

Post Graduate Govt.College for Girls,Sec-42,Chandigarh

Teaching Plans

(All including resource persons)
1st Term – (21st Oct 2015)

Class: BA I

Semester I

Subject: English Compulsory

Session: 2015-16

S. No	Date From	Date Upto	Topics to be covered
Week 1	20 th July	25 th July	Ice- Breaking Session Prose 1- Spoken English and Broken English Introduction to the author, discussion of introductory questions, explanation of difficult points.
Week 2	27 th July	1 st Aug	Discussion of questions and text based grammar of chapter1(Prose) Prose 2-Principles of Good Writing. Introduction, explanation of difficult points, discussion of questions and text based grammar.
Week 3	3 rd Aug	8 th Aug	Prose 3- The Conjuror's Revenge Introduction, explanation of difficult points, discussion of questions and text based grammar

Week 4	10 th Aug	15 th Aug	Introduction to Articles, Prepositions , Solving exercises for the same for practice
Week 5	17 th Aug	22 nd Aug	Poem 1 Song36 from Geetanjali. Introduction to Tagore, the context of the poem. interactive session on the interpretation of the poem
Week 6	24 th Aug	29 th Aug	Discussion of back questions. Solving of excerci8ses based on the poem
Week 7	31 st Aug	5 th Sept	Introduction to Homonyms. Solving of exercises.
Week 8	7 th Sept	12 th Sept	Poem 2 From Homecoming Introduction to the poem, its context, Reading of the poem by students and discussion on the poem.
Week 9	14 th Sept	19 th Sept	Idioms and phrases. Introduction and practice of descriptive paragraphs
Week 10 (including mid term)	21 st Sept	3 rd Oct	POEM3 – Myriad winged Bird Pre-reading activities Introduction to the poet and poem Text of the poem and its discussion
Week 11	5 th Oct	10 th Oct	Discussion of text based questions and grammar Introduction to poem4 I Know Why

			the Caged Bird sings.
Week 12	12 th Oct	21 st Oct	Pre-reading activities Text of the poem and its discussion. Factual paragraph writing

Common for all the teachers teaching BA I.

Class: BA II

Paper A and B

**Subject: English Compulsory
2015-16**

Session:

S. No	Date From	Date Upto	Topics to be covered
Week 1	20 th July	25 th July	Introduction of students Poem: Ode to Autumn
Week 2	27 th July	1 st Aug	Discussion of Questions and Introduction to Grammar
Week 3	3 rd Aug	8 th Aug	Paragraph Writing and Translation of sentences from simple to complex
Week 4	10 th Aug	15 th Aug	Mr Know All and discussion of Questions
Week 5	17 th Aug	22 nd Aug	Poem : The Road Not Taken

Week 6	24 th Aug	29 th Aug	Poem: I Too Discussion on Questions and making Files
Week 7	31 st Aug	5 th Sept	Punctuations and study of clauses in complex sentences
Week 8	7 th Sept	12 th Sept	Poem: Money Madness and discussion on Questions
Week 9	14 th Sept	19 th Sept	Film Making and Questions discussed
Week 10 (including mid term)	21 st Sept	3 rd Oct	Note making and use of adverb 'Too'
Week 11	5 th Oct	10 th Oct	Not just Oranges and discussion questions
Week 12	12 th Oct	21 st Oct	Do as directed (Transformation of sentences)

Common for all the teachers teaching BA II.

Class: BA III

Subject: General English

Session: 2015-16

S. No	Date From	Date Up to	Topics to be covered
Week 1	20 th July	25 th July	Unit I: Freedom at Midnight, Questions discussed

			Grammar: Essay Writing
Week 2	27 th July	1 st Aug	Unit I: Night of the Scorpion Questions discussed Grammar: Précis Writing
Week 3	3 rd Aug	8 th Aug	Grammar: Correction of sentences Précis writing cont (more practice)
Week 4	10 th Aug	15 th Aug	Unit I: Driving Miss Daisy Questions discussed
Week 5	17 th Aug	22 nd Aug	Showing PPT's on related topics Making separate copy for questions done in class and grammar
Week 6	24 th Aug	29 th Aug	Unit II: Ulysses Questions discussed
Week 7	31 st Aug	5 th Sept	Grammar: One Word Substitution Essay Writing (revision)
Week 8	7 th Sept	12 th Sept	Unit II: Our Urgent need for self-esteem Questions discussed
Week 9	14 th Sept	19 th Sept	Unit III: Kalahandi Questions discussed
Week 10 (including mid term)	21 st Sept	3 rd Oct	Unit III: Climatic change and Human strategy

			Questions discussed
Week 11	5 th Oct	10 th Oct	Grammar: Correction of Sentences One word substitution Copies checking
Week 12	12 th Oct	21 st Oct	Unit III: Corruption: Causes , consequences and Agenda

Common for all the teachers teaching BA III.

Class: BA I Elective English

Teacher: Dr. Gunbir

Subject: English

Session: 2015-16

S. No	Date From	Date Upto	Topics to be covered
Week 1	20 th July	25 th July	Literary Terms Voice
Week 2	27 th July	1 st Aug	Unit I – Reading Strategies Narration
Week 3	3 rd Aug	8 th Aug	Unit III – Telling Stories Narration
Week 4	10 th Aug	15 th Aug	Unit V – Understanding Poetry I – Sisters Prepositions
Week 5	17 th Aug	22 nd Aug	Unit VI – Understanding Satire Conjunctions
Week 6	24 th Aug	29 th Aug	Unit VII – Understanding Values Antonyms / Synonyms
Week 7	31 st Aug	5 th Sept	Unit VIII – Understanding

			Poetry - II Use of words/ Phrases in sentences
Week 8	7 th Sept	12 th Sept	Unit IX - Understanding Arguments Letter Writing
Week 9	14 th Sept	19 th Sept	Letter Writing Transformation of Sentences
Week 10 (including mid term)	21 st Sept	3 rd Oct	Unit X - Understanding Humor Articles
Week 11	5 th Oct	10 th Oct	Unit XII - Understanding Poetry III Revision of Grammar
Week 12	12 th Oct	21 st Oct	Unit XIV - Understanding Narrative Revision of Grammar

Class: BA II
Semester: III

Teacher- Ms. Harvinder Kaur

Subject: English Elective

Session: 2015-16

S. No	Date From	Date Up to	Topics to be covered
Week 1	20 th July	25 th July	Discuss Concepts of Drama, Tragedy
Week 2	27 th July	1 st Aug	Grammar: One Word Substitution Do exercises from the book
Week 3	3 rd Aug	8 th Aug	Grammar: Essay Writing
Week 4	10 th Aug	15 th Aug	Discuss concepts of Tragic Hero, Three

			Unities, Plot
Week 5	17 th Aug	22 nd Aug	Discuss features of Shakespearean plot construction and dramatic irony
Week 6	24 th Aug	29 th Aug	Play The Merchant of Venice Introduction
Week 7	31 st Aug	5 th Sept	Play Act I
Week 8	7 th Sept	12 th Sept	Grammar: Precis Writing
Week 9	14 th Sept	19 th Sept	Play Act II
Week 10 (including mid term)	21 st Sept	3 rd Oct	Discuss questions
Week 11	5 th Oct	10 th Oct	Grammar: Synonyms
Week 12	12 th Oct	21 st Oct	Translation Do exercises from the book

Class: B.A. III
Subject: English Elective

Teacher: Ms. Shaktee Pathak
Session: 2015-16

S. No	Date From	Date Upto	Topics to be covered
Week 1	20 th July	25 th July	Introduction of the syllabus Introducing Modern

			Indian Poetry Literary concept: Indian Literature
Week 2	27 th July	1 st Aug	Literary concept: Indian Languages, Colonialism, Post- colonial
Week 3	3 rd Aug	8 th Aug	Introducing the Poet Poetry: (i) Before Dying Discussion of Question/Answers related to the poem (ii) I Shall Return to This Bengal
Week 4	10 th Aug	15 th Aug	Introducing the Author Short Story: (i) The Holy Panchayat Discussion of Question/Answers related to the story
Week 5	17 th Aug	22 nd Aug	Introducing the Author Short Story : (ii) The M.C.C. Discussion of Question/Answers related to the story
Week 6	24 th Aug	29 th Aug	Literary concept:

			Multicultural Society, Orientalism, Hybridity
Week 7	31 st Aug	5 th Sept	Grammar: Note-Making Practicing Unseen Passages
Week 8	7 th Sept	12 th Sept	Poetry: (iii) Windy Night Introducing the Poet (iv) Forward March
Week 9	14 th Sept	19 th Sept	(v) Some People Laugh, Some People Cry Short Story: The Card- Sharper's Daughter Discussion of Question/Answers related to the story
Week 10 (including mid term)	21 st Sept	3 rd Oct	Grammar: Passages for Comprehension Poetry: Introducing the Poet (vi) The Void
Week 11	5 th Oct	10 th Oct	(vii) So very Far Literary concept:

			Ideology, Gender
Week 12	12 th Oct	21 st Oct	Literary concept: Race, Class Short Story: Introducing the Author (iv) Toba Tek Singh

Class: BA II Teacher: Dr. Nidhi Rana
Semester: III Lectures: (1-3)

Subject: English Hons.

Session: 2015-16

S. No	Date From	Date Upto	Topics to be covered
Week 1	20 th July	25 th July	Entrance Test for awarding Honours was conducted
Week 2	27 th July	1 st Aug	Introduction of the syllabus Recommendation of books related to the authors under study
Week 3	3 rd Aug	8 th Aug	History of Renaissance
Week 4	10 th Aug	15 th Aug	Origin of Drama, Shakespeare as a playwright
Week 5	17 th Aug	22 nd Aug	Discussion of the

			characteristic features of Shakespearean tragedy, comedy and Historical plays
Week 6	24 th Aug	29 th Aug	Introduction to the play Othello
Week 7	31 st Aug	5 th Sept	Discussion of play
Week 8	7 th Sept	12 th Sept	Discussion of play
Week 9	14 th Sept	19 th Sept	Discussion of play
Week 10 (including mid term)	21 st Sept	3 rd Oct	Discussion of play
Week 11	5 th Oct	10 th Oct	Discussion of play
Week 12	12 th Oct	21 st Oct	Discussion of questions related to the play

Class: BA II

Teacher: Ms. Tejinder Kaur

Semester: III Lectures: (4-6)

Subject: English Hons.

Session: 2015-16

S. No	Date From	Date Up to	Topics to be covered
Week 1	20 th July	25 th July	Entrance test for awarding Honours was conducted
Week 2	27 th July	1 st Aug	Introduction to

			Syllabus Recommendation of books related to the authors under study
Week 3	3 rd Aug	8 th Aug	Discussion of age of John Donne
Week 4	10 th Aug	15 th Aug	Introduction to John Donne
Week 5	17 th Aug	22 nd Aug	Discussion of John Donne as a metaphysical poet
Week 6	24 th Aug	29 th Aug	Poem The Sunne Rising
Week 7	31 st Aug	5 th Sept	Discussion of Poem The Sunne Rising
Week 8	7 th Sept	12 th Sept	Poem The Canonization
Week 9	14 th Sept	19 th Sept	Discussion of poem The Canonization
Week 10 (including mid term)	21 st Sept	3 rd Oct	Poem The Relique
Week 11	5 th Oct	10 th Oct	Discussion of the Poem The Relique
Week 12	12 th Oct	21 st Oct	Poem Hymn to God, The Father and Discussion of poem

Class: B.A.III

Teacher: Ms. Sunita

Paper : IV

Subject: Eng. Hons.

Session: 2015-16

S. No	Date From	Date Upto	Topics to be covered
Week 1	20 th July	25 th July	-
Week 2	27 th July	1 st Aug	Introduction of Indian Writings in English
Week 3	3 rd Aug	8 th Aug	Introduction of Kamala Das & her poetry
Week 4	10 th Aug	15 th Aug	'An Introduction' poem by Kamala Das
Week 5	17 th Aug	22 nd Aug	'My Grandmother's House & The Freaks' poems by Kamala Das
Week 6	24 th Aug	29 th Aug	'Forest Fire' by Kamala Das
Week 7	31 st Aug	5 th Sept	Discussion of questions on poems by Kamala Das
Week 8	7 th Sept	12 th Sept	Discussion of questions on poems by Kamala Das
Week 9	14 th Sept	19 th Sept	Introduction of R.K. Narayan & his novel 'The Guide'
Week 10 (including mid term)	21 st Sept	3 rd Oct	Discussion of the novel 'The Guide'

Week 11	5 th Oct	10 th Oct	Discussion of the novel 'The Guide'
Week 12	12 th Oct	21 st Oct	Questions on the novel 'The Guide'

Class: BA III
Paper III

Teacher: Dr. Manjit Bassi

Subject: English Honours

Session: 2015-16

S. No	Date From	Date Upto	Topics to be covered
Week 1	20 th July	25 th July	20 th century Literary Movement- Introduction
Week 2	27 th July	1 st Aug	20 th century Literary Movement
Week 3	3 rd Aug	8 th Aug	Modern Literary Period, Introduction – W.B.Yeats
Week 4	10 th Aug	15 th Aug	Lake Isle of Innisfree, Among School – Reading and Discussion
Week 5	17 th Aug	22 nd Aug	Among School Children, The Second Coming – Introduction
Week 6	24 th Aug	29 th Aug	G.B. Shaw's 'Arms and the Man' Introduction
Week 7	31 st Aug	5 th Sept	G.B. Shaw's 'Arms and the Man' Reading, Interpretation
Week 8	7 th Sept	12 th Sept	G.B. Shaw's 'Arms and the Man' Reading, Interpretation

Week 9	14 th Sept	19 th Sept	G.B. Shaw's 'Arms and the Man' Reading, Interpretation
Week 10 (including mid term)	21 st Sept	3 rd Oct	G.B. Shaw's 'Arms and the Man' Reading, Interpretation
Week 11	5 th Oct	10 th Oct	G.B. Shaw's 'Arms and the Man' General Themes and Philosophy
Week 12	12 th Oct	21 st Oct	G.B. Shaw's 'Arms and the Man' General Themes and Philosophy, Questions

Class: B.Sc II (Med., Non-Med.)
Semester III

Teachers: Ms. Vishakha & Ms. Ruchi

Subject: English Compulsory

Session: 2015-16

S. No	Date From	Date Upto	Topics to be covered
Week 1	20 th July	25 th July	Ice- Breaking Session, The Judgment seat of Vikramaditya – Introduction to Sister Nivedita, Reading, Discussion Vocabulary, Discussion of Questions
Week 2	27 th July	1 st Aug	The Selfish Giant, Introduction to Oscar Wilde, Screening of 'The Selfish Giant' animated movie, Reading, Discussion of questions and Vocabulary

Week 3	3 rd Aug	8 th Aug	The Engine Trouble, Introduction to R.K. Narayan, Screening of episode no. 42 'Engine Trouble' from Malgudi Days series. Reading, Interpretation, Themes, Questions and Vocabulary.
Week 4	10 th Aug	15 th Aug	The Rising of the Moon- Introduction to Lady Gregory, Irish Nationalist Movement, Screening of the play, Reading, Interpretation, Themes, Questions and Vocabulary.
Week 5	17 th Aug	22 nd Aug	The Rising of the Moon- Reading, Interpretation, Themes, Questions and Vocabulary.
Week 6	24 th Aug	29 th Aug	General discussion on Notice writing, PPT- Notice Format Samples, Public Notices, Practicing notice writing.
Week 7	31 st Aug	5 th Sept	Auction notices, discussion and practice.
Week 8	7 th Sept	12 th Sept	Mid-term House tests
Week 9	14 th Sept	19 th Sept	Tender Notices, Memo writing, PPT- Formats, Discussion and Practice
Week 10 (including mid term)	21 st Sept	3 rd Oct	Communication- meaning, Definition, process, Features, Objectives, Types, PPT- Communication, Discussion
Week 11	5 th Oct	10 th Oct	Business Communication, various methods, Objectives, Barriers, Methods to Overcome Barriers, Practice, question, queries.

Week 12	12 th Oct	21 st Oct	Letter writing – Personal letters, Application for jobs and to the Principal, Letters to the Editor/ Press, Business letters, Formal letters.
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Class: Biotech Honors I
Semester I

Teacher: Ms. Shubpreet Kaur

Subject: English Compulsory

Session: 2015-16

S. No	Date From	Date Upto	Topics to be covered
Week 1	20 th July	25 th July	Ice- Breaking Session, The Judgment seat of Vikramaditya – Introduction to Sister Nivedita, Reading, Discussion Vocabulary, Discussion of Questions
Week 2	27 th July	1 st Aug	The Selfish Giant, Introduction to Oscar Wilde, Screening of 'The Selfish Giant' animated movie, Reading, Discussion of questions and Vocabulary
Week 3	3 rd Aug	8 th Aug	The Engine Trouble, Introduction to R.K. Narayan, Screening of episode no. 42 'Engine Trouble' from Malgudi Days series. Reading, Interpretation, Themes, Questions and Vocabulary.
Week 4	10 th Aug	15 th Aug	The Rising of the Moon- Introduction to Lady Gregory, Irish Nationalist Movement,

			Screening of the play, Reading, Interpretation, Themes, Questions and Vocabulary.
Week 5	17 th Aug	22 nd Aug	The Rising of the Moon- Reading, Interpretation, Themes, Questions and Vocabulary.
Week 6	24 th Aug	29 th Aug	General discussion on Notice writing, PPT- Notice Format Samples, Public Notices, Practicing notice writing.
Week 7	31 st Aug	5 th Sept	Auction notices, discussion and practice.
Week 8	7 th Sept	12 th Sept	Mid-term House tests
Week 9	14 th Sept	19 th Sept	Tender Notices, Memo writing, PPT- Formats, Discussion and Practice
Week 10 (including mid term)	21 st Sept	3 rd Oct	Communication- meaning, Definition, process, Features, Objectives, Types, PPT- Communication, Discussion
Week 11	5 th Oct	10 th Oct	Business Communication, various methods, Objectives, Barriers, Methods to Overcome Barriers, Practice, question, queries.
Week 12	12 th Oct	21 st Oct	Letter writing – Personal letters, Application for jobs and to the Principal, Letters to the Editor/ Press, Business letters, Formal letters.

Class: BCom I

Teacher: Ms. Sonia Sikand & Dr. Upvinder

Subject: English Compulsory

Session: 2015-16

S. No	Date From	Date Upto	Topics to be covered
Week 1	20 th July	25 th July	Ice- Breaking Session, Introduction to syllabus
Week 2	27 th July	1 st Aug	Letter writing
Week 3	3 rd Aug	8 th Aug	Public notices
Week 4	10 th Aug	15 th Aug	Memo writing
Week 5	17 th Aug	22 nd Aug	Auction notices
Week 6	24 th Aug	29 th Aug	Story- The Model Millionaire
Week 7	31 st Aug	5 th Sept	Story- The Gift of the Magi
Week 8	7 th Sept	12 th Sept	Mid-term House tests
Week 9	14 th Sept	19 th Sept	Story- The judgment seat of Vikramaditya
Week 10 (including mid term)	21 st Sept	3 rd Oct	Tender notices
Week 11	5 th Oct	10 th Oct	Business Communication, various methods, Objectives, Barriers, Methods to Overcome Barriers, Practice, question, queries.
Week 12	12 th Oct	21 st Oct	Revision, Problem Solving test.

Class: BCA I
Semester: I Lectures: (1-4)

Teacher: Ms. Vishakha

Subject: English Compulsory

Session: 2015-16

S. No	Date From	Date Up to	Topics to be covered
Week 1	20 th July	25 th July	Ice-breaking session, introduction to Shakespeare.
Week 2	27 th July	1 st Aug	Sigh no more ladies, Reading, Interpretation and Questions. Word Formation
Week 3	3 rd Aug	8 th Aug	On the morning of Christ's nativity- Reading, Interpretation and Questions. Word formation and Idioms and phrases
Week 4	10 th Aug	15 th Aug	When I consider life, Reading, Interpretation and Questions. Word formation and Idioms and phrases Introduction to ' On the receipt of my mother's picture'
Week 5	17 th Aug	22 nd Aug	On the receipt of my mother's picture- Reading, Interpretation and Questions. Word formation and Idioms and phrases.
Week 6	24 th Aug	29 th Aug	Letter writing – Official letters, Business letters, letters to the Editor
Week 7	31 st Aug	5 th Sept	Story – The Model Millionaire, Reading, Interpretation and Questions, Word formation and Idioms and phrases
Week 8	7 th Sept	12 th Sept	Mid semester House tests

Week 9	14 th Sept	19 th Sept	Essays- Prayer, My childhood, Reading, Interpretation and Questions, Word formation and Idioms and phrases
Week 10 (including mid term)	21 st Sept	3 rd Oct	Lord Ullin's Daughter- Reading, Interpretation and Questions, Word formation and Idioms and phrases
Week 11	5 th Oct	10 th Oct	Lucy- Reading, Interpretation and Questions, Word formation and Idioms and phrases
Week 12	12 th Oct	21 st Oct	Story- The Tell-Tale Heart, Reading, Interpretation and Questions, Word formation and Idioms and phrases.

Class: B. A I (Semester 1)

Paper Speech Skills

Subject: Functional English

Session: 2015-16

S. No	Date From	Date Up to	Topics to be covered
Week 1	20 th July	25 th July	Ice -breaking session. Description of Consonants (place of Articulation); Making Enquiries; Transcription Word practice; Student presentations 1
Week 2	27 th July	1 st Aug	Description of consonants (manner of Articulation); Describing people, processes, Transcription Word practice; Student presentations 2

Week 3	3 rd Aug	8 th Aug	Description of pure short vowels
Week 4	10 th Aug	15 th Aug	Description of pure long vowels Student presentations 3
Week 5	17 th Aug	22 nd Aug	Description of diphthongs
Week 6	24 th Aug	29 th Aug	Three term label of Consonants; Extending Invitation/Accepting and Declining Invitation; Test of worksheets 1-5; Student presentations 4
Week 7	31 st Aug	5 th Sept	Consonant Clusters; making Complaints and Suggestions; Student presentations 5
Week 8	7 th Sept	12 th Sept	Consonant clusters Apologizing/offering excuses; Student presentations 6
Week 9	14 th Sept	19 th Sept	The Syllable; /Giving Information/Giving Directions.
Week 10 (including mid term)	21 st Sept	3 rd Oct	Student presentations 7
Week 11	5 th Oct	10 th Oct	Weak Forms; Procedures, objects/Narrative Events. Student presentations 8
Week 12	12 th Oct	21 st Oct	Revision Tests

Class: BA II
Semester III

Teacher: Ms. Monica Singh

Subject: Functional English

Session: 2015-16

S. No	Date From	Date Up to	Topics to be covered
Week 1	20 th July	25 th July	History of radio Role of radio & TV in mass communication
Week 2	27 th July	1 st Aug	Radio news: news gathering, news processing Qualities of a good news presenter
Week 3	3 rd Aug	8 th Aug	Types of news, elements of news bulletin Writing for the eye & writing for the ear
Week 4	10 th Aug	15 th Aug	Practical work, assignment submission, PPTs, audio recording of mock news bulletins
Week 5	17 th Aug	22 nd Aug	Interviewing: types of interviews, qualities of a radio journalist Practical work
Week 6	24 th Aug	29 th Aug	Radio announcing, PSAs, types of announcements Practical work: scripting & audio rec of PSAs
Week 7	31 st Aug	5 th Sept	Radio compering: Difference B/W radio & TV compering, qualities of a good radio compere, types & elements of

			compering
Week 8	7 th Sept	12 th Sept	Practical work, ppt submission, recording of mock RJ sessions
Week 9	14 th Sept	19 th Sept	Commentating, types of commentary Who is a good commentator? Practical work
Week 10 (including mid term)	21 st Sept	3 rd Oct	Voice training: history, exercises, why is VT important? File & PPT submission
Week 11	5 th Oct	10 th Oct	Speech training: tongue twister training, speaking practice File & PPT submission
Week 12	12 th Oct	21 st Oct	Revision tests

Class: BA II
Semester IV

Teacher: Ms. Jasreet

Subject: Functional English

Session: 2015-16

S. No	Date From	Date Upto	Topics to be covered
Week 1	20 th July	25 th July	Techniques of TV production: pre-production, production & post-production. Studio visit
Week 2	27 th July	1 st Aug	Practical work: diagrams & PPTs, file work
Week 3	3 rd Aug	8 th Aug	News bulletinising: news

			gathering, news processing, Types of news, elements, news scripting
Week 4	10 th Aug	15 th Aug	Practical work: video recording of mock news bulletin file work
Week 5	17 th Aug	22 nd Aug	Interviewing: types of interviews, interview questions, Qualities of a good interviewer Practical work: interview with any person of your choice.
Week 6	24 th Aug	29 th Aug	Compering: elements, difference in TV & radio compering, types of compering
Week 7	31 st Aug	5 th Sept	Practical work, PPT submission for interviews & compering. File work
Week 8	7 th Sept	12 th Sept	Announcing: types of announcements, essential features of a TV presenter Scripting of PSAs for TV
Week 9	14 th Sept	19 th Sept	Commentating, who is a good commentator? Commentating: types, areas & scripting Practical work: file work

Week 10 (including mid term)	21 st Sept	3 rd Oct	Documentary making: approaches, techniques, characteristics (theory) Shooting of documentary
Week 11	5 th Oct	10 th Oct	Documentary making contd.... Practical work: scripting, shooting, video/audio editing etc
Week 12	12 th Oct	21 st Oct	Revision tests

Class: BA III

Teacher: Ms. Jasreet

PAPER- A

Subject: Functional English

Session: 2015-16

S. No	Date From	Date Upto	Topics to be covered
Week 1	20 th July	25 th July	Teacher Joined on 29 th
Week 2	27 th July	1 st Aug	Print Media & Communication Definition of Communication Scope, Purpose and Forms of Communication
Week 3	3 rd Aug	8 th Aug	Practical- Communication
Week 4	10 th Aug	15 th Aug	Reporting: Act of News Gathering Sources of information

Week 5	17 th Aug	22 nd Aug	Practical: News Reporters, their Organization and responsibilities Distinguishing factual News Reporting from Interpretative and analytical reporting
Week 6	24 th Aug	29 th Aug	Investigative Journalism: Interview as an instrument of news gathering types of interviews in relation to purpose and situation.
Week 7	31 st Aug	5 th Sept	Practical: Writing questions, Reporting from interviews – Format style and content.
Week 8	7 th Sept	12 th Sept	Writing News story: Structure and format of a news story – Content of inverted pyramid pattern
Week 9	14 th Sept	19 th Sept	Practical: Essentials of news writing: The Headlines, the Lead, and the body.
Week 10 (including mid term)	21 st Sept	3 rd Oct	Art and skill of Writing for different purposes – feature article editorial Practical
Week 11	5 th Oct	10 th Oct	Areas in news reporting Prioritizing issues and aspects, reporting on developments versus reporting on action.
Week 12	12 th Oct	21 st Oct	Obituaries, weather sports

			science business, etc. Submission of files and OJT presentations
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Class: BA III

Teacher: Dr. Upvinder

PAPER- B

Subject: Functional English

Session: 2015-16

S. No	Date From	Date Up to	Topics to be covered
Week 1	20 th July	25 th July	Communication- introduction, modes of communication
Week 2	27 th July	1 st Aug	Face to face interaction-
Week 3	3 rd Aug	8 th Aug	Face to face interaction contd.
Week 4	10 th Aug	15 th Aug	Telephonic conversation
Week 5	17 th Aug	22 nd Aug	Writing office memos and notes
Week 6	24 th Aug	29 th Aug	Writing office memos and notes contd.
Week 7	31 st Aug	5 th Sept	Formats of business letters
Week 8	7 th Sept	12 th Sept	Making enquiries, Giving information
Week 9	14 th Sept	19 th Sept	Complaints, Replying to complaints
Week 10 (including midterm)	21 st Sept	3 rd Oct	Face to face public address
Week 11	5 th Oct	10 th Oct	Face to face public address contd.

Week 12	12 th Oct	21 st Oct	Business meetings: notices, agendas, minutes, preparing notes
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Class: MA (Semester 1)

Teacher: Ms. Shubpreet Kaur

Paper I: Literary Criticism

Subject: English

Session: -2015-16

S. No	Date From	Date Up to	Topics to be covered
Week 1	20 th July	25 th July	Nature and Function of Criticism. Different types of criticism.
Week 2	27 th July	1 st Aug	Literary Criticism through the ages- E content
Week 3	3 rd Aug	8 th Aug	Greek Criticism, Introduction to Aristotle's Poetics: Value, significance. Theory of Imitation, Tragedy, Plot and character
Week 4	10 th Aug	15 th Aug	Critical analyses of Poetics/ its influence and value.
Week 5	17 th Aug	22 nd Aug	Romantic Criticism: Introduction to Preface to the Lyrical Ballads, its purpose and historical significance.
Week 6	24 th Aug	29 th Aug	Wordsworth's conception of poetry, themes and diction.
Week 7	31 st Aug	5 th Sept	Wordsworth as a critic. An analysis of his works. Important literary terms.

Week 8	7 th Sept	12 th Sept	Mid-term tests
Week 9	14 th Sept	19 th Sept	Victorian Criticism: Mathew Arnold as a critic.
Week 10 (including mid term)	21 st Sept	3 rd Oct	Introduction to Study of Poetry
Week 11	5 th Oct	10 th Oct	Function of poetry, Touchstone method
Week 12	12 th Oct	21 st Oct	Analysis of his critical approach

Class: MA (Semester 1)

Teacher: Ms. Gagandeep & Dr. Pooja

Paper II: British Poetry

Subject: English

Session: 2015-16

S. No	Date From	Date Up to	Topics to be covered
Week 1	20 th July	25 th July	Intro to the course MA I Poetry Paper
Week 2	27 th July	1 st Aug	Intro to Library Background of John Donne and Alexander Pope
Week 3	3 rd Aug	8 th Aug	Features of Donne's Metaphysical Poetry Intro to Rape of the Lock
Week 4	10 th Aug	15 th Aug	Love Poetry and holy sonnets of John Donne Reading of Rape of the Lock
Week 5	17 th Aug	22 nd Aug	Reading of canonization and discussion of metaphysical

			conceit
Week 6	24 th Aug	29 th Aug	Making PPT's on John Donne and Alexander Pope features of poetry
Week 7	31 st Aug	5 th Sept	Reading of Rape of the Lock Reading: The Good Morrow
Week 8	7 th Sept	12 th Sept	Reading : Rape of the Lock Continued Discussion on terminology of Donne metaphysics: Conceit, Hyperbole, dissociation of sensibility, platonic concept of love etc.
Week 9	14 th Sept	19 th Sept	Two Religious Poems of John Donne Final Reading : Rape of the Lock Cont.
Week 10 (including mid term)	21 st Sept	3 rd Oct	Special Lecture on Critical Reading of Poetry: A study Intro to other Literary Terms related to Poetry: M H Abrahams
Week 11	5 th Oct	10 th Oct	Sonnet III of Religion Discussion of important questions related to Pope
Week 12	12 th Oct	21 st Oct	Discussion of important questions related to Donne Characterization in Rape of the Lock : A study

Class: MA I
PAPER III: British Drama

Teacher: Ms. Harvinder Kaur
Session: 2015-16

S. No	Date From	Date Upto	Topics to be covered
Week 1	20 th July	25 th July	Introduction to British Drama Different trends, origin Major dramatists
Week 2	27 th July	1 st Aug	Introduction to Marlowe And Dr. Faustus Reading of the imp. Passages from text & critical
Week 3	3 rd Aug	8 th Aug	Reading of the text continues analysis Discussion of important topics
Week 4	10 th Aug	15 th Aug	Discussion of important topics Introduction to William Shakespeare His popularity & Elizabethan Drama
Week 5	17 th Aug	22 nd Aug	Tragedy – Its concept and King Lear as a tragedy Reading of the text
Week 6	24 th Aug	29 th Aug	Reading of the text Continues
Week 7	31 st Aug	5 th Sept	Discussion of important topics Giving assignments
Week 8	7 th Sept	12 th Sept	Sheridan's art of Drama His contemporaries and the trends, of the time
Week 9	14 th Sept	19 th Sept	Reading of the text

Week 10 (including mid term)	21 st Sept	3 rd Oct	Reading of the text Discussion of Important topics
Week 11	5 th Oct	10 th Oct	Discussion of Questions continued
Week 12	12 th Oct	21 st Oct	Giving assignments

Class: MA (Semester 1)
Paper IV: British Fiction

Teacher: Ms. Monica Singh

Subject: English

Session: 2015-16

S. No	Date From	Date Up to	Topics to be covered
Week 1	20 th July	25 th July	Introduction: British fiction Introduction to the period and Impact on Literature Introduction to Henry fielding & Joseph Andrews Background sketch
Week 2	27 th July	1 st Aug	Themes Character sketches
Week 3	3 rd Aug	8 th Aug	Social criticism in 19 th century novel Symbols , humour, satire in Joseph Andrews

Week 4	10 th Aug	15 th Aug	Topics for short notes
Week 5	17 th Aug	22 nd Aug	Introduction to the period and Impact on Literature Background sketch for Jane Austen & Emma
Week 6	24 th Aug	29 th Aug	themes
Week 7	31 st Aug	5 th Sept	Relationships & character sketches
Week 8	7 th Sept	12 th Sept	Symbols & metaphors
Week 9	14 th Sept	19 th Sept	Introduction to Charles Dickens & Hard Times
Week 10 (including mid term)	21 st Sept	3 rd Oct	Themes
Week 11	5 th Oct	10 th Oct	Character sketches
Week 12	12 th Oct	21 st Oct	Metaphors & symbols Introduction to Thomas Hardy & Jude the Obscure

Class: MA II (Semester III)
Paper -1 Literary Theory

Teacher: Dr. Manjit Bassi

Subject: English

Session: 2015-16

S. No	Date From	Date Upto	Topics to be covered
Week 1	20 th July	25 th July	Introduction to Deconstruction and Post- Structuralism.

Week 2	27 th July	1 st Aug	Post-structuralism and Roland Barthes' Death of the Author, PPT- E-content
Week 3	3 rd Aug	8 th Aug	Barthes' Death of the Author.
Week 4	10 th Aug	15 th Aug	M.H. Abrams' The Deconstructive Angel, Introduction and Chapter study.
Week 5	17 th Aug	22 nd Aug	M.H. Abrams' The Deconstructive Angel, Reading and discussion
Week 6	24 th Aug	29 th Aug	M.H. Abrams' The Deconstructive Angel, conclusion and discussion. Literary terms related to the subject.
Week 7	31 st Aug	5 th Sept	Raymond Williams' Base and Superstructure. Introduction to basic Marxist literary thought.
Week 8	7 th Sept	12 th Sept	Raymond Williams' Dominant, Residual and Emergent.
Week 9	14 th Sept	19 th Sept	Reader Response Theory, Introduction, Wolfgang Iser's Reading Process.
Week 10 (including mid term)	21 st Sept	3 rd Oct	Reader Response Theory, Introduction, Wolfgang Iser's Reading Process.

Week 11	5 th Oct	10 th Oct	Reader Response Theory, Introduction, Wolfgang Iser's Reading Process. Questions and queries.
Week 12	12 th Oct	21 st Oct	Literary terms- Post Modernism, Difference, Trace, Sediment.

Class: MA II

Teacher: Ms. Jasreet

PAPER II: INDIAN WRITINGS IN ENGLISH

Session: 2015-16

S. No	Date From	Date Upto	Topics to be covered
Week 1	20 th July	25 th July	Introduction to Indian literature
Week 2	27 th July	1 st Aug	The shadow lines by Amitav Ghosh- introduction, summary
Week 3	3 rd Aug	8 th Aug	The shadow lines – analysis and discussion
Week 4	10 th Aug	15 th Aug	Imtiaz Dharker- introduction and reading the poem-purdah I
Week 5	17 th Aug	22 nd Aug	Reading and discussion- the poem purdah I, Grace & prayer
Week 6	24 th Aug	29 th Aug	Discussion and criticism
Week 7	31 st Aug	5 th Sept	Agha Shahid Ali- biography & introduction as a ghazal writer
Week 8	7 th Sept	12 th Sept	Ghazal- term and reading the

			text
Week 9	14 th Sept	19 th Sept	Poem- country without a post office, and farewell- discussion and critical analysis
Week 10 (including mid term)	21 st Sept	3 rd Oct	A.K. Ramanujan- introduction, and reading the text
Week 11	5 th Oct	10 th Oct	Reflections On A Great House, Love Poem For Life-I, Obituary-reading
Week 12	12 th Oct	21 st Oct	Discussion and critical analysis of the poems

Class: MA II
PAPER III: Linguistics

Teacher: Dr. Shweta
Session: 2015-16

S. No	Date From	Date Upto	Topics to be covered
Week 1	20 th July	25 th July	Introduction to linguistics-its scope, its branches, its interdisciplinary relevance
Week 2	27 th July	1 st Aug	A brief history of Linguistics
Week 3	3 rd Aug	8 th Aug	Vowels of English ,Consonants of English; Practice of Transcription
Week 4	10 th Aug	15 th Aug	Diphthongs of English Practice of Transcription
Week 5	17 th Aug	22 nd Aug	Syllabic structure, abutting

			consonants, syllable
Week 6	24 th Aug	29 th Aug	IPA system, phonemes, Morphemes, allomorphs, minimal pairs
Week 7	31 st Aug	5 th Sept	Morphology
Week 8	7 th Sept	12 th Sept	Description of English vowels and consonants
Week 9	14 th Sept	19 th Sept	Syllable structure
Week 10 (including mid term)	21 st Sept	3 rd Oct	Word stress
Week 11	5 th Oct	10 th Oct	Weak forms, assimilation and elision in connected speech
Week 12	12 th Oct	21 st Oct	Basic patterns of intonation

Class: MA II (Semester III)
Paper -4 World Literature in Translation

Teacher: Ms. Sonia Sikand

Subject: English

Session: 2015-16

S. No	Date From	Date Upto	Topics to be covered
Week 1	20 th July	25 th July	Ice breaking session, Introduction to syllabus
Week 2	27 th July	1 st Aug	Joseph Brodsky poems

Week 3	3 rd Aug	8 th Aug	Joseph Brodsky poems (contd) Octavio Paz poems
Week 4	10 th Aug	15 th Aug	Octavio Paz poems, Pablo Neruda Poems
Week 5	17 th Aug	22 nd Aug	Pablo Neruda Poems
Week 6	24 th Aug	29 th Aug	Maxim Gorky's novel- Mother
Week 7	31 st Aug	5 th Sept	Maxim Gorky's novel- Mother
Week 8	7 th Sept	12 th Sept	Mid semester tests
Week 9	14 th Sept	19 th Sept	Cervantes' novel – Don Quixote
Week 10 (including mid term)	21 st Sept	3 rd Oct	Cervantes' novel – Don Quixote
Week 11	5 th Oct	10 th Oct	Cervantes' novel – Don Quixote
Week 12	12 th Oct	21 st Oct	Revision test