

**TERMS AND CONDITIONS FOR PHOTOSTAT LAMINATION  
SPIRAL BINDING/MOBILE RECHARGE FOR THE SESSION  
2013-2014**

1. The contract is for 11 months only i.e. from 1st July 2013 to 31<sup>st</sup> May 2014.
2. The contract is preferably reserved for Handicapped/Physically challenged person only.
3. The booth is strictly meant for Photostat Machine, Lamination, Spiral binding/Mobile Recharge etc.
4. The rent for booth is Rs. 2050/- P.M.only.
5. The contractor has to pay advance rent for 06 months at the time of the award of the contract. Rest of the rent of five months will be paid in one installment.
6. The contractor has to install electricity sub-meter to pay the electricity charges as per sub-meter reading. @Rs. 4.50/- per unit.
7. The contractor shall deposit a sum of Rs. 20,000/- as security which is refundable without interest. The same can be forfeited in case of default.
8. That the contractor can employ one person as Helper but his/her antecedent have to be got verified by the Police.
9. That his contract can be cancelled if found over charging/behaviors and conduct found unsatisfactory. The rate

of Photostat and other related jobs will be as per decision of the Contract Committee after reviewing financial bid .

10. That the contract can be terminated at any time if some gross violation of terms and condition, misbehavior, misconduct and substandard norms are noticed.
11. That if the work of the contractor is found satisfactory as per the recommendations of the contract committee, the contract may be renewed for a period of three year (one year at one time) subject to the approval from the DHE office and by increasing appropriate amount.
12. Rate for single Photstate copy should not exceed Rs. 1.50/- per copy.
13. Quote the rate for upto10 copies \_\_\_\_\_  
From 10-20 copies \_\_\_\_\_  
Above 30 \_\_\_\_\_
14. Signed copy of “Terms and conditions performa” by the applicant must be submitted alongwith the technical bid form **‘A’**.
15. The decision of the Contract Committee will be final and binding to al the applicants.

Principal,  
P.G.Govt. College for Girls,  
Sector-42, Chandigarh.