

MINUTES OF THE MEETING

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 31.03.2023 (Friday) at 9:30 am in the Conference Room (IT Block) under the chairmanship of the Principal Prof. (Dr.) Nisha Aggarwal. The following members were present:

1. Prof. Lakhvir Singh, Coordinator, IQAC
2. Sh. Suresh Kumar, Dean
3. Prof. Deepika Kansal, Registrar Examinations
4. Mrs. Nirupinder Kaur, Incharge, Alumni Association
5. Dr. Seema Gupta, Convener, Hostel Welfare Committee
6. Mrs. Sonia Sikand, Convener, Career Guidance and Placement Cell
7. Dr. Shweta Bali, Incharge IT
8. Dr. Nidhi Rana, Alumni
9. Dr. Preeti Sharda, Librarian
10. Ms. Rawail Kaur, Superintendent Accounts/ Establishment
11. Mr. Harish, Care Taker
12. Ms. Sheenam Rawat, Student Council (PG)

The following members could not attend meeting being on leave/ busy schedule .

1. Sh. Jasvir Singh Bunty, Area Counsellor Sector-42, Chandigarh
2. Mrs. Mridula Dang, CFO, Law Firms
3. Sh. Jagannath, Vice Principal
4. Dr. Urmila Rani, Bursar
5. Mrs. Jasreet Kaur, Convener, Women and Grievance Cell
6. Sh. Shiv Prasad, Superintendent, College Branch- I
O/o DHE, Chandigarh Administration
7. Ms. Preeti Sood, Hostel Superintendent (resigned on 29.03.23)
8. Ms. Savita Machra, Alumni

The meeting started with welcome Address from Principal Prof. Nisha Aggarwal. After that Prof. Lakhvir Singh, IQAC Coordinator, confirmed the minutes of the last meeting held on 31st December 2022 and which were unanimously approved by the house. Then he brought forth the agenda of the meeting, wherein points were discussed in details as follows:

Agenda 1. To apprise about NAAC Peer Team visit on 12th-13th April 2023.

Principal Prof. Nisha Aggarwal informed the house that the college has received communication from NAAC, Bengaluru about NAAC Peer Team visit. The team will visit on 12th – 13th April 2023. She also apprised the members that the preparations are being made.

Dr. Shweta apprised the members that all the Heads of Departments have been directed to provide a list of Alumni, Students and Parents (10 each) for interaction with the NAAC Peer Team on 12th April 2023. Principal Madam Prof. Nisha Aggarwal asked Prof. Deepike Kansal to consolidate the list of Alumni, Mr. JaganNath to consolidate the list of students and Mr. Suresh to consolidate lists of Parents for the same.

Superintendent Accounts Ms. Rawail Kaur was also directed to keep all the past bills, papers of RTIs and RTS in order. She was also asked to keep the papers of the past audits readily available with the objections raised and Action Taken Reports.

Principal also asked everyone to wear masks and encourage the students also to start wearing masks amid the rising cases of Covid-19 and H3N2 Flu cases.

Agenda 2. To apprise about University Merit Positions for the session 2021-2022.

Prof. Deepika Kansal shared the data and informed the members that the College has secured 26 top 10 University positions in the Odd Semester held in December 2021 and 18 positions in Even Semester held in May 2022 making a total of 44 during the session 2021-22.

Agenda 3. To apprise about Scholarships for the session 2021-22.

Prof. Lakhvir apprised the members that a total of 875 students benefitted from various Government and other Student Welfare schemes out of which 561 students were aided through grants worth Rs. 69990/- for SC/ST students, 106 got Half fee concession and 69 students were benefitted by Student Aid fund worth Rs. 345000/-.

He also shared that 31 students were benefitted by Non-government schemes wherein 28 students were aided by Student Welfare Fund worth Rs. 138475/-, 19 students were awarded Beena Amarjeet Memorial Scholarship and 2 students each were awarded Pranshu Anmol Scholarship and Laxmi Devi Memorial Cash Prize.

In addition, Sanskrit Merit Scholarships had also been awarded to 12 students by Rashtriya Sanskrit Sansthan, New Delhi, and 2 students were awarded a scholarship worth Rs. 15000/- each by the Department of Chemistry.

Agenda 4. To apprise about the status of SSS for the session 2022-23.

Prof. Lakhvir apprised the house that the Student Satisfaction Survey for the session 2022-23 is in progress. Till date 1682 students out of 3250 have filled the form.

Agenda 5. To apprise about Best Practices.

It was also apprised that the college has 17 Best Practices such as Gender DNA, Youth Adalat, ICT Teaching Learning resource, Faculty Research Promotion endeavors, Project Uday to reach out to teach the street children, Women Cell to cater to emotional problems of young girl students, Specialized Counseling support, Democratic Election process, Health Awareness Initiatives, Water Quality Maintenance initiatives, Storytelling Clubs, COVID-19 Awareness by NSS Cell, maintaining Academic identities through VIDWAN/IRINS databases, Mission Wealth to Waste and Faculty sponsored fund for Poor Brilliant students.

Agenda 6. To apprise about the Annual Prize Giving Function being organized on 1st April 2023.

Dr. Seema Gupta, Convener of the Annual Prize Giving function apprised the members that the Annual Prize Giving Function of the College is being organized on 1st April 2023 and the function will be presided over by the Director Higher Education, Chandigarh Administration. During the function, a total of 453 students will be conferred with Certificates and Trophies. 37 would be given Rolls of Honour for securing merit positions in Panjab University Exams and 28 will receive College Colour for outstanding performance in Youth Festivals.

Agenda 7. To discuss about number of Courses and number of seats for the forthcoming session 2023-24.

Ms. Sonia Sikand shared that the college offers 620 seats in BA, 140 in B.Com, 80 in BCA, 350 in various B.Sc. courses, 50 in B.P.Ed., adding up to a total of 1240 seats in 13 UG courses. There are 130 seats in various Masters in Arts, 30 in MSc IT and 40 in M.Com (which are subject to availability of Staff). The college also offers 3 PG Diplomas with a total of 90 seats and 11 Add-on/ Career Oriented Courses with a total of 440 seats. The college also offers Honours in 15 subjects.

Agenda 8. To apprise about forthcoming Job Fest.

Ms. Sonia Sikand, Convener, Career Guidance & Placement Cell informed the members that the Job Fest slated to be held on 5th April 2023 has been postponed to the third week of April (tentatively) owing to the forthcoming NAAC Peer Team visit.

Agenda 9. To apprise about the status of registration of students on Academic Bank Credits (ABC) portal as per the requirement of NEP 2020.

Prof. Lakhvir Singh shared that the process for registration on ABC portal is in progress and so far a total of 1723 students out of 3250 have registered themselves on the portal.

Agenda 10. Any other item with the permission of the chair.

Ms. Sheenam Rawat, President of the Student Council, informed that some of the Sanitary Pad Vending Machines are out of use and must be made operational.

Principal Madam directed Mr. Harish, the Caretaker to look into matter and get the needful done at the earliest.

The meeting ended with the Vote of thanks from Coordinator, IQAC.


Coordinator


Principal