join prospectus which will tentatively be launched in the second week of July.