

MINUTES OF THE IQAC MEETING, PG. GOVT. COLLEGE FOR GIRLS SECTOR-42, CHANDIGARH

1. The meeting held on 21st December 2018 was chaired by the Principal, Prof. Binu Dogra and attended by other members of IQAC including Mr. Rajiv Kansal, Head of KTC Products, Baddi and Mr. Hardeep Singh, Deputy Mayor, Chandigarh.
Prof. Dogra extended a warm welcome to Mr. Rajiv Kansal who was new to IQAC and was attending the meeting for the first time. Dr. Dalip confirmed the minutes of the last meeting.
2. Madam Principal apprised the members of the recent achievements of the college.
 - i. In Academics, the college managed to bag 100 top positions in Panjab University Examination in various streams.
 - ii. In Sports, the college won 3 Gold medals, 8 Silver medals and 17 Bronze medals at various championships.
 - iii. In Cultural activities, the college won 41 prizes in the Zonal Youth Fest and 7 prizes in the Inter-zonal Youth Fest. Our students would represent the college in 3 categories (2 Dance categories and 1 Clay-modeling) in the North Zone Inter-University Youth Fest.

Madam Dogra also shared that Mrs. Jaswinder Kaur, HOD Dance, has been made Incharge for Cultural Activities at Panjab University, Chandigarh.

3. Dr. Dalip shared with the members the information about the participation of the college in Swachhta Ranking. Our college was shortlisted amongst the best, though we did not bag a position amongst the top five. The college also received an e-mail to attend the Award ceremony, which in itself is quite significant.
4. Prof. Punam Agarwal apprised the members about the mode of collection of information for NIRF and AQAR. For the same, her team, which includes Mr. Sudhir Sharma, Mrs. Anu Chawla and Mrs. Nidhi Goyal from Department of Computer Applications, has developed a Google form (an online mode of data collection) that will also classify the collected information on its own.
5. Prof. Binu Dogra also shared with the members the news about the participation of the college under IMPRESS scheme of MHRD, wherein 4 Projects have been submitted by 4 members of the teaching staff, the last for which was 30th November 2018. It is an initiative of the Government of India with a total layout of 414 crores. A total of 16 teachers from the City have submitted their projects under the scheme.
6. Prof. Punam Agarwal and Dr. Jyoti Seth also apprised the members about the approval of their Project from the Alumni Relations, Panjab University. The project is titled-

“Correlation between the Financial Literacy and the Power of Decision-making – A Study of Families in Chandigarh and Punjab”

The study would be based on the various surveys to find whether financial independence changes or influences the traditional role of decision-making in the families of the aforementioned regions.

7. Madam Principal shared with the members about the first Fruit Garden of the College. It has 25 different trees including a Sandalwood tree. It has been established at the back of the Hostel premises and has been adopted by and will also be maintained by the Department of BCA.
8. Mrs. Agarwal apprised the members about the 2 Workshops conducted under IQAC for all the faculty members.
 - i. First, was on Baking and Creativity, wherein Chefs from the famous Polkas and Monika's Bakery were invited to share with the staff various recipes of Cakes, Tarts and Patties.
 - ii. Second, was on Leadership and Quality Management.
9. The members were also informed about the commencement of 5 new Honors courses in the subjects of Physics, Chemistry, Botany, Dance and Music Instrumental w.e.f. session 2018-19. Approval for 2 new PG courses namely MA History and MA Punjabi from the session 2019-20 has also been forwarded to PU.

Mr. Rajiv Kansal recommended that a Course on Basic Laws may be started for all the streams for better awareness. It was suggested by the other members that it may be added in the course of Environmental Studies. Prof. Jyoti Seth suggested that there can be Lectures by Legal Experts on the same during the Orientation Course and during the Tutorials.

10. Dr. Dalip apprised the members that M&S plan to buy a Garbage Treatment Plant for 100% decomposition of waste of the college. The students of Microbial Biotechnology Course would also be included in this Project. Principal Madam also shared that Municipal Corporation, Chandigarh has also directed that not more than 100 kgs. of dry waste will be picked up their vehicles. Thus the college will require help as the Waste Treatment machines at Punjab Municipal Corporation do not take more than 18 kgs of waste at one go.
11. Prof. Punam Agarwal apprised the members of the achievements of the college under RUSA. The RUSA Infrastructure Grant was to be utilized in the proportion of 35:35:30. The first 35 percent was to be utilized for Construction under which the new lift for IT Block is coming up. The next 35 percent was to be utilized for Renovation under which Hostel Mess, Kitchen and Dining area have been refurbished. The last 30 percent was to be used for buying equipment under which CCTV cameras and 10 Computers for BCA Lab have been purchased. Also the grant has been used to come up with the Day Care Center, Research Lab in Life Sciences and conversion of Room 33 into a Mini Conference Room.

12. Prof. Punam Agarwal also updated the members on the work done under 4202. She informed that 40 WCs have been renovated, ACs for the top floor and Electrical Geysers for the Hostel have been purchased.
13. A Committee will be constituted for Student Satisfaction Survey as per the Revised Accreditation Framework of NAAC since 10 percent of the weightage will come through students. A new Google form for the same would be developed in 2019. Dr. Dalip also informed the members about the changes in the criterion of NAAC. According to which, 70% of the verification will take place online which requires proper documentation and rest 30% will be physical verification. Assessment by NAAC will take place in 2020.

An Activity or a Workshop in the Examination Branch was suggested to Mrs. Deepika Kansal, Registrar of the College.

14. The members discussed the availability of safe drinking water for the students. Mrs. Deepika informed that they get the samples checked routinely in NABL approved laboratory. This has been one of the best practices since 2012. 7 new Water Coolers have been installed in the college and servicing of the ROs is done on an annual basis.
15. It was proposed by Dr. Dalip that Capacity Building Workshops/Seminars may be conducted for the students, Teaching Staff, Lab Staff and Administrative Staff to apprise them of the New Framework pertaining to AQAR submission and revised guidelines for assessment and accreditation.
16. Prof. Jyoti Seth suggested that unwritten sheets out of the used answer papers may be torn out to make new notebooks and distribute them amongst the poor students. She also mentioned that this can be made into one of the Best Practices of the College.

A meeting held with the vote of thanks