**PG.GOVT COLLEGE FOR GIRLS, SECTOR-42, CHANDIGARH**

**Teaching Plan Session Odd Semester**

**(2018-19)**

**Class: BA III Name of the Teacher: Ms. Jasreet**

**Subject: functional English Period: 5th**

**Paper : A Room No : communication skills lab**

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| **S. No** | **Date From** | | **Date Upto** | **Topics to be covered** |
| Week 1 | **(For ongoing classes)** | | | Introduction: print media |
| July 24, 2018 | | July 28, 2018 |
| Week 2 | July 30, 2018 | August 4, 2018 | | Newspaper report |
| Week 3 | August 6, 2018 | August 11, 2018 | | Investigative journalism |
| Week 4 | August 13, 2018 | August 18, 2018 | | interviews |
| Week 5 | August 20, 2018 | August 25, 2018 | | Writing news stories |
| Week 6 | August 27, 2018 | September 1, 2018 | | News reporting |
| Week 7 | September 3, 2018 | September 8, 2018 | | Reporting contd. |
| Week 8 | September 10, 2018 | September 15, 2018 | | Editing |
| Week 9 | September 17, 2018 | September 22, 2018 | | Editing contd. |
| Week 10 | September 24, 2018 | September 29, 2018 | | Designing the newspaper |
| Week 11 | October 1, 2018 | October 8, 2018 | | Practical – designing the news paper |
| **MID SEMESTER EXAMINATION (October 11, 2018 to October 17, 2018)** | | | | |
| Week 12 | October 20, 2018 | October 27, 2018 | | The reader- |
| Week 13 | October 29, 2018 | November 3, 2018 | | Feature writing |
| Week 14 | November 5, 2018 | November 10, 2018 | | Feature writing-contd. |
| Week 15 | November 12, 2018 | November 17, 2018 | | Practical |
| Week 16 | November 19, 2018 | November 22, 2018 | | Preparing files and presentation |
| Week 17 | November 26, 2018 | December 1, 2018 | | Preparing files and presentation |