**PG.GOVT COLLEGE FOR GIRLS, SECTOR-42, CHANDIGARH**

**Teaching Plan**

**PG.GOVT COLLEGE FOR GIRLS, SECTOR-42, CHANDIGARH**

**Teaching Plan Session Even Semester**

**(2017-18)**

**Class: B.Com.III Name of the Teacher: Dr. Amandeep Kaur**

**Subject: Direct Tax Laws Period : 3rd**

**Paper: Direct Tax Laws Room No :304**

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| **S. No** | **Date From** | **Date Upto** | | **Topics to be covered** |
| Week 1 | Jan 08, 2018 | Jan 13, 2018 | | Deemed Incomes and Clubbing of Incomes (Aggregation of Incomes) |
| Week 2 | Jan 15, 2018 | Jan 20, 2018 | | Deemed Incomes and Clubbing of Incomes (Aggregation of Incomes) |
| Week 3 | Jan 22, 2018 | Jan 27, 2018 | | Set-off and Carry Forward of Losses |
| Week 4 | Jan 29, 2018 | Feb 3, 2018 | | Deductions to be made in Computing the Total Income |
| Week 5 | Feb 5, 2018 | Feb 10, 2018 | | Deductions to be made in Computing the Total Income |
| Week 6 | Feb 12, 2018 | Feb 17, 2018 | | Rebate & Relief |
| Week 7 | Feb 19, 2018 | Feb 24, 2018 | | Assessment of Individual |
| Week 8 | Feb 26, 2018 | Mar 03 , 2018 | | Assessment of Individual |
| **2nd week March (Mid Semester Exam)** | | | | |
| Week 9 | March 12, 2018 | | March 17, 2018 | Assessments of HUF |
| Week 10 | March 19 , 2018 | | March 24, 2018 | Assessments of Association of Persons & Firm |
| Week 11 | March 26, 2018 | | March 31, 2018 | Income Tax Authorities |
| Week 12 | April 02, 2018 | | April 07, 2018 | Procedure of Assessment (Practical aspects of Filing of Return to be stressed) |
| Week 13 | April 09, 2018 | | April 14 , 2018 | Penalties |
| Week 14 | April 16, 2018 | | April 21, 2018 | Deduction & Collection of Tax at Source |
| Week 15 | April 23, 2018 | | April 28, 2018 | Advance Payment of Tax |
| Week 16 | April 30, 2018 | | May 05, 2018 | Appeals & Revision |

**PG.GOVT COLLEGE FOR GIRLS, SECTOR-42, CHANDIGARH**

**Teaching Plan Session Even Semester**

**(2017-18)**

**Class: M.Com-I(Sem II) Name of the Teacher: Prof. Amandeep Kaur**

**Subject: Production & Material Management**

**Paper: Period : 5th**

**Room No :305**

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| **S. No** | **Date From** | **Date Upto** | | **Topics to be covered** |
| Week 1 | Jan 08, 2018 | Jan 13, 2018 | | Introduction |
| Week 2 | Jan 15, 2018 | Jan 20, 2018 | | Inventory Management and Control |
| Week 3 | Jan 22, 2018 | Jan 27, 2018 | | Inventory Control Models |
| Week 4 | Jan 29, 2018 | Feb 3, 2018 | | Purchasing |
| Week 5 | Feb 5, 2018 | Feb 10, 2018 | | Price Determination and Cost Analysis |
| Week 6 | Feb 12, 2018 | Feb 17, 2018 | | Quality Determination and Control |
| Week 7 | Feb 19, 2018 | Feb 24, 2018 | | Demand Forecasting |
| Week 8 | Feb 26, 2018 | Mar 03 , 2018 | | Facilities Location |
| **2nd week March (Mid Semester Exam)** | | | | |  |  | Facilities Layout |
| Week 9 | March 12, 2018 | | March 17, 2018 | Facilities Layout |
| Week 10 | March 19 , 2018 | | March 24, 2018 | Production Planning and Control |
| Week 11 | March 26, 2018 | | March 31, 2018 | Productivity and its Measurement |
| Week 12 | April 02, 2018 | | April 07, 2018 | Work Study |
| Week 13 | April 09, 2018 | | April 14 , 2018 | Work Measurement |
| Week 14 | April 16, 2018 | | April 21, 2018 | Work Measurement |
| Week 15 | April 23, 2018 | | April 28, 2018 | PERT AND CPM |
| Week 16 | April 30, 2018 | | May 05, 2018 | Discussion and Revision |

**PG.GOVT COLLEGE FOR GIRLS, SECTOR-42, CHANDIGARH**

**Teaching Plan Session Even Semester**

**(2017-18)**

**Class: M.Com-II(Sem IV) Name of the Teacher: Prof. Amandeep Kaur**

**Subject: Advertising &Sales Management**

**Paper: Period : 6th**

**Room No :205**

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| **S. No** | **Date From** | **Date Upto** | | **Topics to be covered** |
| Week 1 | Jan 08, 2018 | Jan 13, 2018 | | Introduction |
| Week 2 | Jan 15, 2018 | Jan 20, 2018 | | Advertising Communication Process and Flow |
| Week 3 | Jan 22, 2018 | Jan 27, 2018 | | Advertising Management process |
| Week 4 | Jan 29, 2018 | Feb 3, 2018 | | Advertising Budget and Advertising Message |
| Week 5 | Feb 5, 2018 | Feb 10, 2018 | | Advertising Copy and Creativity |
| Week 6 | Feb 12, 2018 | Feb 17, 2018 | | Media Selection and Scheduling |
| Week 7 | Feb 19, 2018 | Feb 24, 2018 | | Advertising Agency |
| Week 8 | Feb 26, 2018 | Mar 03 , 2018 | | Social and Regulatory aspects of Advertising |
| **2nd week March (Mid Semester Exam)** | | | | |  |  | Sales Management and Personal Selling |
| Week 9 | March 12, 2018 | | March 17, 2018 | Sales Management and Personal Selling |
| Week 10 | March 19 , 2018 | | March 24, 2018 | Selling Process |
| Week 11 | March 26, 2018 | | March 31, 2018 | Sales Forecast |
| Week 12 | April 02, 2018 | | April 07, 2018 | Controlling Sales Force |
| Week 13 | April 09, 2018 | | April 14 , 2018 | Sales Organization |
| Week 14 | April 16, 2018 | | April 21, 2018 | Sales Force Management |
| Week 15 | April 23, 2018 | | April 28, 2018 | Ethical and Legal Aspects of Selling |
| Week 16 | April 30, 2018 | | May 05, 2018 | Discussion and Revision |
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