**PG.GOVT COLLEGE FOR GIRLS, SECTOR-42, CHANDIGARH**

**Teaching Plan Session Odd Semester**

**(2017-18)**

**Class: BA II Name of the Teacher: Jasreet kaur**

**Subject: ELECTIVE ENGLISH Period : 7th**

**Paper : Room No : 101**

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| **S. No** | **Date From** | **Date Upto** | | **Topics to be covered** |
| Week 1 | July 22 & July 24 2017 | July 29, 2017 | | Literary terms |
| Week 2 | July 31 2017 | Aug 5, 2017 | | Literary terms |
| Week 3 | Aug 7, 2017 | Aug 12, 2017 | | Dialogue writing  Comprehension passage |
| Week 4 | Aug 14, 2017 | Aug 19, 2017 | | Reading of the play ‘Merchant of Venice’ |
| Week 5 | Aug 21, 2017 | Aug 26, 2017 | | Reading of the play ‘Merchant of Venice’ contd.. |
| Week 6 | Aug 28, 2017 | Sept 2, 2017 | | Reading of the play ‘Merchant of Venice’ contd.. |
| Week 7 | Sept 4, 2017 | Sept 9, 2017 | | Reading of the play ‘Merchant of Venice’ contd.. |
| Week 8 | Sept 11, 2017 | Sept 16, 2017 | | Reading of the play ‘Merchant of Venice’ contd.. |
| Week 9 | Sept 18, 2017 | Sept 23, 2017 | | Reading of the play ‘Merchant of Venice’ contd.. |
| Week 10 | Sept 25, 2017 | Sept 29, 2017 | | Discussion / questions and answers |
| **Autumn Break (30 Sept 2017- 09 Oct 2017)**  **Mid Semester Exam (10 Oct 2017 – 17 Oct 2017)** | | | | |
| Week 11 | Oct 18, 2017 | | Oct 21, 2017 | Reading of the play ‘Merchant of Venice’ contd.. |
| Week 12 | Oct 23, 2017 | | Oct 28, 2017 | Reading of the play ‘Merchant of Venice’/ discussion |
| Week 13 | Oct 30, 2017 | | Nov 4, 2017 | Idioms and phrases |
| Week 14 | Nov 6, 2017 | | Nov 11, 2017 | Completing the incomplete sentences |
| Week 15 | Nov 13, 2017 | | Nov 18, 2017 | Identifying figures of speech |
| Week 16 | Nov 20, 2017 | | Nov 25, 2017 | One word substitution |
| Week 17 | Nov 27, 2017 | | Dec 1, 2017 | revision |

**PG.GOVT COLLEGE FOR GIRLS, SECTOR-42, CHANDIGARH**

**Teaching Plan Session Even Semester**

**(2017-18)**

**Class: B A II Name of the Teacher: JASREET KAUR**

**Subject: ENGLISH ELECTIVE Period : 7th**

**Paper : Room No : video studio**

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| **S. No** | **Date From** | **Date Upto** | | **Topics to be covered** |
| Week 1 | Jan 08, 2018 | Jan 13, 2018 | | Literary terms |
| Week 2 | Jan 15, 2018 | Jan 20, 2018 | | The Sunne Rising- reading and explanation  From Essay on Man- reading and explanation  Elegy written in country churchyard- reading and explanation |
| Week 3 | Jan 22, 2018 | Jan 27, 2018 | | The Tiger- reading and explanation  Tintern Abbey- reading and explanation |
| Week 4 | Jan 29, 2018 | Feb 3, 2018 | | Ode to a Nightingale- reading and explanation  Ulysses-- reading and explanation |
| Week 5 | Feb 5, 2018 | Feb 10, 2018 | | My last duchess-- reading and explanation  To Marguerite-- reading and explanation |
| Week 6 | Feb 12, 2018 | Feb 17, 2018 | | Literary terms  One word substitute |
| Week 7 | Feb 19, 2018 | Feb 24, 2018 | | Précis writing  comprehension |
| Week 8 | Feb 26, 2018 | Mar 03 , 2018 | | *Pied beauty-*- reading and explanation |
| **2nd week March (Mid Semester Exam)** | | | | |
| Week 9 | March 12, 2018 | | March 17, 2018 | History-- reading and explanation  A prayer for my daughter-- reading and explanation |
| Week 10 | March 19 , 2018 | | March 24, 2018 | Journey of the magi-- reading and explanation  Literary terms |
| Week 11 | March 26, 2018 | | March 31, 2018 | The darkling thrush-- reading and explanation  The trees-- reading and explanation |
| Week 12 | April 02, 2018 | | April 07, 2018 | Completing the incomplete sentences  Choose the correct meaning of the word |
| Week 13 | April 09, 2018 | | April 14 , 2018 | Completing the incomplete sentences  Choose the correct meaning of the word. Contd. |
| Week 14 | April 16, 2018 | | April 21, 2018 | Revision |
| Week 15 | April 23, 2018 | | April 28, 2018 | Revision |
| Week 16 | April 30, 2018 | | May 05, 2018 | Revision |

**PG.GOVT COLLEGE FOR GIRLS, SECTOR-42, CHANDIGARH**

**Teaching Plan Session Odd Semester**

**(2017-18)**

**Class: B A III Name of the Teacher: Jasreet Kaur**

**Subject: FUNCTIONAL ENGLISH Period :3rd**

**Paper : print media Room No : Communication Skills Lab**

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| **S. No** | **Date From** | **Date Upto** | | **Topics to be covered** |
| Week 1 | July 22 & July 24 2017 | July 29, 2017 | | Introduction to print media |
| Week 2 | July 31 2017 | Aug 5, 2017 | | Newspaper report |
| Week 3 | Aug 7, 2017 | Aug 12, 2017 | | Investigative journalism |
| Week 4 | Aug 14, 2017 | Aug 19, 2017 | | interviews |
| Week 5 | Aug 21, 2017 | Aug 26, 2017 | | Writing news stories |
| Week 6 | Aug 28, 2017 | Sept 2, 2017 | | News reporting |
| Week 7 | Sept 4, 2017 | Sept 9, 2017 | | Reporting contd. |
| Week 8 | Sept 11, 2017 | Sept 16, 2017 | | Editing |
| Week 9 | Sept 18, 2017 | Sept 23, 2017 | | Editing contd. |
| Week 10 | Sept 25, 2017 | Sept 29, 2017 | | Designing the newspaper |
| **Autumn Break (30 Sept 2017- 09 Oct 2017)**  **Mid Semester Exam (10 Oct 2017 – 17 Oct 2017)** | | | | |
| Week 11 | Oct 18, 2017 | | Oct 21, 2017 | Practical – designing the news paper |
| Week 12 | Oct 23, 2017 | | Oct 28, 2017 | The reader- |
| Week 13 | Oct 30, 2017 | | Nov 4, 2017 | Feature writing |
| Week 14 | Nov 6, 2017 | | Nov 11, 2017 | Feature writing-contd. |
| Week 15 | Nov 13, 2017 | | Nov 18, 2017 | Practical |
| Week 16 | Nov 20, 2017 | | Nov 25, 2017 | Preparing files and presentation |
| Week 17 | Nov 27, 2017 | | Dec 1, 2017 | Preparing files and presentation |

**PG.GOVT COLLEGE FOR GIRLS, SECTOR-42, CHANDIGARH**

**Teaching Plan Session Even Semester**

**(2017-18)**

**Class: BA III Name of the Teacher: Ms. Jasreet**

**Subject: Functional English Period : 3rd**

**Paper : Room No : Comm. S. Lab**

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| **S. No** | **Date From** | **Date Upto** | | **Topics to be covered** |
| Week 1 | Jan 08, 2018 | Jan 13, 2018 | | Unit 1-face to face interaction |
| Week 2 | Jan 15, 2018 | Jan 20, 2018 | | Unit 2- telephonic interaction |
| Week 3 | Jan 22, 2018 | Jan 27, 2018 | | telephonic interaction- contd. |
| Week 4 | Jan 29, 2018 | Feb 3, 2018 | | Unit 3- public address |
| Week 5 | Feb 5, 2018 | Feb 10, 2018 | | public address- contd. |
| Week 6 | Feb 12, 2018 | Feb 17, 2018 | | Letter writing- formats |
| Week 7 | Feb 19, 2018 | Feb 24, 2018 | | Fax writing and Format  Abbreviations in business correspondence |
| Week 8 | Feb 26, 2018 | Mar 03 , 2018 | | Memo writing- format  Memo writing –practice  Notice writing- format |
| **2nd week March (Mid Semester Exam)** | | | | |  |  | Notice writing- format  practice |
| Week 9 | March 12, 2018 | | March 17, 2018 | Resume writing/ forwarding letter |
| Week 10 | March 19 , 2018 | | March 24, 2018 | Writing Agendas, minutes of a meeting, preparing notes |
| Week 11 | March 26, 2018 | | March 31, 2018 | Report writing |
| Week 12 | April 02, 2018 | | April 07, 2018 | Report writing- contd. |
| Week 13 | April 09, 2018 | | April 14 , 2018 | Project work and Scoop work |
| Week 14 | April 16, 2018 | | April 21, 2018 | Project work and Scoop work |
| Week 15 | April 23, 2018 | | April 28, 2018 | Project work and Scoop work |
| Week 16 | April 30, 2018 | | May 05, 2018 | Presentation of the project |

**PG.GOVT COLLEGE FOR GIRLS, SECTOR-42, CHANDIGARH**

**Teaching Plan Session Odd Semester**

**(2017-18)**

**Class: M A II Name of the Teacher: JASREET KAUR**

**Subject: INDIAN WRITINGS Period: 5th**

**Paper : Room No : Video Studio**

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| **S. No** | **Date From** | **Date Upto** | | **Topics to be covered** |
| Week 1 | July 22 & July 24 2017 | July 29, 2017 | | Introduction to Indian literature |
| Week 2 | July 31 2017 | Aug 5, 2017 | | Kanthapura – Raja Rao  Introduction and reading |
| Week 3 | Aug 7, 2017 | Aug 12, 2017 | | Discussion and criticism |
| Week 4 | Aug 14, 2017 | Aug 19, 2017 | | Imtiaz Dharker – introduction  Reading and analysis of Purdah-1 |
| Week 5 | Aug 21, 2017 | Aug 26, 2017 | | Reading and analysis of Grace Reading and analysis of Prayer  discussion |
| Week 6 | Aug 28, 2017 | Sept 2, 2017 | | A K Ramanujan- introduction  Obituary – reading and analysis |
| Week 7 | Sept 4, 2017 | Sept 9, 2017 | | Small scale reflections on a great house - reading and analysis  discussion |
| Week 8 | Sept 11, 2017 | Sept 16, 2017 | | Agha Shahid Ali- Farewel- reading and analysis  Country without a post office- reading |
| Week 9 | Sept 18, 2017 | Sept 23, 2017 | | Country without a post office- discussion |
| Week 10 | Sept 25, 2017 | Sept 29, 2017 | | revision |
| **Autumn Break (30 Sept 2017- 09 Oct 2017)**  **Mid Semester Exam (10 Oct 2017 – 17 Oct 2017)** | | | | |
| Week 11 | Oct 18, 2017 | | Oct 21, 2017 | Final Solutions: Mahesh Dattani  introduction |
| Week 12 | Oct 23, 2017 | | Oct 28, 2017 | Reading and analysis |
| Week 13 | Oct 30, 2017 | | Nov 4, 2017 | Reading and analysis- discussion |
| Week 14 | Nov 6, 2017 | | Nov 11, 2017 | The Shadow Lines- introduction  Historical Background |
| Week 15 | Nov 13, 2017 | | Nov 18, 2017 | Reading and analysis |
| Week 16 | Nov 20, 2017 | | Nov 25, 2017 | Discussion and presentations |
| Week 17 | Nov 27, 2017 | | Dec 1, 2017 | presentations |

**PG.GOVT COLLEGE FOR GIRLS, SECTOR-42, CHANDIGARH**

**Teaching Plan Session Even Semester**

**(2017-18)**

**Class: MA II Name of the Teacher: Ms. Jasreet**

**Subject: Indian Writing Period : 5th**

**Paper : Room No : Video Studio**

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| **S. No** | **Date From** | **Date Upto** | | **Topics to be covered** |
| Week 1 | Jan 08, 2018 | Jan 13, 2018 | | Introduction to Indian literature in translation |
| Week 2 | Jan 15, 2018 | Jan 20, 2018 | | Story- Draupdi reading and discussion |
| Week 3 | Jan 22, 2018 | Jan 27, 2018 | | Story- The Shroud- reading and discussion |
| Week 4 | Jan 29, 2018 | Feb 3, 2018 | | Story – the Childhood Tale reading and discussion |
| Week 5 | Feb 5, 2018 | Feb 10, 2018 | | Namdeo dhasal- hunger  Reading and discussion |
| Week 6 | Feb 12, 2018 | Feb 17, 2018 | | I slew the seven horses of the sun- reading and analysis |
| Week 7 | Feb 19, 2018 | Feb 24, 2018 | | Suryakant tripathi nirala- remembering saroj  Reading and discussion |
| Week 8 | Feb 26, 2018 | Mar 03 , 2018 | | assignments |
| **2nd week March (Mid Semester Exam)** | | | | |
| Week 9 | March 12, 2018 | | March 17, 2018 | Reading- Tughlaq |
| Week 10 | March 19 , 2018 | | March 24, 2018 | Reading- Tughlaq- contd.  discussion |
| Week 11 | March 26, 2018 | | March 31, 2018 | Reading and discussion – six acres and a third |
| Week 12 | April 02, 2018 | | April 07, 2018 | Reading and discussion – six acres and a third |
| Week 13 | April 09, 2018 | | April 14 , 2018 | Reading and discussion – six acres and a third |
| Week 14 | April 16, 2018 | | April 21, 2018 | Reading and discussion – six acres and a third |
| Week 15 | April 23, 2018 | | April 28, 2018 | presentations |
| Week 16 | April 30, 2018 | | May 05, 2018 | presentations |