

Minutes of the Internal Quality Assurance Cell (IQAC) Meeting held on 11th October, 2019 under the Chairmanship of Principal, Prof. Binu Dogra, Post Graduate Govt. College for Girls, Sector-42, Chandigarh

- During the confirmation of minutes of the previous meeting, Principal Madam informed everyone that the Garbage Treatment Plant, although bought, was returned because of unsuitability of it for the work required. It's functioning turned out to be unfeasible.
- Madam Principal further apprised the committee members about the achievements of the college students in academics, sports events and other cultural events such as Youth and Heritage Festival.
 - *In academics, more than 100 students have secured merit positions in University Exams.*
 - *In Sports, the students participated at various levels . Neha Saini, won Silver Medal in National Hockey Championship. At State Level, students participated in diverse sports such as Basket Ball, Boxing, Yoga, Athletics, Kho-Kho and Karate and won 2 Gold, 1 Silver and 12 Bronze medals. In Inter-University Championships, students won Bronze in Handball. In Inter-college competitions, students won 1 Gold and 3 Bronze medals.*
 - *The Zonal Youth and Heritage Festival 2019, was hosted by our college and we won 47 prizes in various categories, out of which, 12 were first positions, 15 were second positions and 20 were third positions.*
 - *In Inter-Zonal Youth Festival, the college bagged 2 first prizes, 1 second prize and 3 third prizes.*
- Principal Madam further briefed everyone about the participation of College in Star College Scheme of DBT (Dept. Of Bio-Technology). Dr. Dalip added that the college has submitted a proposal of 1 crore during June. The resulted is likely to be announced in December. If we receive the grant, it will be the first time for the college.
- Professor Manjit Bassi, In-charge Placement Cell, apprised of the activities i.e training and workshops organized by the Placement Cell from time to time. She also apprised about the facilities for the students available in the Placement Cell.
- The members were also notified that the college has launched an initiative, with the help of hostel students, in line with MHRD's celebration of POSHAN. It includes raising two kitchen gardens within the college premises, one near the Principal's lodge and the other within the Herbal Garden.
- Principal Madam also apprised the members about the college participation this year too in Swachh Campus Ranking and the endeavour to completely ban usage of Single-use Plastic within the college campus.
 - *Mr. Hardeep Singh informed how the MC is also tirelessly working on the segregation of wastes, and that the segregated waste is being regularly sent to*

JP Plant. He also told that Decompost pits have been dug up and maintained in every park.

- The members were updated on the research projects undertaken by the faculty members. Prof. Jyoti Seth and Madam Poonam Aggarwal completed and submitted their Project in Alumni Research.
 - *Under IMPRESS scheme, Dr. Punam Aggarwal and Dr. Ranjay Vardhan have began their work on new projects.*
- Regarding achievements of the staff and students, Madam Principal was proud to share that Dr. Dalip has received State Level Award (2019) and a Teacher's Excellence Award (2019).
 - *Dr. Ranjana Sharma became the winner of the title of Mrs. North India Queen (2019).*
 - *NSS student Vijayanti was awarded the National Service Scheme Award by the Hon'ble President of India at Rashtrapati Bhawan, New Delhi on 24th Sep 2019.*
- About the Capital Projects of the college:
 - *The major Project of Lift in the college IT Block will be completed by March, 2020.*
 - *For the Hostel Project, tenders of Public health, Cement and Electrical works are done but of the Civil works is pending. Architectural drawings have been approved by the authorities. The work would commence from December this year.*
 - *Mr. Hardeep was also requested to approve an Open Air Gym for the Hostel students.*
- The members were edified that the two courses that is, MAs in Punjabi and History commenced successfully from the session 2019-20. Dept. of Home Science is also coming up with a proposal for PG Diploma in Cosmetology.
- Dr. Dalip shared with the members the accolades received by the college for the Joint Online Prospectus 2019-20. It was launched by the Advisor, Mr. Manoj Kumar Parida and a presentation was made on the same by Prof. Lakhvir Singh. Worthy Advisor commended the committee that the prospectus was well-equipped to deal with the needs of a layman and all stakeholders. Even the various scholarships which students can avail were documented and the web addresses provided to make it easier for the students.
- Dr. Punam Aggarwal notified the members about the various grants received by the college.
 - *2 crores were received under RUSA. Out of which 1.5 has been utilised. And purchase of RFID worth 17 lakhs for the college library.*
 - *30 lakhs were received under MNS.*
 - *15 lakhs under OC.*

- *Rs. 70,000/- under the scheme for SC/ST students.*
- Mrs. Harvinder Kaur apprised the committee about the work done in the Hostel.
 - *Purchase of 2 LEDs.*
 - *New Curtains for the Common Room and Study Room.*
 - *Refurbishment of the entire Kitchen.*
 - *Purchase of Kitchen Exhaust Plant.*
 - *New fans at numerous spaces in the hostel building.*
 - *Repairs of Cupboards and Windows.*
 - *Principal Madam also added that a total of 22 new Water coolers have been purchased, out of which 12 have been installed in the Hostel.*
 - *Dr. Dalip also encouraged the President of the Student Council to review the hostel facilities and provide a report on the same to the Principal.*
- Principal Madam further discussed about the submission of AQAR before 31st Dec 2019 and that the Annual IQAC Newsletter would be released on the Annual Convocation.
- Dr. Dalip also rallied the members to give suggestions so that an Action Plan for NAAC Accreditation, due in October, 2020 can be chalked out.
 - *It was suggested that for the 7 chapters, 7 Committees should be constituted. A Steering Committee would put together the work done by various committees.*
 - *It was further proposed that workshops should be organised for the Staff-Teaching and non-teaching, members of Student Council and also some alumni.*
 - *Dr. Dalip also informed that a maximum of 350 marks would be given to Teaching- learning and Evaluation.*
 - *Dr. Mamta Malhotra was asked to work-out all modalities for Student Satisfaction Survey.*
 - *Dr. Malhotra was also asked to prepare a questionnaire for the feedback.*
- It was also shared that to establish sustainability Coordination and Skill Enhancement Cell worked with NSS students, wherein old clothes and sewing machines were given to the adopted villages under Unnat Bharat Abhiyan. Also cloth bags were stitched by the students by the students and given away at Rs. 10/- each.
- Madam Principal ended the meeting on the note that the involvement of all is necessary to get good NAAC ranking of the College.
A meeting ended with votes of thanks.